



**Selectmen's Meeting
April 13, 2016**

Present: *Chad Hanna, Terry Lowd, Paul Yates, Kristine Poland*

Also Present: *Andrea Cox, BJ Russell and Lori Crook, Clyde Pendleton*

Public Hearing

- A hearing was held on a liquor license application submitted by William J. Russell Jr. dba King Ro Market, 1414 State Route 32. There was no public comment.

Liquor License

- The application for liquor license was signed.

Amendments to the Agenda

- There were no amendments to the agenda.

Approval of Minutes

- Minutes of previous meetings were not available for review.

Old Business

- Discussed various road-related issues. Trees were marked on the Benner Road and will be marked on the Brown's Cove Road by the time the request for bids appears in the Lincoln County News. Roads have also been marked for paving. Road crew will be asked to remove a tree limb hanging near the Poland property on the Lower Round Pond Road. A guardrail will be added on the Bristol Mills side of Partridge Lane. Yates has ideas about how to correct the issue on the hill by Dewey Chase's property.

Planning Board Alternates and WPAC Update

- Jason Lord and Andrew Poland agreed to serve as alternates to the Planning Board for an additional year. A motion was made by Lowd to appoint Andrew and Jason as alternates for one year. The motion was seconded by Yates and carried.
- The selectmen reviewed a letter from Freeport Wild Bird Supply. The role of the Wind Power Advisory Committee is to gather information for the Board of Selectmen. The selectmen agreed with the content provided in a letter of response written by WPAC. The letter will be prepared on Town letterhead and signed by the selectmen. Cox will be copied on the letter.
- Cox indicated that negotiations between Monhegan and UMaine are in process and that the Town of Bristol may be in a position to require a community benefits agreement. UMaine has been invited to come back to review maps and other pertinent information.

Building Permits

- Johnson, tax map 11C lot 13, 02-16/17, approved.
- Henke, tax map 22 lot 25, 03-16/17, approved.

Homestead and Veteran Exemptions

- Applications were reviewed and signed. Two applications for veteran exemptions will be returned to the applicants for additional information. The town administrator will follow-up on whether or not properties owned by trusts qualify for homestead exemptions.

Other Business

- Selectmen were copied on an email from Rob Davidson concerning property on the Pemaquid Trail. The issue will be reviewed by the code enforcement officer.
- Reviewed and approved reconciliations for the month of March.
- Reviewed and approved disbursement warrants for the week.
- O.W. Holmes is currently in the process of grading Split Rock Road and Sproul Hill Road. They will be asked to do the rest of the grading.
- Road crew will erect the signs for Pemaquid Village.
- A damaged driveway culvert on the Lower Round Pond Road is the property owner's responsibility.

Public Comment

- There was no public comment.

Next Meeting

- The next meeting will be held Wednesday May 4th. The selectmen will begin meeting the first and third Wednesday of each month until further notice.

Parks Manager

- Clyde Pendleton asked about the process required for hiring a manager for the parks department. Because every department is operated with public funds, it is necessary to at least go through the budget process, and possibly through Town Meeting. It was recommended that the Commissioners create a job description for the position. Pendleton believes a manager would benefit both the Town and the parks department. The commissioners currently have no job description, nor does the commission have bylaws. The intent of hiring a manager is to provide structure.

Adjourned.