

**Bristol Parks & Recreation
Bristol Town Hall
May 3, 2016**

Commissioners present: Clyde Pendleton, Sandra Lane, George Sawtelle

Also present: George Keyes of Pemaquid Watershed Association, Ellen Durgin, Sheila McLain, Laurie Mahan, Sherwood Forest campers, Kristine Poland

The meeting was called to order at 6:00 p.m.

Minutes:

A motion was made by Sandra Lane to approve the minutes of April 19, 2016. The motion was seconded by George Sawtelle and carried.

Campground Passes:

A request was made for the Parks Commission to offer a pass for part-time campground residents. Seasonal renters have valued the ability to qualify for a park pass in the past. Because they contribute to the local economy, they would appreciate another option, possibly at a rate of \$30.00 to 50.00 per season for an individual. Commissioners will consider the request.

Beachcombers Rest Nature Center:

Ellen Durgin oversees the touch tank at Beachcombers Rest. The schedule of events for the nature center was discussed in general and date changes for “Beachscapes” and “Lobster Tails” were noted. A motion was made by Lane to accept the workshop/event schedule for 2016. The motion was seconded by Sawtelle and carried. The memorandum of understanding with Pemaquid Watershed Association for operation of Beachcombers Rest was signed by both parties. A copy will be emailed to George Keyes. The maintenance crew will allow access to clean the room.

Cellphone Contacts:

- Clyde Pendleton 350-6996
- Sandra Lane 350-6992
- George Sawtelle 380-5025
- John Tilton 380-5717

Sandra Lane will be reimbursed for the sales tax on the phones which was required to be paid when the phones were purchased.

Olde Bristol Days:

The Olde Bristol Days committee asked the Commissioners to consider a free beach day on Saturday August 13th so that events could be held on the beach. The Commissioners are concerned with raising adequate funds during the season to cover expenses. It was suggested that Olde Bristol Days is a community event that helps to support the local economy, and a free day at the beach would be a great way to give back to the community. The Olde Bristol Days committee would provide a schedule of events for the day to be reviewed by the Commissioners. A motion was made by Lane to have a free beach day on Saturday August 13th. The motion was seconded by Sawtelle and carried.

General concerns regarding the separation of donations between Parks and Olde Bristol Days was discussed. The Parks Commission confirmed that donations have yet to be raised for fireworks for this year.

Ellingwood Park Couch:

The Commissioners are interested in removing the sofa from the Ellingwood Park Visitors' Center. Frank Bognuli is interested in acquiring the sofa. A motion was made by Pendleton to give Frank the couch. The motion was seconded by Lane and carried.

Sandra's List:

- Lane will follow-up with John regarding a 6' picnic table for Moxie Cove and an 8' table for Hanna Landing.
- The Town Administrator will follow-up on permitting to remove trees from the river at Ellingwood Park.
- Commissioners would like a sign for Hanna Landing placed at the beginning of Cozy Cottage Road.
- The signpost at Lighthouse Park needs to be replaced.
- The Commissioners are not in favor of sending someone to mow at the Town-owned property at Brown's Cove.
- Discussed the location of the keys to the buildings at Lighthouse Park.
- Discussed how admissions would be transported to the Town Office.

Beach Staff:

Discussed Beach Park staffing in general. There was limited response to the "help wanted" ad in the Lincoln County News. A new ad will be submitted for an additional two week run. Pendleton will contact Lincoln Academy to see if they have a job board.

Bus and Van Admissions:

Discussion was tabled to a future meeting.

Bandstand:

A motion was made by Lane to accept Paul Leeman III's drawing. The motion was seconded by Sawtelle and carried.

Parks Director:

Discussion was tabled to a future meeting.

Ellingwood Insulation:

An estimate to insulate the Visitors' Center will be obtained.

Ceiling at Lighthouse Booth:

John Tilton will address this issue.

Ballfield:

Sports Fields sells but does not install tops. The cost of additional bleachers for the "away" team is approximately \$800 to \$1,000.

Heater at Ellingwood:

Discussion was tabled pending three estimates.

Healthy Beaches:

Training will be held at Pemaquid Beach on Tuesday May 17th from 10:00 to 12:00.

Executive Session:

A motion was made by Lane to enter executive session pursuant to 1 M.R.S.A. § 405 (6) (A) to discuss a personnel matter. The motion was seconded by Sawtelle and carried.

The meeting adjourned.