

**Bristol Parks & Recreation
Bristol Town Office
January 3, 2017**

Commissioners present: Clyde Pendleton, Sandra Lane, George Sawtelle

Also present: Lisa Peters, Sandee Brackett, Gordon Benner, Chuck Hanson and Tom Mullins

The meeting started at 5:00 p.m.

Minutes:

Sawtelle made a motion to accept the minutes from December 22nd. Pendleton seconded and motion carried.

Parks Director:

Tom Mullins attended the meeting to assist with the Parks seeking a Parks Director. Tom was able to use his experience as Parks and Forestry Management professor at Unity College to help guide some requirements and essential qualifications. Tom offered to type up a draft for the commissioners to review before the next meeting. Some suggestions he had were to advertise the position in a multiple of places, not just Lincoln County News. Membership in the Maine Recreation and Parks Association may be very helpful and is also somewhere the job can be advertised. Tom suggested the ad should be distributed by the end of January or beginning of February and be for a full time seasonal position.

LHP Apartment:

Tanya from Newcastle Square Realty wants to be able to answer questions regarding the upcoming rental season. The season would be considered from May 1st until October 31st. During the offseason the rental price would be \$1000/week. . A vote was taken to raise the in season rental price from \$1200/week to \$1300/week. Pendleton will advise Tanya of the new prices. Lane made a motion which Sawtelle seconded. Motion carried.

Wedding Policy:

Melanie Tilton will be attending the January 10th meeting to go over a potential wedding refund policy.

Snack Shack:

Stu Mason will be asked to attend the meeting on January 17th to discuss the situation with the Snack Bar.

Bylaws:

The bylaws were finalized and a vote was taken to accept the changes in the bylaws and to accept the finalized version as written. The bylaws are to be in effect immediately. The bylaws thought to be at the lighthouse were actually more of a job description nature so were not used in

the finalized version. Sawtelle made a motion to accept the bylaws and Lane seconded. Motion was passed. Peters will type up and distribute at the January 10th meeting.

Drones:

A request was made from a private citizen to use a drone at Pemaquid Lighthouse to take pictures for a calendar. A discussion took place regarding whether there are any laws prohibiting this or any guidelines that have to be followed. Peters sent an email to MMA legal and is awaiting a response.

Separate Checking Account:

After much discussion between the commissioners and the auditors, Peters recommended not setting up a separate checking account. The discussion was tabled possibly until a meeting with the auditors which usually occurs around this time of the year regardless.

A motion was made by Lane to adjourn the meeting, seconded by Sawtelle, motion carried.

Meeting adjourned at 7:15p.m.