

**Bristol Parks & Recreation  
Ellingwood Information Center  
March 6, 2018**

*Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane*

*Also present: Lara Sargent*

*Meeting called to order at 6:07 P.M. with the Pledge of Allegiance*

**Minutes:**

Pendleton made a motion to approve the minutes from February 15th, Lane seconded and motion carried.

**Executive Session:**

The group went into Executive Session at 6:12 to discuss a personnel issue. Lane made a motion to end Executive Session at 6:24 and Pendleton seconded, motion carried.

**Fireworks Barge:**

The Commission discussed the price for a fireworks barge. Pendleton talked to people who needed the required space needed from the fireworks company before they could give a quote. Sargent called a shipyard in Boothbay to get a quote who said it would be a minimum of \$5,000 for the use of a barge that is set up for fireworks. It would likely cost more due to the fuel required to get the barge to Bristol. Sargent will call more shipyards for prices.

**Ellingwood Staff Start Date:**

The Commission discussed having an Ellingwood staff member begin working in April to give residents more opportunity to get park passes before the parks open. Since the Director will be working full time in April but not always at Ellingwood, this staff member will provide service to residents when the Director is busy, in meetings or in other parks. This staff member will start April 17<sup>th</sup> working Tuesday, Thursday and Saturday from 10-1.

**Snack Shack Ad:**

Sargent presented an advertisement for applicants to operate the Snack Shack. The Commissioners provided their input and Sargent will seek suggestions from the town office as well. The advertisement will be posted in the next edition of the Lincoln County News.

**Employment Ad:**

Sargent presented an advertisement for Summer Employment to be submitted to the Lincoln County News. The Commissioners made suggestions and Sargent will request input from the town office before submitting to the newspaper.

**Outdoor Recreation Grant:**

Sargent is in the process of applying for an Outdoor Recreation Grant to help fund some equipment for the Triathlon and other outdoor recreation activities. The Commission will be thinking about other things to include in this project.

**Playground:**

Sargent received an email from a resident on 3/6 inquiring about a new playground in Bristol with the Beach being the suggested location. This resident expressed how much a small, public playground is needed in our community. He noted that many other families on the Pemaquid Peninsula feel the same way. He said his wife brings their young children to Wiscasset to use a playground during the school day. The Parks Department agrees that this is something our community needs and has invited this resident to a meeting to discuss his ideas.

**Youth Sports Update:**

The Youth Sports program has started at BCS and there are about 60 participants, which is far more than expected. Sargent assists Holly Nelson with the K-4 session which has 40 participants. It is exciting to get such a great response and it shows there is an obvious need for sports activities in Bristol. The Commission plans to develop further programs. It was noted how important it is for the Parks Department to offer activities to all ages and that by offering activities for our children we hope to attract younger families to this community. Mahan made a motion to pay Holly Nelson a stipend of \$240 for the Youth Sports program, Lane seconded, motion carried. Pendleton abstained from the vote.

**Chimney Re-pointing:**

The chimneys at Lighthouse Park were repointed by Phil Fitton as the first step in the Lighthouse Preservation Project. The roofers will begin their work soon, weather permitting.

**Ellingwood Insulation:**

The Commission discussed the quotes for insulating the basement of Ellingwood Information Center. Different options presented in the quotes were discussed. The Commission decided to insulate the floor with 3" closed cell spray foam R20 for \$2,491.20 through Itchy and Scratchy. Pendleton made a motion to accept the bid from I & S, Mahan seconded and motion carried.

**Public Comments:**

Pendleton made a motion to end the meeting at 8:10, Lane seconded and motion carried.

**Meeting adjourned** at 8:10 p.m.