

**Bristol Parks & Recreation  
Ellingwood Information Center  
May 23, 2017**

*Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane  
Also present: Lisa Peters*

*Prior to regular meeting, discussion with potential Parks Director to answer basic questions about the job. Formal interview scheduled for Thursday.  
Meeting called to order at 7:00 P.M. with the Pledge of Allegiance*

**Minutes:**

Motion made by Pendleton to approve the minutes from May 16, Mahan seconded, motion carried.

**April Financials:**

The reports for April expenses and revenues were distributed and discussed. The one error found was in the budget amount for Worker's Comp. The amount given to the Parks Commissioners was substantially lower that it should have been. With the Lighthouse opening in May, next month's revenues should look much better.

**Sign:**

The new sign is at Ellingwood Information Center but has not yet been erected. Further discussion on the sign taking place at the Selectmen's meeting on Wednesday June 7th. Joseph Rose, the Code Enforcement Officer for the town checked on the applicable shore land zoning ordinance and the size and type of sign comply completely. As long as the sign is used for information pertaining to town activities and does not flash.

**No Smoking Policy:**

Joan Atkinson, the tobacco prevention coordinator from Lincoln Health emailed the new policy and will take care of any signs to be ordered. A concrete number has not been given to her yet. Copies of the new policy were posted on the website.

**Parks Credit Card:**

It was discovered that only Sandra Lane had authorization on the credit card to add others. She will call the credit card company to add Laurie Mahan and Lisa Peters.

**Art Gallery:**

Park passes will be issued to artists and volunteers from Pemaquid Art Gallery with the stipulation that they are only valid for entrance to the Art Gallery.

**Job Applications:**

The commissioners are narrowing down the candidates for the Parks Director position and are conducting interviews for the regular beach staff this week.

**Area Maps:**

There have been many responses to the area map letter sent out to the local businesses. More are expected, with the deadline to go to print being June 14<sup>th</sup>. The deadline for businesses to send in payment for their inclusion on the map are due by May 31<sup>st</sup>.

**Floats:**

There were three people who had still not paid for the float storage. Peters will call or email those still owing.

**Hanna Landing Roof:**

The roof at the storage building at Hanna Landing will be patched this year, with thoughts of possible replacement next year. For now, Sean Hunter and Francis Caldwell will work on patching it.

**Meeting adjourned** at 8:00pm.