



**Selectmen's Meeting
March 15th, 2017
MINUTES**

Selectmen Present: *Chad Hanna, Terry Lowd, Paul Yates.*
Also Present: *Chris Hall (Town Administrator)*

Selectmen were called to order by chair Chad Hanna at 7.00 pm, followed by the Pledge of Allegiance.

Amendments to the Agenda

- None

Approval of Minutes

- A motion was made by Lowd to approve the minutes of March 1st; seconded by Yates and carried 3-0.

Application for Renewal of Liquor License

- No public comment having been received following publication of notice in the Lincoln County News, it was moved by Yates and seconded by Lowd to renew the application by Shaw's Lobster Wharf.

Old Business:

- Posted Road permits
No further overweight permits had been issued since the previous meeting.
- Risk Management – Action Plan
It was noted that the Town is overdue in responding to Maine Municipal Association regarding the Action Plan resulting from their loss control visit on 09/16/2016. Action items for the Harrington Meeting House and the Salt Shed were reviewed. Town Administrator Hall was directed to get estimates for the carpentry, roofing and electrical work at the Harrington Meeting House and metal and door work at the Salt Shed, and to respond to MMA updating them on our progress.
Hall was also authorized to approach historic building renovation experts to quote on preparing an overall management plan for the building, which is one Bristol's five National Historic Landmarks.

- Lincoln County Regional Planning Commission 'ASK' grant
Hall reported that the deadline for technical assistance grants of up to \$2,000, available from LCRPC, is approaching. He requested Selectmen apply for a grant to assist him in identifying opportunities for the Town to save energy and/or generate renewable energy.
After some discussion it was decided to remove reference to small hydro from the list of opportunities to be costed, in deference to the ongoing work of the Bristol Mills Dam Advisory Committee, and to focus on comparing the relative economics of energy conservation; wind generation at the transfer station; and solar panels either on the Bristol Consolidated School, the Transfer Station or the former landfill on Foster Road. It was moved by Hanna, seconded by Yates, to apply for a grant for technical assistance in evaluating these options; passed 3-0.
- Parks and Recreation Commission
Selectmen signed a contract to renew the lease of the Pemaquid Beach Snack Bar, previously approved by the Parks Commissioners.

New Business:

- A request was received from Town Clerk Rachel Bizarro, to increase the hourly pay to Election Clerks from \$ 8 an hour to the new minimum wage of \$9 an hour. Approval was moved by Yates, seconded Lowd; passed 3-0.
- A proposal was received from Town Clerk Bizarro to increase certain fees for photocopying and the supply of hard copies of Town Ordinances. After discussion it was moved by Yates, seconded by Lowd, to promulgate the new schedule of fees with immediate effect; passed 3-0.
- Hall reported that the Shellfish Committee had been in discussion with the Pemaquid Watershed Association regarding application to the Department of Marine Resources for a Watershed Planning grant. A Watershed Plan is a prerequisite for further state assistance to clean up waters designated as Impaired Quality, which upper Pemaquid Harbor was designated in January. For a grant to be received the applicant would have to be a municipal body (not a non-profit), so the Selectmen were requested to approve an application in the Town's name.
The plan would aim to identify pollution sources in the lower Pemaquid watershed below the Bristol Mills Dam, so that it would not overlap with work being done by the Bristol Mills Dam Committee.
The grant would be overseen by a steering group including the Shellfish Committee, representatives of the Fish Committee and the PWA, the Plumbing Inspector, Pemaquid Harbormaster, the Town Clerk (as staff to the Shellfish Committee) and the town Administrator.
Selectmen agreed in principle to support such an application, and requested that a final application be prepared for their approval prior to the April 28 application deadline.
- Spectrum / Charter Communications – renewal of cable franchise
Hall presented a draft Franchise Agreement, supplied by Spectrum, with proposed amendments from the Town to grant free service in municipal buildings and to require some mechanism for extending coverage to

additional roads. It was moved by Hanna, seconded by Lowd, to authorize Hall to submit the proposed amendments and seek a new Agreement on the lines proposed.

- **Municipal regulation of marijuana:**
Selectmen discussed the recent developments in other municipalities to establish ordinances regulating the commercial sale of recreational marijuana, recognizing that in the absence of action to establish a regulatory ordinance, commercial growing, retailing and marijuana clubs would be legal in any part of the Town after February 2018.
It was noted that it would be appropriate to gauge the views of residents, and the subject was tabled until April when public hearings or other forms of consultation would be revisited.
- **Personnel reviews:**
Given that Town Administrator Hall is new in his position he was uncomfortable conducting these alone; it was agreed that at an April meeting of Selectmen there would be an Executive Session scheduled for staff performance reviews.

Building permits

- One permit was reviewed and approved.

Disbursement Warrants

- Reviewed and approved weekly disbursement warrants.

Public comments:

- None.

Public Notice of Future Meetings:

- Planning Board, Thursday March 16th, 6:00 pm (Town Office)
- **Town Meeting:**
Articles 1 and 2, Monday, March 20th, 8:00 am (Town Office);
Articles 3 to 54, Tuesday, March 21st, 7:00 pm (Bristol School Gymnasium).
- Bristol Mills Dam Advisory Committee: March 28th, 6:00 pm (Town Office)
- Parks Commission, Tuesday, March 28th, 6:00 pm (Ellingwood Information Center)
- Selectmen, Wednesday, March 29th, 7:00 pm (Town Office) – meeting with Maine Municipal Health Trust
- Shellfish Committee, Monday, April 3rd, 7:00 pm (Town Office)
- Selectmen, Wednesday, April 5th, 7:00 pm (Town Office)
- Planning Board, Thursday, April 6th, 7:00 pm (Town Office)

Motion to adjourn, at 8:12 pm: prop. Lowd, seconded Yates, carried 3 – 0.