

**Bristol Parks & Recreation
Ellingwood Information Center
July 30, 2019**

*Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan
Also present: Lara Sargent, Steven Theodore, Wiebke Theodore, Chuck Hanson*

Meeting called to order at 6:06 P.M. with the Pledge of Allegiance.

Minutes:

Clyde made a motion to approve the minutes from the July 16th meeting, Sandra seconded, and motion carried.

Pemaquid Beach Pavilion:

Wiebke and Steven attended the meeting to discuss the bidding documents for the beach pavilion. The new drawings show the increased space of the covered community pavilion and both shower towers located on the beach side of the building. The group agreed that the new drawings are a geometric improvement in design and everyone was very pleased with these changes. The group discussed the colors of the windows and agreed that the Pebble Gray was a good choice. Chuck voiced a concern that the louvers might be hard to maintain if they are wood. The architects said the louvers could be painted from the outside since the screens will be on the inside. The group discussed the pre-bid conference and when it should take place. The current plan is for the project to go out to bid on 8/7, the pre-bid conference will take place on 8/14 and the bids will be due on 8/28. The project start date will be 9/18 and the completion date will 5/1. The group also reviewed and discussed a potential donor letter/donor form that could go out to potential donors.

Olde Bristol Days:

The group discussed the chicken BBQ and options for a band since Pete Collins just passed away ☹️ Pete will be greatly missed at this annual event. Laurie had heard the band would still play so Lara will try to contact someone to verify. Lara also reported that she had not recently heard from J.P. Marine about the fireworks barge so she will try calling and hopes to get verification that everything is set to go.

Lighthouse Apartment:

The top drawer of the bureau in the lighthouse apartment broke and has been repaired multiple times. Clyde and Laurie decided to purchase a used bureau for \$200 from Sandra Lane to replace the one in the apartment.

Security Cameras:

Lara provided the quote to add internet to the apartment cable/phone package to be used for the security cameras. The existing internet provided by the Fishermen's Museum is not fast enough. To add internet to the existing package would only cost \$4 per month making the total \$147 per month for one year. Spectrum would also charge an initial fee of \$99 to have a technician install the equipment. After one year the package will go up to \$172 per month. The Commissioners agreed to add internet to the existing package.

Triathlon:

The group discussed the triathlon and the various tasks to be assigned. Laurie agreed to be in charge of setting up the buoys and her family will also provide two rescue boats. Laurie also posted the call for kayakers on Facebook. More triathlon details will be discussed at the next meeting.

Cell Phone policy:

Lara provided a cell phone policy to be reviewed by the Commissioners. Clyde made a motion to accept this policy, Sandra seconded and motion carried.

Staffing:

The Commission went into Executive session MRSA 405(6A) at 8:30 to discuss staff issues. Executive session ended at 8:48.

Public Comments:

Sandra made a motion to end the meeting at 8:50, Laurie seconded, and motion carried.

Meeting adjourned at 8:50 p.m.