

**Bristol Parks & Recreation
Ellingwood Information Center
October 16, 2018**

Commissioners present: Clyde Pendleton, Sandra Lane, Laurie Mahan

Also present: Lara Sargent, Chuck Hanson

Meeting called to order at 6:02 P.M. with the Pledge of Allegiance.

Minutes:

Mahan made a motion to approve the minutes from October 2nd, Lane seconded, and motion carried.

PWA meeting summary:

Sargent recently met with Ellen Durgin and Sandi Day from PWA to discuss the 2018 season and the upcoming 2019 season. A written summary of the 2018 season was provided by PWA and the Commissioners reviewed. There were many interesting and well-attended events hosted by PWA at the beach. The touch tank had a total of 717 visitors and the Beachcombers' Rest Nature Center had 967 visitors. There was discussion about procedures that the PWA staff followed for seagull bites and dead seals, but Parks would like their staff to send all issues to Park Staff for handling. Parks will communicate this to the PWA staff at the beginning of next season. Parks will invite the PWA staff to the safety training in the spring.

Portable Toilets in the Parks:

Parks had received a request to move the port-a-potty at the lighthouse so that people walking on Bristol Road didn't see it. Parks agreed that the port-a-potty should never be in a place that it ruins a beautiful view. The Park Commission discussed changing the schedule of the port-a-potties. Pendleton made a motion to take out the port-a-potty at the lighthouse Park from December 1st – April 15th (or when the maintenance crew returns), Mahan seconded, motion carried.

Staff idea:

A staff member had some ideas for Parks regarding marketing and social media. This staff member would like to create a YouTube channel for Bristol Parks that would include videos on the Parks, history of Bristol, geology, local professions, Native American history, Colonial History, etc. Sargent presented his ideas to the Commission and they expressed interest in the idea. The Commissioners asked for him to attend an upcoming meeting to discuss further.

Friends of Colonial Pemaquid:

Friends of Colonial Pemaquid attended the prior meeting to discuss a historical lecture series to be held at the Learning Center at Lighthouse Park in 2019. The Parks Commission discussed a fee that would cover the expenses for the staff overtime. Lane made a motion to let the Friends of Colonial Pemaquid use the Learning Center on six Monday evenings in the summer of 2019 for \$50 per session, Mahan seconded, and motion carried.

Lighthouse Memorial Plaque Update:

Obtaining a third proof from the plaque manufacturer would cost over \$100 so the Parks Commission decided to research other types of plaques and other manufactures. Sargent sent an inquiry to another manufacturer and is waiting for a new quote. Sargent also contacted someone who makes granite memorials. Once the new quote is received and other options researched further, the Parks Commission will revisit the issue.

Town Meeting:

A special town meeting for Parks to apply for and accept federal funding through the LWCF grant is scheduled for 10/30 at 7pm in the BCS gymnasium. The architects are working on a presentation for the Commission to

review before the meeting. Sargent provided an updated on the feedback from the beach survey that is now posted online. Hanson discussed specifics about the grant application and wondered if Parks would have enough time to complete it. Sargent has been assured by the architects that the remaining grant requirements needed from the architects will be finished in time for the grant deadline.

Public Comments:

Pendleton made a motion to end the meeting at 8:00, Mahan seconded, and motion carried.

Meeting adjourned at 8:00 p.m.