



**Select Board Meeting  
MINUTES  
Bristol Town Office, March 15<sup>th</sup>, 2023**

*Select Board Members Present: Chad Hanna, Kristine Poland, Paul Yates  
Also present: T. Bishop, S. Matel*

**Public Hearing**

Hanna called the hearing to order at 6:30 pm and led the Pledge of Allegiance.

The on-premises liquor license for The Common House, LLC at 1440 State Route 32 was reviewed and Hanna called for public comment. There was no public comment. On a motion by Yates and a second by Poland it was unanimously agreed to approve the liquor license.

The Public Hearing closed at 6:33pm.

**Select Board Meeting**

**Minutes**

On a motion by Poland and a second by Yates, the minutes of February 15<sup>th</sup> were passed unanimously. On a motion by Yates and a second by Hanna, the minutes of March 1<sup>st</sup> were approved with Poland abstaining.

**Round Pond Fire Station Deeds and Easements**

The Odd Fellows Hall of Round Pond has been sold to Triple Links, LLC. An easement drawn up between the Town and the Odd Fellows Hall sharing the Town's well and the Odd Fellows holding tank is on file at the Lincoln County Registry, Book 2172, Page 172. Because of the change of ownership and possible change of use at the Odd Fellows Hall the Town wanted to revise the easements in place.

The Board reviewed three documents. The Release Deed which releases each party of the easements acquired in Book 2172, Page 172. A Mutual License Agreement which encompasses a shared deck between the two buildings. Bristol will be responsible for the removal of the deck and has until 12/31/2024 to remove it. Triple Links, LLC will be responsible for preventing falling roof shingles and has 180 days to take action. Both parties will carry their own liability insurance until the deck is removed. The Easement Deed sets out new easement conditions. Triple Links will have an easement to the Town's well for 10 years. A meter will be installed and monthly usage will be capped at 1000 gallons. Each party will have easements over the others for maintenance of their perspective buildings and Triple Links has an additional easement for holding tank maintenance.

On a motion by Yates and a second by Poland, the Release Deed was approved unanimously and signed by Board members. On a motion by Hanna and a second by Yates the, the Mutual License Agreement was approved unanimously and signed by Board members. On a motion by

Poland and a second by Yates, the Mutual License Agreement was approved unanimously and signed by Board members.

### **Lincoln County Assessor's Return**

The 2023 State Valuation of Bristol is \$1,294,500,000. The 2023 Lincoln County Tax Commitment is \$1,653,392, an increase of 3.28% from 2022.

### **Maintenance Position**

The help-wanted ad was placed in the LCN, Parks Facebook page and the LA website. Two applications have been received.

### **Hatchtown Bridge**

The Board decided on the alignment of the Hatchtown Bridge. The drawing of the alignment is on file at the Town Office.

### **Regular Business**

Abatement 2023-01 was denied due to not meeting statutory guidelines.

Building Permits for Map 002/Lot 114, Map 030/Lot 002-A and Map 004/Lot 141-B-5 were reviewed.

Reconciliations. February 2023 checkbook and cash reconciliations were reviewed and signed, January 2023 collateral reconciliation was reviewed and signed. Hanna indicated a TAN should be considered if the sweeps balance reached \$500,000.

Warrants. The Board reviewed and signed warrants for Payroll and Accounts Payable for the School.

Bizarro reported she had signed 21 Special Entertainment Permits for the 1812 Farm.

### **Public Comment**

Yates reported he has fielded many questions regarding the impact the school project will have on the 2023 mil rate.

### **Upcoming Public Meetings:**

- Town Meeting, Monday, March 20<sup>th</sup> 8am – 8pm, Town Office and Tuesday, March 21<sup>st</sup> @ 7pm, Bristol School.
- Harbor Committee, Thursday, March 23<sup>rd</sup> @ 5pm, Town Office
- Shellfish Committee, Monday, April 3<sup>rd</sup> @ 6:30pm, Town Office
- Parks Department, Tuesday, April 4<sup>th</sup> @ 6pm, Ellingwood Center
- Select Board, Wednesday, March 15<sup>th</sup> @ 6:30pm, Town Office
- Comprehensive Plan Committee, Tuesday, March 14<sup>th</sup> @ 7pm, Town Office
- Comprehensive Plan Future land Use Workshop, Tuesday, May 9<sup>th</sup> @ 6pm, Bristol School

The meeting adjourned at 7:18pm

Respectfully submitted,

Rachel Bizarro  
Town Administrator