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## Planning Board Meeting Minutes Thursday, September 17<sup>th</sup>, at 7:00 p.m.

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*Committee Members Present: Benjamin Pendleton, Andrea Perley, Jeff Eilenberg, and Patricia Jennings (via Zoom)*

*Committee Members Absent: Andrew Poland, 2 Alternate Positions (Still unknown)*

*Also Present: Jessica Westhaver, Joseph Rose, Stephanie Russell*

**The meeting was called to order at 7:00 p.m. by Benjamin Pendleton**

### **New Business –**

- **Subdivision Modification – Hatchtown (Map 008 Lots 011-H & 011-J)**
  - The board reviewed a lot line change between the two lots. Currently there is a right of way to lot 011-J (lot 012 on the subdivision plan) that begins on Red Oak Ln that was owned by 011-J. This ROW was intended for utilities. Stephanie Russell is requesting approval to change the lot line and place ownership of the ROW with lot 011-H (lot 010 on the subdivision plan). This would modify the acreage of lot 011-H to change from 1.7 acres to 1.9 acres. Lot 011-J would change from 3.4 acres to 3.2 acres.
  - **VOTE:** Pendleton made a motion to approve the Hatchtown subdivision modification as discussed; Eilenberg seconded, with Perley abstaining. Approved 3-0-1.

### **House Keeping –**

- **Shoreland Zoning Permits – Approval/Discussion with Harbor Masters on new/modified floats, docks and ramp permits**
  - Per request from the Harbor Committee, the board was asked to discuss procedures to notify and discuss permits for new/modified structures being placed in the waters of Bristol. There is concern that when a new dock, float, or pier is installed without notification, it will impede already existing moorings. This could cause a size issue for boats who already moor their boat in these locations.
  - The board discussed the process in which permits are issued. DEP and Army Corp of Engineers first review and approve the permit. It is then sent to the Town for approval. The board has very little reason to not approve a permit already approved by these two entities.
  - The board agreed Joseph Rose, the Code Enforcement Officer would notify the Harbor Committee when review notices come in from the DEP and an application has been submitted. This will give the Harbor Masters time to either contact DEP and dispute the location of the proposed install or give the Harbor Masters proper timing to relocate or make proper corrections to moorings effected.
- **Minute Approval –**

**VOTE:** Pendleton made a motion to approve the minutes from the September 3<sup>rd</sup>, 2020 as written; Perley seconded; all in favor. Approved 4-0

**Next Meeting –**

- No confirmed items
- Alternate Positions

Pendleton made motion to adjourn the meeting; Perley seconded. Meeting adjourned at 7:25PM. The next meeting is scheduled for Thursday, October 15<sup>th</sup>, 2020.

Respectfully submitted,  
Jessica Westhaver  
Staff Liaison

PLANNING BOARD APPROVED: \_\_\_\_\_