

**Bristol Parks & Recreation
Ellingwood Park Information Center
July 5, 2016**

*Commissioners present: Clyde Pendleton, Sandra Lane, George Sawtelle
Also present: Lisa Peters*

The meeting was called to order at 6:00 p.m.

Minutes:

A motion was made by Lane to approve the minutes of June 28th after a correction was made to the date. Motion seconded by Sawtelle and carried.

Lobster Bake:

The lobster bake will be advertised on the sign at Ellingwood Park as well as the information regarding tickets to be sold at LHP booth and at Ellingwood. The lobster and clams have been ordered. There will be a price of \$30 per ticket and about 150 tickets need to be made and sold in advance.

Area Maps:

The area maps are at Supplies Unlimited and we are waiting on a call to pick them up.

Parks Director:

Pendleton has a final draft done for the parks director position and requested that Lane and Sawtelle read it over. It was also suggested that the Selectmen be given a copy to look over. The Selectmen have agreed to come to the next Park's meeting on Tuesday July 12th to discuss the proposal for the new position.

Floats:

Pendleton will try to find out from Louie the hauler who owns the abandoned floats at Moxie Cove so a letter can be sent to that owner. Progress is being made in trying to obtain a list of the owners and further action tabled until future meetings.

Signs:

The Rock Schoolhouse sign has been put up. The sign for LHP stating "rough surf" has been ordered, and Pendleton is in the process of ordering the new sign for Hanna Landing. A suggestion was made for the sign to say "Hanna Landing, boat launch and picnic area".

Letter from Pemaquid Group of Artists:

A letter was read by the commissioners requesting that wine be allowed at their annual function. A motion was made by Sawtelle to deny the request, Lane seconded and motion carried. A letter in response will be sent, signed by Pendleton.

Cash Handling Procedures:

Pendleton made a motion to accept the cash handling procedures drafted by Peters. It was suggested that more trips down to the beach are made to instruct the employees on these procedures. Motion seconded by Sawtelle and carried.

Old Bristol Days Band:

No decision was made yet regarding which band the Parks Department should ask to play for the Olde Bristol Days fireworks.

Other Maintenance:

The shower tower for the beach and the speed bumps for the lighthouse have been delivered. MacPhee will install the shower tower.

Website:

A discussion took place regarding the status of the Bristol Parks and Recreation website. Peters advised she would check with Kristine Poland as to the status of it since the domain had expired.

Goals for Next Year:

A discussion was had regarding the possibility of paving Ellingwood Park and Lighthouse Park parking lots. Also making improvements to Moxie Cove such as grading and adding gravel. Also discussed was making more efficient use of the parking area at Pemaquid Beach by narrowing the space between parking areas.

Long Term Goals:

Discussed was the goal to build a new beach house, replacing the whole antiquated building that is currently there. Also Pendleton would like to find some old plans he heard existed showing a tennis court and playground.

By-Laws:

In the interest of time, a decision was made to table the by-laws conversation until a future meeting.

The meeting adjourned at 8:15