



**Selectmen's Meeting
April 19th, 2017
MINUTES**

Selectmen Present: *Chad Hanna, Terry Lowd, Paul Yates.*

Also Present: *Chris Hall (Town Administrator); Maia Zewert (Lincoln County News)*

Selectmen were called to order by chair Chad Hanna at 7.00 pm, followed by the Pledge of Allegiance.

The minutes of April 5th, 2017, were reviewed. It was moved by Lowd, seconded by Yates, to accept the minutes as presented; motion passed 3 – 0.

Old Business:

- Snow removal contract – bid package:
Town Administrator Hall reported that bid packages had been requested by three companies: Hagar Enterprises, O.W. Holmes, and Farley & Sons. Questions received had focused on the number of trucks needed and the use of sand and salt in the past two winters.
Bids are to be received by 4 pm on April 28, and to be opened by Selectmen at 7 pm on Wednesday, May 3rd, at the Selectmen's meeting.
- Nature Conservancy grant:
Hall reported that the grant had now been signed, and in consequence the Wright-Pierce contract for study of fish passage options had been released.
- E-911 addressing: Hall reported that the transfer of responsibility for this from Phil Congdon to Joe Rose was now under way.
- Munro Bridge dry hydrant: CEO Joe Rose had arranged to meet the DEP representative, Lucien Langlois, at the site tomorrow, April 20, to review the plans in the light of shoreland protection provisions.
- Appeals Board and code enforcement update:
The Appeals Board met on Wednesday April 12, and denied an appeal. Hall indicated that the appellants' attorney had warned that they intend to appeal to the Superior Court. In other matters, the excavation work for drainage easement at Pemaquid Beach Park had now been quoted at \$800; this was

now with Town Attorney Villeneuve to build into the easement documentation. On the previously-reported Benner Road code violation, Hall reported that the Sheriff's department had served a 30-day final notice to cure on that day.

- Parks and Recreation hiring: Hall reported that the Parks maintenance crew was now at work for the season, with all five of last year's crew returning. Applications were being received for the Director position, with a deadline of April 21. At Hanna Landing, the town floats are now in the water.
- Tax liens: Hall reported that a significant number of payments had been received as a result of the 30-day lien warning notices. The filing date for liens is May 5th.
- Lower Pemaquid Watershed planning grant: Hall circulated the draft grant application and budget, including the \$2,500 voted by the Shellfish Committee. He indicated that certain passages needed further input from consultants and the Pemaquid Watershed Association, and requested authority to complete and sign the grant application, which is due by April 26. Lowd moved, and Yates seconded, a motion to so authorize the town Administrator. Passed 3 – 0.
- Hanna Landing submerged lands conveyance: this had now been completed and, following minor amendments agreed by telephone with the Bureau of Parks and Lands, Hall expected the receipt of such a conveyance within the next month.

New Business:

- Solar Power:
The School Board has proposed a joint meeting with Selectmen to hear from potential developers and funders of solar power installations at the Bristol Consolidated School and at/or at the Transfer Station.
Selectmen agreed to a joint meeting on Wednesday, May 24, at 7 pm.
- Maine Municipal Association loss control visit and action plan.
Hall circulated the Action Plan arising from the visit of Ann Schneider on April 10. The most expensive potential item is the roof at the Harrington Meeting House. Yates requested that Hall determine whether, in the light of the building's designation on the National Register of Historic Places, it was necessary to use wooden roof shakes, and to obtain bids for the roof on the basis of the alternatives of wooden shakes and architectural shingles.
- Liquor license renewal: Selectmen considered an application from the Anchor Restaurant, Round Pond. In line with past practice, it was not deemed necessary to hold a separate public hearing, but notice would be published together with the public notice of the next Selectmen's meeting that this license was due for consideration on May 3.

- A Catering Permit was received from the Damariscotta River Grill, and signed by Selectmen.

Building permits

Two building permit applications were reviewed and approved

- Map 4, lot 141-B-1
- Map 20, lot 11

Miscellaneous Correspondence

- Friends of Colonial Pemaquid: a further letter updating Selectmen on the status of their negotiations with the Bureau of Parks and Lands was noted.
- Selectmen reviewed a letter from the EMS Service chief, Jeri Pendleton, to the state EMS service pointing out deficiencies in the implementation of new incident reporting software. Hall reported that the letter had led to an immediate response from the state EMS Director, and that Bristol Rescue could use the old reporting system until training was completed in Bristol with visiting trainers from Augusta.
- Notice was received from the Maine Welfare Directors Association that Lisa Peters had completed her certification in Elementary general Assistance. Selectmen congratulated her on completing her training.

Disbursement warrants were reviewed and signed.

Public Comment: none.

Public Notice was given of the following Forthcoming Meetings:

- Planning Board, Thursday, April 20th, 7:00 pm (Town Office)
- Parks and Recreation Commission, Tuesday, April 25th, 6:00 pm (Ellingwood Information Center)
- Bristol Mills Dam Advisory Committee, Tuesday, April 25th, 6:00 pm (Town Office)
- Harbor Committee, Thursday, April 27th, 6:00 pm (Town Office)
- Selectmen, Wednesday, May 3rd, 7:00 pm (Town Office)

Motion to adjourn, at 7:44 pm: prop. Lowd, seconded Yates, carried 3 – 0.