



**Selectmen's Meeting
November 15th, 2017
MINUTES**

Selectmen Present: *Chad Hanna, Harry Lowd III, Paul Yates*
Also Present: *Chris Hall (Town Administrator)*.

Selectmen were called to order by chair Hanna at 7.00 pm, followed by the Pledge of Allegiance.

It was moved by Lowd, seconded by Yates, to approve the minutes of the meeting of November 1st. Passed 3 – 0.

Old Business:

Hall presented a memorandum showing expected requests for changes in the budget for 2018.

It was noted that 2018 would see considerable roof repair and replacement work, and Hall was directed to attempt to save costs by combining bids where possible. The willingness of the Pemaquid Historical Society to cost-share on the Harrington Meeting House roof was noted with appreciation.

Hanna moved, and Yates seconded, a motion directing Hall to transfer \$700 from the Ocean Hill Cemetery Trust Fund to Surplus, as reimbursement to the Town for maintenance on the cemetery in 2017. Passed 3 – 0.

Two expressions of interest had been filed for service on the 2018 Budget Committee. Two more people had verbally expressed interest and were expected to file applications. Selectmen agreed to table this item until December pending receipt of additional applications.

Hall presented a draft letter to the US Coast Guard regarding the Pemaquid Lighthouse. He reported that relations with the American Lighthouse Foundation were becoming much more cooperative, and that a key for the lighthouse tower had been given to Bristol Fire & Rescue for the Knox Box at the building.

New Business:

Hall reported a case where an application for Town assistance did not qualify for state General Assistance rules, but where the Town Office had been contacted as an elderly resident in an Alzheimer's unit needed water shut off in her residence. Hall had contacted a relative of the resident and arranged for the work, and requested approval of Selectmen in spending up to \$150 from the Town's Relief of the Poor funds. It was moved by Hanna, Seconded by Yates, to authorize a transfer of \$150 from the Combined Trust Accounts to surplus to cover this expense. Passed 3 – 0.

Regular business:

Building Permit Applications:

Seven applications were approved: Map 003, lot 093-C; Map 005A, lot 7; Map 006, lot 029-A; Map 008, lot 012; Map 008, lot 028-B; Map 019, lot 023; Map 028, lot 012.

Warrants:

Selectmen reviewed and signed payroll and account payable warrants for the Town Office, Bristol Consolidated School, Parks and Recreation, and Fire and Rescue, and the Bristol – South Bristol Transfer Station.

Communications received:

A petition regarding the Bristol Mills Dam was received from Bristol Fire and Rescue. It was duly noted and referred to the Dam Committee. Hanna stressed that concern about the future of the dam is premature; the Dam Committee is tasked with studying and understanding the options for the dam. Selectmen are not bound to take any action with regard to the dam, but he expected that the Town would be asked to set aside additional funds in next year's warrant for both the dam and fish passage.

Selectmen noted a telephone request for the removal or shading of the street light at the corner of Back Shore and Northern Point Roads. Hall will contact CMP and see if a shade can be applied to the light. He also noted that three plastic culverts on the Back Shore Road were in need of replacement, and that he would try to have the work completed before the weather gets much colder.

The Spirit of America Award certificate for Kristine Poland was received and Hall was requested to invite her to the next Selectmen's Meeting to receive the award.

A letter of thanks was received from Elder Care Network.

Hall distributed to selectmen a report from the American Association of Retired People entitled 'Building Livable, Age-Friendly Communities.'

Calderwood Engineering reported that the geophysical tests at the Varney Bridge showed a solid footing for the bridge abutments, and that they will now proceed with design of the new deck.

There were no public comments.

Notice of forthcoming public meetings:

Notice was given of the following forthcoming meetings:

- Planning Board, Thursday, November 16th, 7 pm – Town Hall.
- Parks and Recreation Commission, Tuesday, November 21st, 6 pm – Ellingwood Park Information Center
- Bristol Mills Dam Advisory Committee, Tuesday November 28th, 6 pm –Town Hall
- Selectmen, Wednesday, December 6th, 7 pm – Town Hall

It was noted that the Town Office will be closed on Thursday and Friday, November 23 and 24 for the Thanksgiving holiday.

A motion to adjourn was proposed at 8.15 pm by Lowd, seconded Yates, carried 3 – 0.

Respectfully submitted,
Chris Hall
Town Administrator