

**Bristol Parks & Recreation
Ellingwood Information Center
January 15, 2019**

*Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan
Also present: Lara Sargent, Seth Fletcher, Pat Porter, Jack Hanson*

Meeting called to order at 6:00 P.M. with the Pledge of Allegiance.

Minutes:

Pendleton made a motion to approve the minutes from January 8th, Mahan seconded, and motion carried.

Pavilion Design:

Jack Hanson attended the meeting to present documentation (elevations, floor plans, etc.) of a beach pavilion design he is proposing. He brought quotes from two manufacturers for the building he is proposing. The Commissioners thanked him for his input but explained that the Commission approved and hired an architect for the project but would keep his ideas in mind as the project moves ahead.

Social Media:

Seth Fletcher attended the meeting to discuss the feedback received about the YouTube channel and Facebook page. The positive feedback has been tremendous. The group discussed future videos such as the Legend of Samoset. The new Bristol Parks Facebook page has over 500 followers since being published one week ago. Fletcher will work on a video of the Beach forum on 1/29 to keep people more informed during the design phase.

Lighthouse Port-a-potty:

The port-a-potty at the lighthouse was returned as a result of the feedback received from residents. It has been placed on the rear side of the ticket booth until April. This location prevents people from seeing it from the road or adjacent homes and no longer is in view on the webcam.

Drone:

Sargent provided an update/correction about the possibility of the town purchasing a drone. If the town departments were to purchase a drone together, Chief Paul Leeman would be willing to have someone in the fire department trained/licensed to use the drone for other departments. The group still didn't feel like a drone would be used much by the Parks department and therefore not a justifiable cost for Parks.

Lighthouse Park:

Pendleton provided an update on the lighthouse windows. Highland Builders delivered the windows today and will be installing them for the next few weeks. Neal Kimball will also replace the frames on the Bell Tower windows with mahogany wood so they will last longer. Sargent is meeting a painter at the Park next week to get quotes on painting the Keeper's House and Bell Tower. Sargent asked the Maine Historic Preservation Commission if they would support replacing the siding rather than painting. Once a response is received, Sargent will report back to the Commission so they can consider all options.

Final Budget Preparation:

The 2019 budget for Parks was finalized. The group went through the expenses and revenues and made final changes. Sargent will transfer the budget totals from the worksheet to the budget format used for the town and have ready for the Selectmen's meeting on 1/16.

Public Comments:

Pendleton made a motion to end the meeting at 9:21, Lane seconded, and motion carried.

Meeting adjourned at 9:21 p.m.