



**Selectmen's Meeting  
January 2<sup>nd</sup>, 2019  
MINUTES**

Selectmen Present: *Chad Hanna, Paul Yates, Terry Lowd.*

Also Present: *Chris Hall (Town Administrator); J.W. Oliver and Chuck Hanson (Chair and Vice Chair, Budget Committee); Fire Chief Paul Leeman, Jr.; Nick Bryant, Don Means, Pat Porter.*

The meeting was called to order by the Chair, Chad Hanna, at 7:00 pm, followed by the Pledge of Allegiance.

Chair Hanna asked to take the CLC Ambulance Service (CLCAS) matter ahead of the Minutes, as Selectman Lowd was running late for the meeting. He asked Don Means (Bristol representative on the CLCAS Board); Nick Bryant (Paramedic serving as part of CLCAS interim management team; and Chief Leeman to join them at the table.

Bryant presented data on the numbers and types of call by town, as requested by the Budget Committee, and discussed the basis for the proposed allocation of costs among the six shareholding Towns. The current financial difficulty has come about because of decisions to no longer use CLCAS for non-critical transportation to and among units of the Maine Health group, creating a \$150,000 hole in CLCAS's budget. Hall reported on meetings he had held with representatives of the other five Towns, to discuss the financial position of CLCAS.

In discussion, it was agreed that it would be hard for the Town to 'go it alone' and that it is important to support CLCAS at a difficult time. However the current requests to Towns is simply to 'stop the bleeding' and cover operating costs, and will not be sufficient to rebuild capital reserves that have been depleted over the past two years. Members of the Board and staff will attend the Budget Committee's hearing on January 15<sup>th</sup>, by which time it is hoped that a new CLCAS Director will have been appointed.

It was moved by Lowd, seconded by Yates, to accept the Minutes of the Board of Selectmen's Meetings of December 19<sup>th</sup>, 2018. Motion passed 3 – 0.

## **Matters Referred from Other Town Bodies:**

Fire Safety Code: Chief Leeman brought the question of adoption of the National Fire Protection Association's (NFPA) Life Safety Code, known as NFPA 101. It was noted that Maine law requires Towns with over 2,000 residents to appoint a Building Inspector, but is silent on what they should inspect for. It is not required that a Town adopt a Building Code, but the NFPA 101 code offers a set of basic fire protection standards that many Towns have adopted as a compromise short of adopting full structural and electrical codes. If Bristol chooses to adopt this, Chief Leeman explained, it would be a tool for both CEO Joe Rose and himself to use in encouraging new construction to be more fire-safe. It was agreed to table this matter for a month to allow study of the code.

Drone: Hall indicated that a number of uses have been suggested by different Town departments for a drone equipped with both video and infrared cameras. These include regular surveys of the Pemaquid River for beaver dams and other obstructions; use by Bristol Fire & Rescue for identifying sources of heat and for aerial search for missing persons; and by Parks and Recreation for promotional videos. It is believed that the cost of acquiring such a piece of equipment – in the range of \$2,000 - \$3,000 – could be shared among existing departmental operating budgets. Hall warned, though, that there will have to be further study of insurance and licensing requirements for operators. Selectmen encouraged Hall and Leeman to go ahead with detailed plans.

## **New Business:**

It was moved by Lowd, seconded by Yates, to appoint Jessica L. Westhaver as a signatory on the Town's checking and savings accounts and CDs. She replaces Lisa Peters. Administrator Hall is the other signatory. Motion carried 3 – 0.

2019 Town Meeting Warrant: Hall presented a first draft of the 2019 Town meeting Warrant. He noted new information from that day's School Board meeting, in which the school budget had been presented for the first time, including an expected increase of 16 students' tuitions to Lincoln Academy, at a cost of around \$200,000. In discussion of Warrant articles, Hanna requested that bids be sought for the Upper Round Pond Road Bridge such that the cost of that project would be known by the date of Town Meeting. Hall requested that Selectmen take home the 19-page draft Warrant and forward him corrections, amendments and additions.

## **Regular Business:**

Selectmen reviewed and signed Warrants for payroll and accounts payable for the Bristol-South Bristol Transfer Station, Bristol Consolidated School, Fire and Rescue, Parks & Recreation and the Town Office.

**Correspondence received:**

Hall reported that the Town had been contacted with the annual request for nominees of outstanding volunteers meriting a Spirit of America Award for 2019. Selectmen agreed to consider possible honorees at the next meeting.

Chair Hanna gave public notice of the following scheduled meetings:

- Shellfish Committee: Monday, January 7<sup>th</sup>, 6.00 pm at the Town Office
- Parks and Recreation Commission, Tuesday, January 8<sup>th</sup>, 6 pm at Ellingwood Park
- Bristol-South Bristol Transfer Station Board, 6.30 pm on Tuesday, January 8<sup>th</sup> at the South Bristol Town Offices.
- Budget Committee: Tuesday, January 15<sup>th</sup>, 7.00 pm at the Town Office – hearing on non-profit requests (snow date, Tuesday January 22<sup>nd</sup>)
- Selectmen, Wednesday, January 16<sup>th</sup>, 7.00 pm at the Town Office
- Planning Board, Thursday, January 17<sup>th</sup>, 7.00 pm at the Town Office
- Harbor Committee: Thursday, January 24<sup>th</sup>, 6.00 pm at the Town Office – PUBLIC HEARING on proposed amendment to the Harbor Ordinance
- School Board, Wednesday, February 6<sup>th</sup>, 5.30 pm at the Bristol Consolidated School Library, a Budget meeting with Selectmen and members of the Budget Committee invited.

There being no further business, the meeting adjourned at 8.15 pm

Respectfully submitted,  
Chris Hall  
Town Administrator