

**Bristol Parks & Recreation
Ellingwood Information Center
November 28, 2018**

Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan

Also present: Lara Sargent, Chris Hall, Chad Hanna, Chuck Hanson

Meeting called to order at 8:00 P.M.

Minutes:

Mahan made a motion to approve the minutes from November 6th, Lane seconded, and motion carried.

Lighthouse Inspection:

The Parks Commission had previously requested that a home inspection be done on the Lighthouse Keeper's House before moving forward with insulation work. The inspection was done on 11/20/2018 and attended by Lara Sargent and John Tilton. The written inspection report showed that there are no big structural concerns and many issues to be addressed are cosmetic. The Parks Department will use the inspection report to drive the repairs and upgrades done on the Keeper's House.

Window Bids:

Sargent presented the following bids for the ten window replacements to the Commission:

Jacobs Glass bid \$18,250.00

Highland Building Services bid \$18,351.10

The Commissioners discussed that they are familiar with Neal Kimball's work (from Highland Building Services) and are confident that he is a good fit for this project. Mahan made a motion to accept the bid from Highland Building Services, Lane seconded, and motion carried.

Lighthouse Apartment Rental:

Pendleton discussed having L. Dewey Chase Rentals take over the apartment rental contract. Sheila McLain had said the commission would be 17%. This percentage is less than what Newcastle Vacation Rentals is charging plus Pendleton stressed the importance of giving the contract to a business in town. Mahan made a motion to have L. Dewey Chase take over the contract, Lane seconded, and motion carried.

Public Comments:

Lane made a motion to end the meeting at 8:50, Mahan seconded, and motion carried.

Meeting adjourned at 8:50 p.m.