



**Selectmen's Meeting
July 11th, 2018
MINUTES**

Selectmen Present: *Chad Hanna, Terry Lowd, Paul Yates.*

Also Present: *Chris Hall (Town Administrator); Jessica Picard (Lincoln County News).*

The meeting was called to order by the Chair, Chad Hanna, at 7.00 pm, followed by the Pledge of Allegiance.

It was moved by Lowd, seconded by Hanna, to accept the Minutes of the Selectmen's meeting of June 27th. Motion passed 3 – 0.

In a matter arising from the Minutes, the bids for sealcoating at Fire Station 1 in New Harbor were reviewed. It was moved by Yates, seconded by Lowd, to transfer \$8,250.00 from the Facilities Capital Reserve Fund to cover the low bid price.

In a second matter arising, Hall confirmed that he had been told by MMA that our protection by the Maine Tort Claims Act for possible claims at the dam is absolute, but we should nevertheless continue to take every precaution to warn users, and when appropriate during high water, to close the swimming area. Hanna asked Hall to replace the missing "Do Not Climb on the Dam" sign that had been taken from the fencing along the crest of the dam.

The Warrant for the Special Town meeting on July 24th had been amended to incorporate the recommendation of the Budget Committee. Five original copies were signed for posting around the Town. Hall also presented a draft Voter Guide for the Referendum ballot, saying that this is not obligatory for a municipal election but is customary practice, following the example of the State for bond issue and other ballot questions. Hanna suggested amending the wording on Question 2 to reflect that the water-control structure proposed for upstream of the Benner Road Stone Arch would incorporate nature-like fish passage. With this, the wording was approved.

Selectmen reviewed the financials for the first six months of the financial year, from the Town Office, Code Enforcement Office, and Park & Recreation Commission. Actual expenditures appear to be closely tracking budgeted spending.

New Business:

Selectmen briefly discussed the manpower issues at the Transfer Station caused by the illness of Raymond Eastman. Town Administrator Hall complimented Sean Hunter of the Highway Department for helping out, and for introducing Darren Smith who joined the staff effective July 9.

The Town has a new Boston Post Cane holder, Georgina Rayburn, a resident of Highland Park Road. Hall was asked to try to schedule a presentation of the Cane on the evening of Friday July 20, if convenient for Ms. Rayburn's family.

It was moved by Lowd, seconded by Yates, to appoint Kevin Dennison of the Lincoln County Sheriff's Office as an additional Shellfish Warden. Motion passed, 3 – 0, and Selectmen signed his Appointment.

Old Business:

Sick Leave: Hall pointed out that in 2014 the Board had changed the HR policy to eliminate separate paid vacation and sick days in favor of a single category of personal days to be used at the employee's discretion. This does have the disadvantage that if an employee takes their allowance of days for a summer vacation (for example), they would not have any remaining paid time available if they fell sick before the end of the year. On balance, though, Selectmen felt it was not necessary to change the existing policy.

Use of land at the Transfer Station: Hall had prepared an application form and waiver of liability for use by organizations and individuals wishing to camp on the town's land at the Transfer Station, along the river beyond the rifle range. On discussion, Selectmen felt it is best to limit such use to the Boy Scouts whose existing use is in a sense grandfathered from before the current lease of the rifle range to the Fish & Game Club. The waiver of liability will be revised to tailor it to the specific use by the Boy Scouts, who have insurance cover through their national association. Hanna will ask the Club for a copy of their lease as Hall is unable to find a copy in the Town's records.

Hall circulated the Town's HR Manual, marked up with draft amendments to conform the Manual with the revised Fire and Rescue Department by-laws, and to reflect the roles of the Parks Director and (full-time) Fire Chief.

The matter was tabled to July 25th to give members a chance to review the 57-page document in depth.

Capital Projects: The School Board has accepted the Selectmen's suggestion for a non-digital school warning sign on Foster Road, i.e. one not flashing a speed limit at set times. The Board has filed an application with the Department of Environmental Protection for infill of the small area of wetlands that would be impacted by the proposed new ballfield, and are awaiting DEP's action before moving ahead with the first stage of the work, clearance of the vegetation on the site. The Board reviewed the site maps and the DEP application prepared by Atlantic Resource Consultants.

The Parks and Recreation Commission has invited the Selectmen to join them at their meeting on Tuesday, July 17, to review plans for the new Beach Pavilion. They are currently reviewing proposals prior to selecting a firm of architects.

Regular Business:

Selectmen reviewed and approved the renewal of the liquor license for Stone Cove Catering.

Selectmen signed the BETR application to the state from Hammond Lumber, confirming the Town's receipt of personal property taxes.

Selectmen reviewed and approved two building permit applications, in respect of Map 004, lot 145-2 and Map 016, lot 046.

Selectmen reviewed and signed warrants for payroll and accounts payable for the Town Office, Fire, and Parks and Recreation departments, and the Bristol – South Bristol Transfer Station.

Under correspondence received, Calderwood Engineering sent reports of their most recent work on the Varney, Upper Round Pond and Benner Road Stone Arch bridges. Hall will arrange for them to present to Selectmen during August.

It was moved by Hanna, seconded by Yates, to move into Executive Session to consider a personnel matter under MRS Title 1, section 405.6.A. Motion passed, 3 – 0 and the Board entered executive session at 8.08 p.m.

The Board left Executive Session at 8.18 pm. No action was taken arising from the Session.

Chair Hanna gave notice of forthcoming meetings as follows:

- Parks & Recreation Commission, Tuesday, July 17th, 6 pm at the Ellingwood Information Center

- Planning Board: Thursday, July 19th, 7 pm at the Town Office
- Selectmen: Wednesday, July 25th, 7 pm at the Town Office
- Special Town Meeting by referendum ballot: Tuesday, July 24th, 8 am to 8 pm
- School Board: Wednesday, August 1st, 5.30 pm at the Bristol School library.

Prior to adjournment, Yates made an impassioned request to the cameras for residents to turn out and vote on July 24th.

The Board then adjourned at 8.20 pm.

Respectfully submitted,
Chris Hall
Town Administrator