

**Bristol Parks & Recreation
Ellingwood Information Center
June 20, 2017**

*Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane
Also present: Lisa Peters, Lara Sargent, Ellen Durgin, Mary Anne Moison, Abbie Hunter,
Laura and Anthony Moskwa, Melanie Tilton and John Tilton.*

Meeting called to order at 6:00 P.M. with the Pledge of Allegiance

Minutes:

Motion made by Mahan to approve the minutes from June 6th, after one change Lane seconded, motion carried. Added to the minutes were additions to the language on “memorials at Parks locations”. The additional language was “.....a staff person must be on site and paid time and a half by the person renting the building”.

Introduction:

Pendleton introduced the new Parks Director, Lara Sargent to the group. Lara will be officially starting on Monday June 26th.

PWA:

Ellen Durgin and an associate from Pemaquid Watershed Association came to discuss proposed signs for Beachcombers Rest and the procedures for the touch tank at the beach. Durgin handed out schedules for the summer events that the organization is having. Coordinated efforts need to take place between Parks employees and PWA members to ensure the sea creatures be kept cool enough. Ellen also needs to be notified early in the morning any days that the Beach is not going to be open so her organization can plan accordingly.

Pay Increase:

Pendleton made motion to give Michael Brow an increase from \$10.50 per hour to \$11 per hour. Mahan seconded, motion carried.

Free Admission:

The subject of free admittance to the Beach and Lighthouse for current employees was discussed. Mahan made motion to approve this and Lane seconded. The employee badge would be the same as a park pass, as long as they were current employees.

Floats:

As of the date of this meeting, there are four unclaimed floats at Hanna Landing. A letter will be drafted and sent out (once the identities of the owners is learned) stating after June 15th, the floats are considered town property. The storage letter will be amended to state "any float stored after June 15th will pay a fee of \$5 per day". Pendleton made a motion to amend the letter, Lane seconded.

Bradley Inn:

The new owners of the Bradley Inn, Anthony and Laura Moskwa, came to the meeting to introduce themselves to the Parks Commissioners and the wedding planner, Melanie Tilton. They are excited to be part of the community and will be distributing brochures to Ellingwood Information Center to advertise.

Employee Handbook:

Copies of the Human Resources Policy Manual will be printed and combined with the Operations Manual for the employees. There will be a signature required stating the employee has read the manual.

Season Passes:

Two residents came in to discuss the possibility of season passes. MaryAnne Moisan and her daughter Abbie Hunter requested that it be considered for summer residents, especially those working in Bristol for the season be given passes for a flat fee. The subject will be discussed in future meetings, no decision made.

Filming at Lighthouse:

A woman named Bishop Knight contacted the commissioners about filming at the Lighthouse. She will be attending the meeting in July, on the 18th to present the details.

Meeting adjourned at 7:35p.m.