

**Bristol Parks & Recreation
Bristol Town Hall
June 7, 2016**

*Commissioners present: Clyde Pendleton, Sandra Lane, George Sawtelle
Also present: Dennis and Kelley Campana, Stu and Julie Mason, Sarah Plummer, Michele DiGirolamo and Marena Dutremble, Kristine Poland*

The meeting was called to order at 6:00 p.m.

Minutes:

A motion was made by Lane to approve the minutes of May 17th and May 24th as written. The motion was seconded by Sawtelle and carried.

Beach Yoga:

Yoga classes are held at Beach Park on Tuesday and Thursday from 8:00 am to 9:00 am, unless it is raining, during July and August. The cost is \$10.00 or \$15.00 per class, depending on whether or not the student is a Bristol Parks pass holder. Parks & Recreation retains \$5.00 per class, payable at the end of the season. The instructors will create a yoga ticket which will be given to students each time they participate.

Each of the three instructors dropped off certificates of liability to be retained at the Town Office.

Snack Bar:

The snack bar is up and running and ice cream will be available around July 4th. Mason noted that he takes pride in representing the Town. Clyde and Sandra visited the snack bar and agreed that it looks great. Mason requested a few improvements and the commissioners agreed to supply the materials. The maintenance crew will assist with the repairs.

In previous seasons, Mason had been providing lunch free of charge to Beach Park staff. He requested that staff pay something this season and the commissioners agreed that it would be preferable. Mason also requested that staff call ahead for food and that they avoid coming up to the counter from 11:00 am to 2:00 pm when it is very busy. It was agreed that staff would pay half-price, once a day. Commissioners agreed to put notices in the ticket booth and in the beach office, advising staff of the new policy.

The commissioners signed a three-year lease with Mason. The lease will also be signed by the selectmen at their next meeting.

Season Pass:

Discussed the possibility of providing a "season pass" to personal property taxpayers who have campers at Sherwood Forest Campground or Pemaquid Point Campground. Following a detailed discussion regarding excise tax vs. property tax, seasonal vs. residential and the number of people who would be affected by the policy, the commissioners decided to table the matter.

Ellingwood Park:

A motion was made by Pendleton to accept the quote from I & S Insulation in the amount of \$1,855.00. The motion was seconded by Lane and carried.

A motion was made by Lane to purchase an 8 foot table. The motion was seconded by Sawtelle and carried.

A motion was made by Pendleton to purchase 6 padded folding chairs and 6 padded chairs with arms. The motion was seconded by Lane and carried.

A motion was made by Sawtelle to accept estimate #1 from Ronald E. Pendleton Inc. in the amount of \$4,919.00 for a heat pump. The motion was seconded by Lane and carried. Code requires removal of the abandoned oil tank.

Ellingwood Park will be open from Monday June 6th through Labor Day.

Pay Progression:

The starting pay for new staff members is currently \$10.50 per hour. The commissioners are considering a 25 cent raise following 30 days of service and/or a 50 cent raise for returning staff. A ceiling will be imposed. Pay is frozen at \$15.00 for now. Discussion was tabled to next Tuesday's workshop pending information on staff tenure.

Summer Events:

Discussed the schedule of bands and events. Lane will request a donation toward the cost of a band for the night of the fireworks, Saturday August 13th.

Tickets will be made for the lobster bake scheduled for Thursday July 14th. The Katahdin Valley Boys will be playing.

The Bath Municipal Band will perform Wednesday July 20th at Lighthouse Park. Beans, hot dogs and coleslaw will be served.

The annual chicken barbeque with Pete Collins is scheduled for Thursday August 11th. The commissioners will hire out for chicken prep.

Admission Fees:

A motion was made by Lane to increase admission fees for buses and vans by \$5.00 effective January 1, 2017. The motion was seconded by Sawtelle and carried.

Restrooms:

Minutes will be reviewed to determine if a vote was taken on repairing the restrooms at Lighthouse Park. Pendleton will talk with the head of maintenance to see if the crew is available to work on repairs.

Beach Staff Training:

A training session for beach staff is scheduled for Wednesday June 8th. Three people will staff the beach through July 4th. The commissioners will implement a rotation schedule so that staff members will not be required to work every weekend.

Moxie Cove and Hanna Landing:

A picnic table will be placed at the Moxie Cove property. Garbage needs to be picked up by the maintenance crew.

Pendleton will check with haulers regarding removal of old floats at Hanna Landing.

Executive Session:

A motion was made by Lane to enter executive session pursuant to 1 M.R.S.A. § 405 (6) (A) to discuss a personnel matter. The motion was seconded by Pendleton and carried. No decisions were made as a result of the executive session.

The meeting adjourned.