

**Bristol Parks & Recreation
Ellingwood Information Center
February 5, 2019**

*Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan
Also present: Lara Sargent, Pat Porter*

Meeting called to order at 6:00 P.M. with the Pledge of Allegiance.

Minutes:

Pendleton made a motion to approve the minutes from January 29th, Lane seconded, and motion carried.

Area Maps:

Pat Porter presented the information she has gathered for new area maps to be printed this year. She brought a historical map that had been created by the Pemaquid Peninsula Heritage Group as a possibility for the new map. Pat had spoken to Phil Averill who agreed to let Parks use the map because a lot of work went into it and he was glad to see it reused. Pat proposed that Parks add businesses to the existing historical sites to combine the Bristol Area map with the historical map. A few local businesses already agreed to pay \$150 to advertise in this map. The group discussed businesses that might be interested in advertising again. Lara will work on a letter to the businesses asking if they are interested in being included. A quote to print this map from Lincoln County News was \$1000 for 5000 maps. Since 13,000 maps were printed previously and those lasted for two years, Clyde suggested that fewer maps be ordered so it becomes an annual fundraising project. Next steps will be to find addresses or email addresses and contact the businesses.

Fire Escape:

The fire escape at the lighthouse needs to be replaced. Pendleton spoke to a local business about replacing the wooden fire escape with an aluminum fire escape and the estimate was around \$5000 for the material and labor to build it. Clyde will get a written quote for the whole project and the Commission will bring that to the Selectmen for approval since the purchase will be over \$5000. Lara will first contact the Maine Historic Preservation Commission to check if they support using an aluminum fire escape.

Class at Lighthouse:

A journal writing class is scheduled to be at Lighthouse Park on 5/18/19 as advertised in the most recent Adult Education catalog. Lara will contact them to make sure they realize the park will be open and that they should contact the Parks Department when planning classes in the future in case other events are scheduled.

Wedding Rates:

The group discussed increasing the wedding rates at Bristol Parks. In the past, the commission increased the rental cost for the chairs which resulted in less couples using the rented chairs, so chair rental prices won't change. Pendleton suggested raising the rates and possibly restructuring the fees. The group will revisit the idea when Melanie Tilton, the wedding coordinator, is able to attend a Parks meeting.

Park Phones:

The group discussed the park cell phones. The Commissioners would like to use their personal phones going forward to prevent having to carry around two phones. Lara and John will keep their phones and Lara will contact US Cellular about updating the number of phones on the plan. Pendleton made a motion to cancel three of the Commissioner phones on the plan, Mahan seconded, and motion carried.

Lighthouse Windows Update:

The lighthouse windows have been installed and look beautiful. They will need to be painted when the maintenance crew returns but they are primed for now. Highland Builders will also be replacing the window frames on the bell tower with mahogany wood so they will last longer. The windows will all be painted on

the outside when the rest of the exterior is painted this year.

Beach Park Pavilion Update:

The group discussed contractors to include on the building committee to help with estimating costs for this project. The architects had suggested finding a carpenter and plumber to be on the committee and Clyde suggested an electrician to be included as well. The Commission will seek out contractors to join this building committee.

Public Comments:

Pendleton made a motion to end the meeting at 8:42, Lane seconded, and motion carried.

Meeting adjourned at 8:42 p.m.