

BRISTOL PARKS AND RECREATION COMMISSION MEETING – MINUTES JANUARY 18, 2010

COMMISSIONERS PRESENT: Gordon Benner and Paul Tierney

ALSO PRESENT: Jon LeVeen and Laurie Chandler

Gordon called the meeting to order at 6:00 p.m.

**BUDGET PREPARATION:** The commissioners reviewed the draft 2010 budget prepared by Cerina Leeman. Jon LeVeen shared his experience with preparing the budget and presenting it to the budget committee. Although the draft budget did not include any further repairs to the art gallery building, Gordon did recommend that some work be done to the Rock Schoolhouse, including replacing the windows and painting. After discussion, the commissioners decided to include some of these projected expenses in the budget and to complete some of these repairs in 2010. Jon recommended increasing projected revenue slightly, as well as the amounts for such expenses as heating oil, gas, and electricity, to reflect the uncertainty of pricing. The resulting budget still includes a significant surplus for 2010, which should allow the commission to carry its own expenses in early 2011 as planned. Laurie asked that the commissioners consider an increase to the wage scale, which has not been adjusted in many years. Paul will email Cerina tomorrow to ask that she prepare the new budget with the columns for 2009 and 2010 side by side. He will also ask her to write the report of 2009 activities and accomplishments to use during the presentation to the budget committee.

**BRISTOL LIGHTHOUSE COMMITTEE:** Jon also attended the meeting to speak on behalf of the Bristol Lighthouse Committee, which has retained Steve Richardson, an attorney who specializes in transfers of lighthouse ownership. The committee would like the commission to consider a contribution toward Mr. Richardson's outstanding bill. Paul requested that Jon provide the current balance of the bill, plus information on what has already been paid and an estimate of future charges, which he agreed to obtain.

**MINUTES:** Gordon proposed a correction to the meeting minutes from Dec. 1, 2009. On a motion by Paul, seconded by Gordon, the commissioners unanimously agreed to replace the sentence reading, "Gordon has notified the Pemaquid Group of Artists that any interior painting and floor refinishing that they would like to do has been approved." The corrected sentence reads, "The Bristol Parks maintenance department will do all interior and exterior work and repairs on the art gallery building." On a motion by Paul, seconded by Gordon, the minutes from the January 4 meeting were unanimously accepted as written.

**PEMAQUID GROUP OF ARTISTS:** The commissioners met with the selectmen and Pemaquid Group of Artists' representatives at the Jan. 13 selectmen's meeting. The town is recommending a charge of \$100 per artist for the 2010 season. This issue will be discussed with the entire group of artists, who have agreed to return with an answer within 30 days. The final agreement will be put in written form and will be signed by all parties. The commissioners explained that Bristol Parks will do the interior repairs to the building, but would not be responsible for hanging paintings.

**WEDDING COORDINATOR:** In response to the commission's request, Melanie Tilton, the wedding coordinator, has submitted a written annual report for 2009 detailing the weddings, including the date and number of guests, and bookings at the Learning Center and beach. The commissioners were very pleased with the report presented.

The next two meetings will be held on Monday, Feb. 1 and Monday, Feb. 15 at 6:00 p.m. at the Bristol Town Office.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted, Laurie Chandler, Secretary