



**Selectmen's Meeting  
April 17<sup>th</sup>, 2019  
MINUTES**

Selectmen Present: *Chad Hanna, Kristine Poland, Paul Yates.*

Also Present: *Chris Hall (Town Administrator); Candy Congdon (Lincoln County News); Chuck Hanson; Robert Radloff.*

The meeting was called to order by Chad Hanna, at 7:00 pm, followed by the Pledge of Allegiance.

It was moved by Poland, seconded by Yates, to accept the Minutes of the Board of Selectmen's Meeting of April 3<sup>rd</sup>. Motion passed 3 – 0.

**Old Business:**

Public Records Policy (tabled on April 3<sup>rd</sup>): It was moved by Poland, seconded by Yates, to amend the Town's Policy on Public Records to conform the fees for searches to state law, viz. to increase the hourly fee for searches in excess of one hour from \$10 to \$15 per hour and the threshold for notifying applicants of search fees in advance, from \$20 to \$30. Motion passed, 3 – 0.

Pemaquid Lighthouse Keeper's House (tabled on April 3<sup>rd</sup>): Hall presented the proposed contract with Highland Building Services, to complete the remaining windows, using funding from the legacy from Bette Zwicker. It was moved by Poland, seconded by Yates, to authorize the Parks and Recreation Commission to sign the contract in the sum of \$14,701.42. Motion passed, 3 – 0.

Compliance Manual: Hall reported that Lynn Martin's fee to update the Compliance Manual will be \$1,300. This can be met within the Town Office budget. The previous update was in 2014. Selectmen asked him to proceed with the update.

Town Roads: Spring grading and gravel work will be required on Old County, Sodom, Split Rock, Sproul Hill and Town Landing Roads. Selectmen directed Hall to advertise the work and to notify regular Town contractors, with the intent of reviewing bids on May 1<sup>st</sup>.

Upper Round Pond Road Bridge: the contract with Hagar, accepted on April 3<sup>rd</sup>, was presented with the newly agreed payment terms. Selectmen signed the contract.

Bristol Mills Dam and Fish Ladder: Hanna and Poland reported on their meeting on April 11<sup>th</sup> with representatives of Gartley & Dorsky, Becker Construction and Hagar Enterprises, plus Deb Wilson, the manager of the Damariscotta Mills fish ladder. It was agreed that the dam repair work should be undertaken this year, using funding from the Dam Capital Reserve Fund and the funding voted at the Special Town Meeting on July 24, 2018. Preparatory work will be undertaken for the fish ladder, including graveling the access road and getting bids for each major element of the work, and an appeal will be launched to residents for donations of suitable masonry for cladding the pools (rounded cobble stones, six to 12 inches across, from old stone walls etc.).

### **New Business:**

Staff training: Hall requested permission to close the Town Office on Thursday, May 16<sup>th</sup>, to allow the staff to attend training at the Maine Municipal Tax Collectors' and Treasurers' Association annual meeting. Selectmen authorized the closure that day.

Overboard Discharge: Hall notified the Selectmen that the Town Office's five-yearly Overboard Discharge License is due for renewal in August. He will start the process by notifying abutters.

### **Committee Appointments:**

Budget Committee: Hall reported that there are now six places to be filled on Committee, due to the resignation of Sarah McCorkle. He presented applications from six individuals, including the request for re-appointment to a further term from Charles Hanson.

After discussion, it was proposed by Yates, seconded by Poland, to appoint as follows:

Three-year terms ending March 2022: Alex Beaudet, Charles Hanson, Harry M. Lowd III and Patricia Porter.

One-year terms ending March 2020: Alfred Ajami and Prescott (Mike) Cheney.

Motion passed, 3 – 0.

Appeals Board: It was moved by Poland, seconded by Yates, to appoint the following to fill the three vacancies on the Appeals Board:

One-year term ending in March 2020: Don Means

Two-year terms ending in March 2021: Robert Cushing and Harry M. Lowd III.

Motion passed, 3 – 0.

## **Regular Business:**

### Liquor license renewals:

Application for renewal of a vessel liquor license was received from Windward Cruise Company, d/b/a Hardy Boat, for the vessel Hardy III. It was moved by Yates, seconded by Poland, to approve the license renewal. Motion passed, 2 – 0, with Hanna abstaining.

Application for renewal of a restaurant liquor license was received from the Anchor Restaurant, Round Pond. It was moved by Poland, seconded by Yates, to approve the application. Motion carried, 3 – 0.

Building permit applications were reviewed and approved for properties at Map 004, lot 145-P; Map 004, lot 149-B; Map 004C, lot 011; 029; Map 006, lot 072; Map 018, lot 048; and Map 029, lot 028.

Warrants: Selectmen reviewed and signed the Warrants for payroll and accounts payable for the Town Office, Fire and Rescue, Parks and Recreation and the Bristol/South Bristol Transfer Station.

Under Correspondence, Hall reported that the Personnel matter discussed in Executive Session on April 3<sup>rd</sup> had been satisfactorily resolved by the Fire Chief.

Hall also reported that the expected depositions of the Town Administrator, Code Enforcement Officer and Health Officer, expected in Superior Court on April 24 in the matter of the Wotton lawsuit, was now postponed, probably until June.

Under Public Comment, Robert Radloff inquired when the Town's spring road posting would be lifted. Hall stated his belief that, subject to weather, the roads would be open to heavy vehicles from Monday April 29.

Hanna gave notice of forthcoming Public Meetings as follows:

- Fish Committee: Thursday, April 18<sup>th</sup>, 6 pm at Ellingwood Information Center
- Planning Board: Thursday, April 18<sup>th</sup>, 7 pm at the Town Hall
- Parks & Recreation Commission: meeting with Theodore + Theodore Architects, Thursday, April 25<sup>th</sup>, 6 pm at Ellingwood Information Center
- Harbor Committee: Thursday, April 25<sup>th</sup>, 6 pm at the Town Hall
- School Board, Wednesday, May 1<sup>st</sup>, 5.30 pm at the Bristol Consolidated School
- Selectmen: Wednesday, May 1<sup>st</sup>, 7 pm at the Town Hall

There being no further business, the meeting adjourned at 7.50 pm.

Respectfully submitted,  
Chris Hall  
Town Administrator