

**Bristol Parks & Recreation
Ellingwood Information Center
April 24, 2018**

*Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan
Also present: Lara Sargent, Chris Maloney*

Meeting called to order at 6:04 P.M. with the Pledge of Allegiance

Minutes:

Pendleton made a motion to approve the minutes from April 3rd, Mahan seconded and motion carried.

Triathlon update:

Chris Maloney and Sargent provided an update on the triathlon planning. There has been a lot of interest from participants and teams and many more registrations are expected. So far there are 14 registered participants. Registration is also available online now through runsignup.com.

Snack Shack Applications:

The Commission reviewed the application packages for operating the Snack Shack at Pemaquid Beach and will be offering the lease to an applicant this week.

Employment Applications/Interviews:

The Parks Department received five new applications for employment. Interviews will be held the evening of Thursday, April 26th.

Veterans Memorial Meetings:

Lane is part of the committee organizing a Veterans Memorial for Bristol and requested that future committee meetings be held at Ellingwood Information Center. The Parks Department is very happy to have them use the space for their meetings.

Ellingwood Hours:

Ellingwood hours were discussed and it was determined that it would be opening full-time on June 26th. Melanie Tilton has been working the last few weeks to help prepare for the upcoming season and going forward will work three days a week until the end of June unless otherwise decided.

Beach Opening Date:

The Commission discussed the opening of Pemaquid Beach Park and decided that June 15th will be opening day. Sargent will post this on the town website.

Gardens:

The gardens at Lighthouse Park are ready to be cleaned out, edged, weeded and mulched. This work will be started this week so that the gardens are ready for opening on 5/9/18.

PWA Schedule:

PWA sent their summer schedule for the Commissioners to approve. The Commissioners thought the schedule looked good and asked about PWA's involvement in Olde Bristol Days. Sargent will ask if they will be having the touch tank again and any other offerings.

Film:

Parks was sent an email from a producer of a High School Dance film called Breaking Legs - asking if Parks would host a screening. Sargent will reach out to the producer to get more information.

Maintenance Shirts:

Sargent provided an update about shirts for the maintenance crew. It would be most cost efficient to purchase 12 shirts (three for each person). These shirts would be long sleeve to help protect from the sun or flying debris and would have a Parks logo so visitors can easily identify maintenance staff.

Transfer Station:

South Bristol has agreed to let Parks dump debris at the transfer station for a flat fee of \$200 for 2018. The amount of debris will be monitored throughout the year so that the fee next year can be revisited and adjusted accordingly if necessary.

Lighthouse Sensor:

Parks discussed the sensor at Lighthouse Park that Next Edge Networks (NEN) would like to install. Sargent spoke with NEN about the possibility of installing it on the shed or restrooms and they thought either location would work. Installing this sensor would bring approximately \$1,000 per year in income from the lease. Pendleton made a motion to allow the sensor to be installed on the shed or restroom, Lane seconded and motion carried.

Ellingwood Hot Water Heater:

A new, small hot water heater was installed at Ellingwood Park Information Center. The old one was used and had been donated by John and Melanie Tilton. Parks appreciates the donation and the service it provided. Rest in peace, hot water heater.

Public Comments:

Mahan made a motion to end the meeting at 9:07, Lane seconded and motion carried.

Meeting adjourned at 9:07 p.m.