

**Bristol Parks & Recreation
Ellingwood Information Center
September 3, 2019**

Commissioners present: Sandra Lane, Laurie Mahan, Clyde Pendleton (phoned in)

Also present: Lara Sargent, Candy Congdon, Chuck Hanson

Meeting called to order at 6:00 P.M. with the Pledge of Allegiance.

Minutes:

Sandra made a motion to approve the minutes from the August 20th meeting, Laurie seconded, and motion carried.

New Harbor Landing:

Tucker will be taking the stumps out of the area that Parks cleared a few years ago at the New Harbor Town Landing. Parks will bring in some fill to level it off. This will allow for floats to be stored at this landing again since there wasn't enough room for float storage last year. Laurie made a motion to have Tucker Phinney remove the stumps so Parks can fill in the area for more float storage, Sandra seconded and motion carried.

Swimming Hole Railing:

A quote was received from Adam Sprague for a stainless railing to be built for the swimming hole in Bristol Mills. The quote was for \$2,268. Laurie made a motion to accept the bid from Adam Sprague for the railing at the swimming hole, Sandra seconded and motion carried.

Lighthouse Apartment:

A staff member had asked if there would be a discount for staff to rent the lighthouse apartment for one night. The Commissioners discussed the idea of renting it at a discount in the offseason to community members and town employees. Lara will research old minutes to see if this was discussed in the past and will check with Sheila about possible rates.

Open Lighthouse Day:

Open Lighthouse Day is Saturday, September 14th. Last year, Parks took in a lot of donations and sold some merchandise. The group discussed bringing all of the merchandise and selling it at a discounted price to clear out room for new merchandise next year. Chuck asked if there had been any progress in setting up the online merchandise that was mentioned at a meeting previously. Lara reported that new merchandise would be discussed during budget season. The group talked about bringing the popcorn maker to Lighthouse Park to give out popcorn that day.

Beach Closing:

The beach was closed on Monday due to weather but was open Tuesday and only made about \$216 which barely covers the staffing. The group decided to close Wednesday through Friday and possibly open this weekend but would decide later this week after seeing the weather forecast.

Triathlon Review:

The triathlon that took place on Sunday, August 25th was another great event. The feedback has been very positive. One participant missed a turn and his parents were angry that there was nobody at the turn directing him. The person assigned there had stepped away for a moment. The group discussed that the bike route and map were emailed out twice to the athletes and discussed at the pre-race meeting and that the athletes are responsible for knowing their route. One suggestion was to have more signs on the road that were brightly colored (like the volunteer shirts) and also signs need to be on both sides of the road so people going both ways know about the event.

Pavilion Update:

The group discussed the pavilion bids. Lara has received references from both low bidders and all will be checked prior to the meeting on September 12. Lara will talk with Chris Hall about checking references, Better Business Bureau, reviews, etc. Parks is still waiting for the DEP permits before plans for burning or demolition can be finalized. Lara will be meeting with Chief Leeman to discuss next steps for burning the building.

Learning Center:

There was an incident this week at the Learning Center when a lecture was taking place at night and a person in attendance had a medical issue and 911 needed to be called. Since there is limited cell service at Lighthouse Park, the staff member present made the call from the booth. In the future, the staff on duty will bring the portable phone to the Learning Center for events for safety and medical purposes.

Public Comments:

Chuck asked if there was an update about the new internet at the lighthouse because of the weather station. Lara reported that she has not set up the new internet service with Spectrum yet but would be doing it this week.

Laurie made a motion to end the meeting at 7:10, Sandra seconded, and motion carried.

Meeting adjourned at 7:10 p.m.