



**Select Board Meeting
MINUTES
Bristol Town Office – June 21, 2023**

Select Board Members Present: Chad Hanna, Paul Yates

Also Present: J. Riley

Hanna called the meeting to order at 6:31pm and led the Pledge of Allegiance.

Minutes

The minutes of June 7th were tabled to the July 5th meeting.

Tree Removal Bid

One bid was received for tree and shrub removal along Sodom Road, Split Rock Road and Tukey Lane. The Nathan O. Northrup FPE bid totaled \$65,500. \$21,700 for each side of Sodom Road, \$34,300 for each side of Split Rock Road, and \$9,500 for each side of Tukey Lane. All marked trees will be removed and small trees, brush, etc will be mulched back from the roadside. All stumps are to remain. Clearing and mulching limits must be clearly marked prior to work commencement. On a motion by Hanna and a second by Yates, the bid was accepted.

Once the tree and brush removal has been scheduled, a bid for stump removal and culvert installation will be prepared.

Hatchtown Bridge

Hanna spoke with Calderwood Engineering about the position of the new bridge in the drawing presented to owners abutting the bridge. In that drawing, the location of the new bridge is further upstream than the existing bridge and requires more ROW property from abutting owners. The bridge will be pulled back into the footprint of the existing bridge. The road will be closed during construction of the new bridge but there will be less infringement on property owners abutting the bridge. The engineers will reduce the curve of the bridge as much as possible. A vegetative buffer for abutting property owners will be built into the plan.

Chamberlain Speed Review

S. Phinney spokesperson for New Harbor/Chamberlain property would like to schedule a meeting with MEDoT representatives, Fire Chief, Select Board and Town Admin to follow up on options discussed at the last meeting.

2023 Tax Bills

The tax bills have been mailed. A sample tax bill with the Senior Tax Stabilization tax rate was reviewed.

Comprehensive Plan Update

An outline of the approval process was received from Northstar Planning.

- Step 1. A first draft of the plan will be ready by July 11th at the earliest.
- Step 2. Authorization form signed by Select Board Chair and BCPC Co-Chairs.
- Step 3. State Review by Maine Planning Assistance.
- Step 4. BCPC holds a Public Hearing on draft plan.
- Step 5. Local adoption of Plan at a Town Meeting.

Both Hanna and Yates would like to hold a Public Hearing before the plan is sent to Maine Planning Assistance.

Regular Business

Building Permits. (009-052), (003-092), (014-016), (02B-072), (008-023) were reviewed.

Reconciliations. May 2023 checkbook and cash reconciliations were reviewed and signed.

Warrants. The Board reviewed and signed warrants for the School Payroll and Accounts Payable for the School, Town, Fire, Parks Department, and Transfer Station.

Hanna gave notice of the following upcoming public meetings:

- Harbor Committee, Thursday, June 22nd @ 5:00pm, Town Office
- Select Board, Wednesday, July 5th @ 6:30pm, Town Office
- Comprehensive Plan Committee, Tuesday, July 11th @ 6:30pm, Town Office
- Parks Department, Tuesday, July 11th @ 6:00pm, Ellingwood Center

The meeting adjourned at 6:56pm.

Respectfully submitted,

Rachel Bizarro
Town Administrator