

**Bristol Parks & Recreation
Ellingwood Information Center
November 17, 2020**

Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan

Also present: Lara Sargent

Meeting called to order at 6:02 P.M. with the Pledge of Allegiance.

Minutes:

Laurie made a motion to approve the minutes from the November 3rd meeting, Sandra seconded, and motion carried.

New Harbor Landing:

The sailboat has been removed from New Harbor Landing, but another boat is now in its place still making it difficult for float storage. Clyde spoke with a member of the Harbor Committee about making room for floats but was told that the new boat needed to be there and there were other locations for float storage at the landing. The option of stacking floats was discussed. The float haulers prefer not to stack floats so therefore may store floats elsewhere which would cause Parks to lose float storage revenue. Parks has been stuck in the middle of the controversy between the float haulers and the Harbor Committee so will be going to a Selectmen meeting to get some consistent ruling on boat storage at the landings.

SHAPE Renewal:

Lara reported to the Commissioners that this week, town department heads met with Lynn Martin, the town's safety consultant, to discuss the SHAPE renewal. She reported that the group discussed requirements to extend the SHAPE certification. COVID-19 procedures were also discussed and how to incorporate these into the current safety plans of each department. Lara shared two new goals added to the SHAPE application action plan – both related to COVID-19. The group will meet with Lynn again next week to finalize both the SHAPE requirements and the COVID-19 updates to the Compliance manuals.

Parks Jeep:

The Parks jeep was showing wear on the rear ties which was concerning because the tires were purchased last year. It also was leaking transmission fluid. After having it checked out at Newcastle Chrysler, it was reported back that the rear coil springs needed to be replaced and that many rear suspension parts had rusted out causing the wear on the tires. The transmission pan and lines had also rusted out and the front struts also need replacing. The estimated cost just for parts was \$2500-2600. The Commissioners discussed options for replacing the jeep rather than fixing.

Teespring:

The Teespring online merchandise store has made a profit of over \$600 for Parks. This profit has come with minimal expense to Parks - just the few payroll hours for setting up the store. Currently, there is an issue with Teespring sending these profits to the PayPal account. Lara worked with Jessica Westhaver on fixing the PayPal account issue, but the profits have still not been transferred. Lara contacted Teespring about getting this issue resolved and will report back once it is fixed.

Rose Prior, who had designed a Pemaquid Beach shirt that the Parks Commission approved for selling, inquired about getting her design online. Lara reported that she figured out how to add new designs to the Teespring account and has now added Rose's design to the store.

Other Business:

Public Comments:

Meeting adjourned at 7:15 p.m.