

**Bristol Parks & Recreation  
Ellingwood Information Center  
July 10, 2018**

*Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane*

*Also present: Lara Sargent*

*Meeting called to order at 6:02 P.M. with the Pledge of Allegiance*

**Minutes:**

Pendleton made a motion to approve the minutes from June 19th, Mahan seconded, and motion carried.

**Wedding Refunds:**

A recent wedding was cancelled, and the Parks Commission discussed the policy for providing refunds. Currently, there is nothing written on the event/wedding applications. The Commission remembered discussing the issue of refunds last year, so Sargent researched minutes and found that on 1/10/17 the refunds were determined and then voted on at a subsequent meeting. Sargent will add this to the Event and Wedding applications.

**Chicken BBQ:**

The Commission discussed the Chicken BBQ for OBD. The SS Minnow expressed interest in providing this service, so Sargent will ask them to bring a proposal to the Commission for further discussion.

**Area Maps:**

Parks still has Area Maps from last year but discussed ordering new ones for the current year. The Commission decided to not order new maps this year since there are enough left over from last year.

**ATM machine:**

Pendleton brought up the idea of having ATM machines in the parks. Sargent will make some calls to banks to inquire about how this works.

**Memorials in the Parks:**

After discussing ideas for memorials in the parks at the last meeting, the Commission revisited the issue. Two people have recently approached parks about donating toward a memorial at Lighthouse Park. Both people were interested in the idea of having their donation go toward something the park needed and were fine with having the name of their loved one on one memorial plaque that listed all names. The Commission discussed how this is a solution that would allow the park to receive donations toward needed items while allowing people to honor their loved ones. Pendleton made a motion to accept the donation for the stolen bench and Parks will start a plaque for memorial donations, Mahan seconded, motion carried.

**Triathlon Update:**

There are currently 70 participants signed up for the triathlon. J.P. Marine has offered to let Parks borrow two mooring balls to be used as part of the swim course. Two lifeguards have signed up and Sargent is still searching for more.

**Architects:**

The Parks Department received proposals from architects for the beach pavilion project. The Commission reviewed and discussed the proposals, but it was decided that the Commission needs further clarification from the Selectmen and Town Administrator on how to proceed with this project since the funding is dependent on a town vote. The Commissioners will request that the Selectmen and Town Administrator attend a Parks meeting to discuss.

**Public Comments:**

Pendleton made a motion to end the meeting at 8:20, Mahan seconded, and motion carried.

**Meeting adjourned** at 8:20 p.m.