

**Bristol Parks & Recreation
Ellingwood Information Center
May 22, 2018**

Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan

Also present: Lara Sargent

Meeting called to order at 6:06 P.M. with the Pledge of Allegiance

Minutes:

Lane made a motion to approve the minutes from May 1st, Mahan seconded, and motion carried.

FEMA meeting:

Sargent attended a conference call with FEMA regarding the October windstorm damages. Another meeting is scheduled for June 6th to discuss the damages inventory.

Grant update:

Sargent is working on a grant for historical preservation and energy efficiency implementation at the lighthouse. If Parks gets additional money from FEMA for the roof, then the grant from the Morton-Kelly Charitable Trust could be used toward new windows in the Keeper's House. This would allow more grant money to be put toward energy efficiency implementation - such as insulating the walls.

Donated Bench:

In April, a bench and anchor were stolen from Lighthouse Park. A donor has approached parks about donating a bench in memory of his wife. There is nothing in the current Bylaws regarding memorial benches in the parks, but the Commission believes the issue was discussed years ago. The Commissioners discussed and decided that the minutes from years ago addressing memorial benches need to be researched before any decision is made.

Art Classes:

The Pemaquid Group of Artists are interested in teaching Art Classes in the Learning Center at Lighthouse Park and have presented a few options/ideas. The Commissioners reviewed the options and decided that both options presented would be great to try this year. Sargent will talk with the artists about next steps.

Watering Trough:

The Town of Bristol was given the Watering Trough property across the street from the Town Office. The Commissioners discussed maintaining this property and Pendleton explained that Parks would take over the maintenance once the Village Improvement Committee could no longer mow and maintain the watering trough, liberty pole and sundial.

Capital Reserves:

Pendleton made a motion to move \$30,000 to the Capital Reserves as mentioned at the town meeting to be used toward the new Beach building. Mahan seconded, motion carried.

Memorial Day:

The Commission discussed putting up flags and buntings for Memorial Day. They will be put up at the Lighthouse and Ellingwood this week.

Volunteer Substitute:

Parks was approached by someone who would like to volunteer as a substitute for Park staff. The Commission discussed how this would work and decided that the volunteer would have to have the safety training and be on the volunteer list for the town.

Swimming Hole sign:

The sign at the Swimming Hole is faded and leaning. It has been suggested that Parks get a new sign or at least refresh the old one and prop it up and maybe put up a separate signboard for other notices. The Commissioners decided to have the maintenance crew prop up the sign, clean it up and take down any extra signs that aren't needed.

Triathlon Update:

Sargent provided an update on the Triathlon. The Coast Guard told Sargent that a permit would not be necessary for the event because of the triangle shape of the swim. They also said that the Safety Plan that Parks developed for the event was the most thorough Safety Plan for a triathlon they had ever seen 😊 Currently there are 20 people registered for the event and donations have even been coming in. Parks did not get the grant that would have paid for much of the equipment, so Parks might need to rent some equipment from Tri-Maine, which is all reasonably priced. The group coming in to do the timing of the triathlon provided an agreement to be signed. They also require an accommodation for the two people doing the timing and the Commission agreed that they could stay in the Lighthouse Apartment the evening before the triathlon.

Playground Update:

One of the Bristol residents who wants to help raise money for the playground stopped in to Ellingwood to discuss. She provided ideas for what she thought would be good equipment to include. The Commissioners liked the equipment she chose and agreed that next steps for now would be to work on fundraising.

Sensor Lease:

Sargent provided a copy of the lease for the sensor to be installed at Lighthouse Park. The Commissioners thought all looked good and asked that a final, signed copy of the lease (signed by Chris Hall) be kept on file at Ellingwood.

Public Comments:

Lane made a motion to end the meeting at 8:55, Pendleton seconded, and motion carried.

Meeting adjourned at 8:55 p.m.