



**Selectmen's Meeting
December 5th, 2018
MINUTES**

Selectmen Present: *Chad Hanna, Paul Yates; Terry Lowd (from 7.10 pm).*
Also Present: *Chris Hall (Town Administrator); Clyde Pendleton, Laurie Mahan and Sandra Lane (Parks Commissioners); Lara Sargent (Parks and Recreation Director); Gordon Benner, Sandee Brackett, Charles Hanson, Robin Mahan, Michael Uhl, Mark Ward.*

The meeting was called to order by the Chair, Chad Hanna, at 7:01 pm, followed by the Pledge of Allegiance.

It was moved by Yates, seconded by Hanna, to accept the Minutes of the Selectmen's meeting of November 21st. Motion passed 2 – 0.

New Business:

Deputy Treasurer position:

Five applications had been received for the position through Tuesday's mail. Hall asked the Selectmen to participate in the interviews, which were scheduled for the evening of Wednesday, December 12th, beginning at 6.30 pm. In addition to the Selectmen and Town Administrator, the town Clerk and Assessing Clerk will join in the interviews.

Old Business:

Parks Facebook page:

Sandee Brackett presented her request that there be no public use of the photographs she had taken of people at the Beach Park, which had been used by Theodore + Theodore Architects in a public presentation. These included images of her late husband, and she felt strongly that they should not have been used. Hall reported the Town Attorney's view that these were in the public domain. Hanna said it was clear that the architects were not aware of the hurt this might cause, and assured her the photographs would be removed from the Facebook page on transfer to the Town. After discussion, Clyde Pendleton as chair of the Parks Commission apologized to Brackett for any hurt she had felt, either from the use of the photographs or for statements in previous Minutes of the Commission.

Brackett accepted the apology and agreed to come to the Town Office the following day to transfer administrative rights to the Beach Park Facebook page, in return for the previously agreed payment of \$250 for her time spent on its development.

2019 Budget:

Hall requested guidance on the Town Road Management budget line. In 2018 this had been for \$485,000 for Road Maintenance and \$320,000 for snow removal. With \$485,000, it is expected that the Upper Round Pond bridge replacement could be accomplished without borrowing, based on engineers' estimates, as long as the maintenance paving for the year is kept to a minimum – probably Coggins Road and Back Shore Road only. Hall indicated that with recent damage to the Hatchtown Bridge, Selectmen might consider whether to raise that bridge higher on the priority list for replacement.

Hanna felt that as the Hatchtown Bridge would have to have immediate concrete work to repair the damage, it made sense to stick to the current plan as the engineering is now nearly complete for the Upper Round Pond and Benner road Stone Arch bridges. The Hatchtown Bridge would likely require both widening and lengthening on replacement, and would require borrowing of anything up to a million dollars. He would rather defer this if possible.

Hall also asked whether the Board preferred the Warrant to request funds for the Reserve accounts that will be tapped in 2019 for the dam, fish ladder, and bridges; or to ask the Town meeting directly to appropriate funds from taxation for the estimated cost of the project. Selectmen preferred the latter option. Hall will bring a budget draft using this approach to the Board on December 19th.

Tax-acquired properties:

Hall presented a list of eight lienied properties that the Town expects to acquire if 2016 overdue taxes are not paid by Friday, December 7th. As of this day, the Town only owns two tax-acquired properties, both mobile homes of little value.

Regular Business:

Selectmen reviewed and signed one building permit, for Map 002, lot 095-2. Hall also reported that the Code Enforcement Officer had identified a non-conforming Auxiliary Dwelling Unit in a new residence on Round Pond Harbor. The unit is approximately 1200 square feet rather than the 600 sq. ft. maximum permitted in the code for an attached unit on a lot of less than 2

acres. CEO Rose was directed to seek enforcement of the Ordinance, and Selectmen will back him in this.

One Abatement Denial Warrant was reviewed. It was moved by Yates, seconded by Lowd, to sign Warrant number DENIAL 2018-0002. Motion passed 3 – 0.

Selectmen reviewed and signed payroll and accounts payable warrants for the Town, Fire and Rescue, Parks and Bristol Consolidated School.

Under Correspondence Received, Hall noted William Brewer's letter confirming the annual audit as starting on January 2, 2019, and requesting the usual advance materials.

Hall also noted that the Town is expecting a subdivision plan on the former Bigelow, now Peaslee property of 123 acres along the Damariscotta Town Line. A site on this property had been identified by the late Huston Dodge as a fortified homestead of dating from the 1730s, which had been destroyed by a raid in the French and Indian War of 1754. It is expected that the Maine Historic Preservation may require archaeological surveys and that the Town's Planning Board might appropriately set conditions to protect the historic site.

Under public Comments, Michael Uhl and Mark Ward requested that the selectmen, in their capacity as one-half of the board of the Bristol – South Bristol Transfer Station, consider participating in a program to collect food waste for composting at the Lincoln County Recycling (LCR) facility in Wiscasset. They noted that the FDA estimates that around 20% by volume of all household waste is compostable food, and that certain Transfer Stations – Waldoboro, Nobleboro and Wiscasset – offer bagged compost from the program for sale. Hanna indicated that while the Transfer Station does compost leaves and garden waste, the DEP is very strict on licensing conditions for food waste, and the Transfer Station had as a result discontinued a program for composting shellfish waste several years ago. Nevertheless he agreed to raise the issue at the next Board Meeting, and look into whether the Transfer Station could sell LCR's compost even if they do not participate in the collection of food waste.

Chair Hanna gave notice of the following Public Meetings:

- Selectmen, Wednesday, December 19th, 7.00 pm at the Town Office
- Planning Board, Thursday, December 20th, 7.00 pm at the Town Office

Selectman Yates, seconded by Lowd, moved that the Board enter Executive Session under M.R.S.A. Title 1, chapter 13.1, §405 (6) (a), to discuss annual personnel reviews. Motion carried, 3 – 0, and the Board entered Executive Session at 8.58 pm.

The Board came out of Executive Session at 9.16 pm.

It was moved by Hanna, seconded by Yates, to increase the payments for the Fire Chief's health insurance by \$131 a month effective January 1, 2019.

Hanna then gave the Town Administrator guidance to increase the Town Payroll budget line by 3% for the 2019 budget.

There being no further business, the Board adjourned at 9.20 pm.

Respectfully submitted,
Chris Hall
Town Administrator