



**Select Board Meeting  
MINUTES  
Bristol Town Office, February 15<sup>th</sup>, 2023**

*Select Board Members Present: Chad Hanna, Kristine Poland, Paul Yates.*

*Also present: CEO Joe Rose, CPC members Alfred Ajami, Alex Beaudet, Richard Francis, Mary Piasecki, Jessica Yates; School Board Chair Darin Carlucci; J. Hallowell; J. Lappen*

**Public Hearing**

Hanna called the hearing to order at 6:30 pm and led the Pledge of Allegiance.

Rose gave a review of the proposed amendments for each ordinance. Land Use Standards amendments in Section 10 include clarification of language for minimum lots and an extension of one year on the grandfathered digital sign at Ellingwood. Amendments in Section 11 added a requirement of a Certificate of Occupancy permit for new buildings.

**Public Comment**

Piasecki asked about the Certificate of Occupancy. Rose explained the inspection covered safety and fire essentials – decks on railings, smoke alarms, etc. – on new buildings only.

Beaudet and Francis asked about digital signs. Hanna explained the Parks Department had requested the Town to re-visit the digital sign portion of the Land Use ordinance last amended in 2018. The 2018 amendment included a 5-year grandfather clause on existing digital signs. The Board has requested a one-year grace period to have the town's departments discuss digital sign usage and policy.

The Public Hearing closed at 6:37

**Select Board Meeting**

**Minutes.**

On a motion by Poland and a second by Yates, the minutes of February 8<sup>th</sup> were passed unanimously.

**Code Enforcement Update**

Rose noted that an amendment to LD 2003, LD 214, has been proposed as an emergency legislative bill. LD 214, if passed, would amend the original LD 2003 bill to only include populations of 10,000 or more. LD 2003 is a legislative bill that prohibits municipalities from

capping building and development permits and makes provisions for affordable housing.

As CLC Ambulance Rep, Rose reported that Edgecomb has renewed their contract with CLC Ambulance. The next CLC Ambulance board meeting will be held in March.

### **Comprehensive Plan Update**

J. Yates and Francis gave a review of the committee's progress. Public outreach has been successful. 290 surveys have been returned and several articles have been posted in the LCN. Survey results showed a good cross section of Bristol. More results are needed from the 19 – 34 year-old population and residents from the northeast part of town.

Both commended North Star Planning for their hard work. North Star has finalized information for the inventory chapters, and these are now ready for review by the subcommittees. The final language of each chapter will be drafted using survey results, Future Land Use workshop results and individual committee member recommendations. A draft plan should be available by mid-summer and then North Star will work with the State Planning Office before a finalized plan is presented to the town.

### **Maine Lobstermen's Association**

Jamien Hallowell, a resident of Bristol, commercial fisherman, and Board Member of the Maine Lobstermen's Association, requested an increase to \$3,000 be considered on the town meeting warrant. The money would be used for MLA's legal defense fund. Hallowell thought \$3,000 was a fair amount to ask for given Bristol's history as a fishing community. Bristol has three main fishing harbors and he was asking for \$1,000 for each harbor. The original request had come from MLA through an email and at their last meeting the Board had opted to raise \$500 at town meeting. On a motion by Hanna and a second by Yates, the amount of \$3,000 for MLA was unanimously passed. Poland recommended that Hallowell or another representative attend town meeting.

### **School Renovation Project**

A motion to recommend approval of the school renovation project was reviewed. Hanna motioned that the Select Board recommend for the school construction referendum article to be placed on the ballot for the Town's March 20, 2023 referendum, asking if the voters will authorize the Town Select Board to issue bonds or notes in an amount not to exceed \$6,425,000 to fund the costs to construct and equip additions and renovations to Bristol Consolidated School; and that pursuant to Title 30-A, section 2528(5)(B) of the Maine Revised Statutes this recommendation of a yes vote accompany the referendum article when printed in the warrant and on the ballot. Yates seconded the motion and the motion passed unanimously.

### **Town Meeting Warrant**

There was discussion on how to handle the school budget line items for Facilities Maintenance and Debt Services if the referendum failed. The Board was wary of having any amendments from the floor as it could become confusing for the voters and the moderator. It was decided to clarify the process by having two options to be voted on, one if the referendum passes and one if the referendum does not pass.

There were minor adjustments to other articles. On a motion by Poland and a second by Yates, all articles on the warrant were approved unanimously.

### **Regular Business**

Liquor license. The liquor license for The Common House, LLC was reviewed and a Public Hearing was scheduled for March 15<sup>th</sup> at 6:30pm at the Town Office.

Appointments. On a motion by Hanna and a second by Yates, the appointment of Jessica Bourne as Town Clerk through the 2023 Town Meeting was approved unanimously.

Warrants. The Board reviewed and signed warrants for Payroll and Accounts Payable for the School and Accounts Payable for the Town, Fire Department and Parks Department.

Building Permits. The Board reviewed building permits for Map 003/Lot 034-D.

### **Public Comment**

None.

Hanna gave Notice of Public Meetings as follows:

- Town Office closed in observance of Presidents Day, Monday, February 20<sup>th</sup>
- Parks Department, Tuesday, February 21<sup>st</sup> @ 6pm, Ellingwood Center
- Harbor Committee, Thursday, February 23<sup>rd</sup> @ 5pm, Town Office
- Public Hearing, School Renovation Project, March 1<sup>st</sup> @ 6:30pm, Bristol School, Select Board meeting to immediately follow
- Shellfish Committee, Monday, March 6<sup>th</sup> @ 6:30pm, Town Office
- Town Meeting, Monday, March 20<sup>th</sup> 8am – 8pm, Town Office and Tuesday, March 21<sup>st</sup> @ 7pm, Bristol School.

### **Executive Session:**

On a motion by Hanna and a second by Poland, it was unanimously agreed to enter Executive Session for the purpose of discussing General Assistance. The Board entered Executive Session at 7:38pm. The Board left Executive Session at 7:53pm.

Action: On a motion by Hanna and a second by Yates, GA case 2023-1 and GA case 2023-2 were both unanimously approved and will be paid from the Worthy Poor Fund.

The meeting adjourned at 7:56pm

Respectfully submitted,

Rachel Bizarro  
Town Administrator