Select Board Meeting
MINUTES
Bristol Town Office, January 18th, 2023

Select Board Members Present: Chad Hanna, Kristine Poland, Paul Yates.
Also present: D. Carlucci, B. Cooper, J. DiMauro, C. Hanson, P. Nielsen

Hanna called the meeting to order at 6.30 pm and led the Pledge of Allegiance.

Minutes.
On a motion by Poland and a second by Yates, the minutes of January 4th were passed unanimously. On a motion by Yates and a second by Hanna, the minutes of January 11th were passed with Poland abstaining.

School Renovation Project.
The Board welcomed and thanked Carlucci, Cooper, DiMauro and Nielsen for attending. The intention of the meeting was to keep information flowing between the departments and to make sure everyone understood the process. Hanna has received some community feedback and he felt there was some confusion surrounding the construction schedule. Carlucci indicated they are still negotiating the construction schedule with Optima (the construction company who were awarded the bid) and Dovetail (the owner's rep). Nielsen thought if the referendum was approved everything would stay on schedule and the Town would enter into the loan agreement at the end of April. That would allow for the first stages of construction such as ordering items with long lead times, preparation of the HVAC system and removal of the modular classrooms. The goal is to complete anything that can be completed in 2023 so the heavy construction can be completed in 2024.

Nielsen shared that a grant opportunity for the HVAC installation is available from Efficiency Maine. Nielsen is working with Efficiency Maine to determine what the schedule requirement is for the funding.

The next Public Hearing is scheduled for March 1. The School Board is planning to have one more public presentation before the March 1 hearing. This will be held at the school and the date and time are yet to be determined.

A motion to place the referendum article on the Town Meeting referendum ballot was reviewed. Poland motioned that the School Construction Referendum Article presented to this meeting be placed on the ballot for a referendum of the Town of Bristol to be held on March 20, 2023; and that pursuant to Title 30-A, sections 2528(5)(B) and 5772(2-A) of the Maine Revised Statutes, the recommendations of the Select Board, Budget Committee, and School Committee and the

financial statement of the Treasurer accompany the referendum article. Yates seconded the motion and the motion passed unanimously.

Municipal Budget.
A draft copy of the municipal budget was reviewed. Budget projections for the fish ladder are about $125,000 and about $50,000 for landscaping around the fish ladder. Poland asked if grant money received in 2021 would be available to use for the landscaping. Bizarro is meeting with Tidewater next week to get anticipated budget numbers for 2023.

It's anticipated that the audit will be ready in 3-4 weeks and a meeting with the Select Board will be scheduled.

Regular Business.
Warrants. The Board reviewed and signed warrants for Payroll and Accounts Payable for the School and Accounts Payable for the Town and Fire Department.

Public Comment. Hanson asked about the amount of town and school surplus. Hanna answered that the town uses a portion of surplus each year upon recommendation from the auditor. It is necessary to keep a certain level of surplus to avoid getting a TAN in the spring.

Bizarro shared that a large hole had appeared at the edge of the pavement at Herberts Landing. The Highway Department reported it took over a yard of 2" stone to fill the hole.

Hanna gave Notice of Public Meetings as follows:
- Comprehensive Plan Committee, Tuesday, January 24th @ 7pm, Town Office
- Harbor Committee, Thursday, January 26th @ 5pm, Town Office
- Fish Committee, Thursday, February 2nd @ 7pm, Town Office
- Budget Committee, Monday, February 6th @ 6:30pm, Town Office
- Shellfish Committee, Monday, February 6th @ 6:30pm, location TBD

The meeting adjourned at 7:41pm.

Respectfully submitted,

Rachel Bizarro
Town Administrator