



**Selectmen's Meeting
May 4, 2016**

Present: *Chad Hanna, Terry Lowd, Paul Yates, Kristine Poland*

Also Present: *Paul Leeman*

Amendments to the Agenda

- There were no amendments to the agenda.

Approval of Minutes

- A motion was made by Lowd to approve the minutes of March 23, March 30, April 6 and April 13. The motion was seconded by Yates and carried.

Tree Bids

- No proposals were received as a result of the request for tree bids which were due today. An additional bid notice will be placed in the paper and prospective bidders will be notified directly. Bidders will be instructed to bid Benner Road and Brown's Cove Road separately. Wood may be left on site and work must be completed by Friday June 17th. Benner Road will have priority over Brown's Cove Road.

Chief Leeman/HR Policy Manual

- The fire chief advised Bristol Fire & Rescue personnel not to sign off on the Human Resource Policy Manual adopted by the Board of Selectmen on April 4, 2016. He requested that the fire company be exempted from the policy as they already have a set of bylaws that have served them well. There was a general discussion regarding items that may not be appropriate for fire personnel. The selectmen agreed that certain aspects of the policy may go beyond practicality and common sense, but need to be implemented to deal with statutory requirements. There was a brief discussion regarding the importance of keeping personnel records at the Town Office. Chief Leeman confirmed that personnel records are currently being kept at the Round Pond fire station. The fire chief and consultant Lynn Martin are the only ones with access to those records.

Building Permits

- Gilbert, tax map 11A lot 1B, 07-16/17, approved
- Boot, tax map 9 lot 53B, 08-16/17, approved

Liquor License

- Reviewed and approved renewal liquor license application for Hardy Boat Cruises.

Fish Committee

- Selectmen were updated on fish committee activities. The Maine Department of Marine Resources provided new baffles for the fishway and

expressed their ongoing support of the town's efforts to restore the fishway and to perform a volunteer count at the site. The gate at the top of the fishway is no longer functioning and measures have been taken to provide a temporary solution. The committee has provided approximately 12 hours of volunteer service so far this season. Joe McLean of Wright-Pierce will be informed of the committee's efforts. Information received on fishway units manufactured by Sheepscot Machine Works will also be passed along to McLean

Shellfish Committee

- A memo was received from the committee recommending Prescott "Mike" Cheney to serve as an alternate on the committee for 2016-2017. A motion was made by Lowd to appoint Mike to the alternate position. The motion was seconded by Yates and carried. An additional alternate position is available.

Harbor Committee

- A memo was received from the committee regarding their review of the Town Landing & Harbor account for 2015 and 2016. They noted a second payment to Doug Wood on January 14, 2016 in the amount of \$3,200 that they had not authorized. The selectmen approved the payment. Selectmen agreed that the lack of review by the Harbor Committee was an oversight on their part.

Road Paving Projects

- Benner Road is the main priority of this year's program. Other possible improvements include maintenance paving of a portion of the Lower Round Pond Road, the Foster Road, and possibly the Landing Road. The "perpetual mud puddle" in New Harbor needs to be leveled up and will be included in the request for bids. The only culvert under consideration is on the Landing Road. A contractors meeting will be held Wednesday May 18th at 6:30 pm at the Town Office. A notice will be placed in the paper.

Lincoln County

- Bristol's portion of the Lincoln County tax commitment is \$1,246,397.72 for 2016. The 2015 commitment was in the amount of \$1,173,094.24.

Solar Energy

- The school committee is exploring the possibility of solar energy at Bristol Consolidated School. The selectmen would be interested in what they're proposing and how it would fit in with other town-owned buildings. David Kolodin, the Chairman of the committee, is planning on attending a selectmen's meeting in the near future.

Abatement Hearings

- William and Linda Mullin and Eric and Judy Speck appealed the selectmen's decision on applications for abatement to the Lincoln County Commissioners. Bristol's contracted assessor had an incorrect date on his calendar and did not attend the hearing. Selectmen Hanna attended the meeting and gave brief testimony, stating that the property is equitably assessed and that a temporary logging operation does not affect value. Earle Cooper was sworn in and gave testimony, but not on behalf of the Town of Bristol. Parker Appraisals did confirm that a site visit was made

and will put that in writing, if necessary. This information will be conveyed to the County Commissioners.

Other Business

- Selectmen were advised of the Town Administrator's re-certification as tax collector and treasurer by the Maine Municipal Tax Collectors' and Treasurers' Association.
- Selectmen were notified of a potential new competitive small grant program to fund harbor planning and infrastructure projects not funded by other State agencies. The notice was received from the Bureau of Parks & Lands Submerged Lands Program.
- Reviewed and approved resubmitted applications for veteran exemptions.
- Reviewed and approved weekly disbursement warrants.

Public Comment

- There was no public comment.

Next Meeting

- The next meeting will be held Wednesday May 18th at 7:00 pm.

Adjourned.