

**Bristol Parks & Recreation
Ellingwood Information Center
September 24, 2019**

*Commissioners present: Sandra Lane, Laurie Mahan, Clyde Pendleton
Also present: Lara Sargent*

Meeting called to order at 5:30 P.M. with the Pledge of Allegiance.

Minutes:

Laurie made a motion to approve the minutes from the September 17th meeting, Clyde seconded and motion carried.

Beach Pavilion:

The group started the meeting by reviewing the DEP permit that was received through email that day. The Commissioners and Director read through the ten pages and discussed each section. Lara reported on her conversation with the architects and their role during construction. They had expressed that they would be responsible for assuring that the building is being built as designed. They would also review any alternative approaches and processing change orders. Clyde said that some changes would not necessarily be going through the architects. Lara asked the architects what the structural engineer said about using V-match tongue and groove 2x6 instead of shiplap with plywood. The engineer said it would be ok of the tongue and groove joints were glued (in addition to being screwed) so it would be more labor intensive.

The group discussed the letter to be sent to potential donors. The letter was updated to include the final amount needed for the project. Lara will work on getting some letters sent out by the end of the week.

Public Comments:

Clyde made a motion to end the meeting at 7:40, Laurie seconded, and motion carried.

Meeting adjourned at 7:40 p.m.