



## Selectmen's Meeting

December 7, 2016

Bristol Town Office

Present: *Chad Hanna, Terry Lowd, Paul Yates, Kristine Poland*

Also present: *Sandee Brackett, Rob Davidson, Chuck Hanson, Sandra Lane, Paul Leeman, Clyde Pendleton*

### Amendments to the Agenda

- There were no amendments to the agenda.

### Minutes

- A motion was made by Lowd to approve the minutes of November 16<sup>th</sup>.  
The motion was seconded by Yates and carried.

### Building Permits and Code Enforcement

- Seferlis, tax map 31 lot 60, 73-16/17, approved
- Prentice, tax map 17 lot 34, 74-16/17, approved
- Cervera, tax map 14 lot 48, 75-16/17, approved
- Poland, tax map 9 lot 61, 76-16/17, approved
- Reviewed correspondence to Benner/Johnson regarding a camper trailer at 203 Benner Road.
- Reviewed correspondence regarding a conversation with Caitlyn Butler and Hilda Styles concerning the Huey Lane property owned by Lisa Brackett.

### 2017 Budget

- The fire chief briefed the selectmen on the department's preliminary budget and he does not expect an increase for 2017. A portion of the 2016 ISO budget was used for hydrants. He requested that the selectmen allow him to assign some of the cost for hydrants to station expense. One of the department's ATVs will be replaced out of donations. A truck with a plow will be paid out of the trust account (Utility 1). The chief would like to continue building up the capital reserve accounts. Department operations and apparatus maintenance were discussed in general. The chief asked the selectmen to pursue the idea of a full-time fire chief due to the demands and time commitment associated with the position. Recruitment and retention were also discussed. The fire chief requested a separate meeting with the Budget Committee to discuss the budget.
- Pendleton indicated that the Parks budget is far from being done as approximately 13 accounts have yet to be addressed. The anticipated increase in workers' comp insurance will account for an approximate \$12,000 increase in the budget. Commissioners propose a \$1.00 increase in the fee for admission to Lighthouse Park. The fee schedule is being reviewed in its entirety. A separate checking account will be set up for Bristol Parks & Recreation to provide more clarity. The balance due to

Parks from the Town may have to be spread out over time in order to minimize the need for the Town to borrow in anticipation of taxes.

#### Tax Acquired Property

- A total of nine properties were acquired on December 2<sup>nd</sup> for non-payment of taxes. One of the taxpayers contacted the Town to see if arrangements could be made to buy the property back from the Town.
- A motion was made by Lowd to write-off the following account balances as of December 5, 2016:
  - ✓ Acct #1580 Daniel & Lori G. Cyr \$0.21
  - ✓ Acct #3460 David A. Foster Jr. \$0.30
  - ✓ Acct #1356 Carol V. Schmidt Higley \$0.36
  - ✓ Acct #1678 Sally J. Oliver \$3.93

The motion was seconded by Yates and carried.

#### Abatements

- The following abatements were approved:
  - ✓ Allman, tax map 004 lot 154-02 \$177.75
  - ✓ Boothby, personal property acct #211 \$79.45

#### Other Business

- A motion was made by Yates to allow the Treasurer to write-off \$50.00 missing from cash. The motion was seconded by Lowd and carried.

#### Public Comment

- There was no public comment.

#### Next Meeting

- The next regular meeting will be held Wednesday December 21<sup>st</sup> at 7:00 pm.

#### Executive Session

- Entered executive session pursuant to 1 MRSA § 405 (6) (A) to discuss a personnel matter. No action was taken as a result of the executive session.

Adjourned.