

**Bristol Parks & Recreation
Ellingwood Information Center
April 16, 2019**

Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan

Also present: Lara Sargent, Seth Fletcher, Chuck Hanson

Meeting called to order at 6:02 P.M. with the Pledge of Allegiance.

Minutes:

Lane made a motion to revise the minutes to say “nominate” instead of “assign” on the minutes of the March 21st meeting and seconded and motion carried. Lane made a motion to approve the revised minutes from March 21st, Lane seconded and motion carried. Lane made a motion to approve the minutes from the April 9th open forum, Mahan seconded, and motion carried.

Lighthouse Park Donation/Updates:

Elizabeth Zwicker was a Bristol resident who passed away last year and left just under \$168,000 to the Bristol Parks Department - specifically for Pemaquid Point Lighthouse Park only. This money was set aside in a separate account to ensure it is used for the purpose that was intended. The Parks Commission is very grateful for this and can now complete upgrades to the park that had been part of a long-term plan. The rest of the windows can now be replaced and have already been ordered. The Commission had initially planned to paint one side of the Keeper’s House in 2019 but can now paint the entire building. The hot water heater will be replaced and the overflowing well water drainage issue will be addressed. The Commission would like the Fishermen’s Museum to be spruced up but will request a meeting with John Allan to discuss how to proceed. The Learning Center floor will cost \$3600 to refinish but that will be paid for out of the Learning Center Savings account that has money set aside for only the Learning Center. The lighthouse apartment needs the floors refinished in the living room and kitchen and the floor painted in the bedroom. The ceiling, walls and trim will need to be painted in the apartment as well. The Commission expects all of these upgrades to cost roughly \$40,000 and will then leave over \$125,000 in the account for future expenses.

Beach Pavilion:

A meeting is planned for April 25th at 6pm with Theodore and Theodore. The group discussed the changes to the entrance of the new beach pavilion from October to now. The Commission liked the previous entrance better so Lara will talk with the architects about getting that same look back to the current design. A geotechnical engineer will be evaluating the soil condition on 5/1 so they can establish the bearing capacity of the soil and type of foundation required.

CPR/First Aid/Safety Training classes:

Lara Sargent, Mary Gauntt, Lakotah Farrell, Seth Fletcher and Linda Shaffer are scheduled to take the CPR/First Aid class on Monday 4/29. Lara will also be scheduling the safety training course for staff members in the next few weeks.

Beach opening date:

The Commission discussed the opening date for the beach and decided to open on the weekends (weather permitting) starting June 8th and will be open full-time on June 22nd. Lara will contact the S.S. Minnow to let them know.

Straws:

Seth suggested that the Parks Commission request the S.S. Minnow to use only paper straws at the beach. He explained that every day last year he would pick up at least 10 plastic straws off the beach. Lara will

start a conversation with the S.S. Minnow about using paper straws and other ways to reduce the use of plastics at Pemaquid Beach.

Staffing:

The Commission went into Executive session MRSA 405(6A) at 8:20 to discuss staffing. Executive session ended at 8:55.

Benches:

The benches that were selected for Lighthouse Park are able to come with a bronze nameplate which will be used to honor the loved ones of those donating the benches. The group discussed the size of the benches to order and decided that five-foot benches would be best. The group also discussed ordering bike racks for Lighthouse Park and Pemaquid Beach. Lara will order the benches and bike racks to be installed this year.

LHP Wife's Garden:

The Commission discussed getting the Lighthouse Keeper's Wife's garden started. John Tilton had mentioned that if the building will be painted then this project should be put on hold until the painting is complete. If not, the rock wall and plantings will take some damage. The group decided to hold off on this project until the exterior painting is done.

Public Comments:

Laurie made a motion to end the meeting at 8:55, Lane seconded, and motion carried.

Meeting adjourned at 8:55 p.m.