

**Bristol Parks & Recreation  
Ellingwood Information Center  
May 16, 2017**

*Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane  
Also present: Lisa Peters and Joan Atkinson*

*Meeting called to order at 6:10 P.M. with the Pledge of Allegiance*

**Minutes:**

Motion made by Mahan to approve the minutes from May 2, Lane seconded, motion carried.

**Sign:**

The new sign has been delivered and is at Ellingwood Information Center. Further discussion on the sign taking place at the Selectmen's meeting on Wednesday May 17<sup>th</sup>.

**Operations Manual:**

The operations manual was updated and final changes made by the commissioners. Peters will type up final draft to be signed on Wednesday May 17, 2017.

**No Smoking Policy:**

Joan Atkinson, the tobacco prevention coordinator from Lincoln Health attended to educate the commissioners on the program she is able to offer the Parks department. The program would include free literature regarding the dangers of smoking, free signs for all locations indicating a smoke-free zone, press releases regarding the Parks department participation as well as other benefits.

**Bath Band:**

The contract was received by the Bath Municipal Band to play at the lighthouse on July 26<sup>th</sup> at 7:00 P.M. The contract was signed and Peters will mail back to them.

**Art Gallery:**

The floor at the art gallery is in the process of being sanded. It should be done by Monday May 22<sup>nd</sup>.

**Job Applications:**

The commissioners will be holding multiple interviews with the Parks Director candidates this week and next. In addition, interviews for Beach personnel will begin shortly.

**Past Commissioners Benefit:**

A discussion was made regarding allowing past full –term commissioners lifetime free passes to the various Parks locations. Pendleton made a motion to approve this, Lane seconded and motion

was carried.

**Caregivers and parks pass policy:**

Due to a situation that came up recently regarding a Bristol resident and their caretaker gaining admission to the lighthouse, the following policy was voted on. Pendleton made a motion to allow caregivers free access to the parks when accompanying a client who is a Bristol resident. Mahan seconded and the motion was carried. A label will be put on the back of the resident's pass indicating they have a caregiver with them.

**Area Maps:**

There have many responses to the area map letter sent out to the local businesses. More are expected, with the deadline to go to print being June 14<sup>th</sup>. Mahan offered to take the requests for changes and put them on the map.

**Floats:**

Pendleton wants a breakdown of the last few years' worth of payments made by Parks and Town to cover float expenses. The ongoing dispute between whose expense it should be has not yet been resolved.

**Meeting adjourned** at 8:50 pm.