

**Bristol Parks & Recreation
Ellingwood Information Center
February 6, 2024**

Commissioners present: Clyde Pendleton, Sandra Lane

Also present: Shelley Gallagher, Pat Porter, John Porter, Sally Fisher, Heidi Wotton

Meeting called to order at 6:02 P.M. with the Pledge of Allegiance.

Minutes:

Clyde made a motion to approve the minutes from the January 6 meeting, approval, Sandra seconded, and motion carried.

New Business

- A. Both the lighthouse and the beach got significant damage in the January storms. Shelley has emailed Pete, the dune specialist, to come look at the beach and let us know what we should do for restoration after these storms as the dunes don't really exist in a few places now. Cameron from DEP would also like Pete to come out so we can all go over a plan that will work and that we would be allowed to do. The lighthouse damage is more tangible, and we are waiting on estimates from several vendors that have come to look at it. We have before and after drone footage of the rocks, and seeing that side by side on our facebook page was shocking for people. It was good though to show the power of the water.
 - a. We are working with KDK Printing and Embroidery on merchandise to do as a fundraiser, and just need the art for it. Sally Fisher has sent in a design and we are waiting on a design from another person that reached out to us about doing one. We are also taking donations through Paypal, as well as checks being mailed to the office.
 - b. Speaking with Joe Rose about permitting, he said the only permit we would need is for the Bell House because that has to be rebuilt. The fence, siding, and beach boardwalk do not need permits as it is less than 50% and going back to the same footprint. Joe also said if it is new bricks that are used instead of the current bricks, it would entail more permitting and possibly having to move the building back from the water. With that knowledge, we are going to use as many of the old bricks as we can to keep it on the historic register.
- B. Sheila McLain contacted us to say an employee would like to rent the lighthouse apartment and she was told there was a discount for employees. Sheila thought there had been a discussion, but nothing finalized. There is a 50% discount on events at the lighthouse and beach as the costs to us are minimal. Clyde said the apartment is different due to having to be cleaned, heated, rental commission, etc. so he doesn't think we can do that big of a discount. After discussion, Clyde made a motion to give a 10% discount to employees on the rental of the lighthouse apartment during the off season if they would like to use it, Sandra seconded it, and the motion passed.

- C. We have had a request from a Girl Scout troop to set up a cookie table at Ellingwood at the end of April on a Sunday morning. As they are a non-profit, it is permitted for them to set up outside to sell cookies. Shelley will contact the troop to let them know.

Old Business

- A. The Parks Commission will present the final budget to the Budget Committee at 6:30 on Tuesday Feb, 13. The budget that was approved previously by the Parks Commission was forwarded, with the contingency changed from \$15,000 to \$20,000. With all of the damage we just don't know what to expect throughout the year so the money was added. The final budget numbers are \$495,490.10 for expenses, and \$542,899.00 for revenue.

Public Comments

Clyde moved to adjourn the meeting at 7:50pm.