



**Select Board Meeting  
MINUTES  
Bristol Town Office, January 11<sup>th</sup>, 2023**

*Select Board Members Present: Chad Hanna, Paul Yates.*

*Also present: S. Gallagher, S. Lane, C. Pendleton Sr., S. Sutter Jr.*

Hanna called the meeting to order at 6.30 pm and led the Pledge of Allegiance.

**Minutes.**

Both Hanna and Yates agreed to table approval of the January 4<sup>th</sup> minutes to their next meeting when Poland would be present.

**New Business.**

The contract with Midcoast Humane was reviewed and a \$113 per year increase was noted. The contract was approved and signed for 2023.

**Parks Department Budget**

Pendleton, Lane and Gallagher presented a final revision of the 2023 Parks Department budget. Capital improvement projects in 2023 will include a new roof on Rock Schoolhouse, new shingles on the bell tower, broadband at the LHP gatehouse, architectural drawings of new bath houses at LHP and minor repairs at the entrance of Ellingwood Center. Most expense increases in 2023 are found in payroll and repair/maintenance and revenue increases are found in float storage and LHP admission fees. The Parks Commission opted to increase the admission of LHP by \$1, raising the cost from \$3 to \$4. This will provide an additional \$65,000 in revenue.

Pendleton plans to contact the board that oversees the Fishermen's Museum to determine if the Parks Department can manage that portion of the property. The interior of the museum needs paint, and overall sprucing up. Pendleton also noted that the kitchen stove in the lighthouse apartment was replaced in 2022.

Several weeks ago during a heavy wind and rain storm, Pemaquid Beach lost several feet of dunes. Unfortunately, because the beach is natural and not man-made FEMA assistance is unavailable. The Parks Department has an appointment with ME DEP next week to see what can be done to restore the dunes.

**Fire Department Budget**

Sutter presented a final revision of the 2023 Fire Department budget. Overall, the budget held steady with a total of \$33,485 available for balance carried. Payments on the fire truck loan will end in June, Sutter plans to continue making the monthly payment into the Fire Truck Capital Reserve fund. He hopes to use ARPA funds to do some building upgrades at Station 1 including insulating and installing 4 new man-doors. He anticipates the dry hydrant located at 1018 State Route 32 will be ready for use soon. Sutter gave review of the 2022 annual Alarm and Fire Situation reports responded to by BFR. He also gave an overview of the condition and maintenance plan of the fire trucks.

### **School Renovation Project**

The School Board accepted a bid in the amount of \$6,423,484 at their January 4<sup>th</sup> meeting. Two different payment and amortization schedules were reviewed, one with repayment of the principal starting in November 2023 (total cost of the loan \$9,028,250.55) and the other starting in November 2024 (total cost of the loan \$9,373,757.31). Hanna and Yates both agreed that repayment of principal should begin in 2023.

A motion to place the renovation project on the Town Meeting referendum ballot was tabled until January 18<sup>th</sup>. The Board agreed with the date of March 1 for the Public Hearing on the project. This will be located at the school gymnasium and start at 6pm.

### **Regular Business.**

Warrants. The Board reviewed and signed Warrants for Payroll and Accounts Payable for the Town, Fire Department, and Parks Department.

Correspondence. S. Hunter, Highway Department, would like to get together with Hanna to review roads and road projects for 2023.

Public Comment. Bizarro shared that the Odd Fellows Hall in Round Pond had found a buyer. The hall is located next door to Round Pond Fire Station and the two properties have a shared easement of rights to a holding tank and well. The holding tank is located on the Odd Fellows property and the well is located on the Fire Station property. BFR has determined the Fire Station property is large enough to have its own holding tank. Attorney West has been contacted about terminating the existing easement.

Hanna gave Notice of Public Meetings as follows:

- Parks Department, Tuesday, January 17<sup>th</sup> @ 6pm, Ellingwood Center
- Select Board, Wednesday, January 18<sup>th</sup> @ 6:30pm, Town Office
- Town Office Closed to foot traffic, January 17<sup>th</sup> & 18<sup>th</sup> due to 2022 financial audit
- Comprehensive Plan Committee, Tuesday, January 24<sup>th</sup> @ 7pm, town Office
- Select Board, Wednesday, January 25<sup>th</sup> @ 6:30pm, Town Office
- Harbor Committee, Thursday, January 26<sup>th</sup> @ 5pm, Town Office

The meeting adjourned at 7:41pm.

Respectfully submitted,

Rachel Bizarro  
Town Administrator