



**Select Board Meeting
MINUTES
Bristol Town Office – September 6, 2023**

Select Board Members Present: Chad Hanna, Kristine Poland, Paul Yates

Also present: J. Riley

Hanna called the meeting to order at 6:31pm and led the Pledge of Allegiance.

Minutes

On a motion by Poland, seconded by Yates, the minutes of August 16 were passed.

Road Bid

Bids for a culvert replacement on Southside Road were due. There were no bids received. Contractors who attended the site meeting recommended bore testing for ledge to find a potential route for the culvert. This work will be postponed to the 2024 budget.

Hagar Enterprises submitted a late bid in the amount of \$443,350 for paving. They had mistakenly noted the due date as August 24, not August 2. The amount is too high for the remaining 2023 budget. Hagar will be asked if they would be interested in doing the earthwork and paving prep work for Sproul Hill Road in 2023.

AOS Strategic Vision

AOS 93 is exploring options to restructure the school districts. Superintendent Johnston has invited participating Select Boards to an informational meeting at Round Top Farm on September 14. Hanna will attend the event.

School Fundraising

The Town and School auditor was contacted for recommendations on how to manage donated funds for the school renovation project. These funds are not to be used for actual construction costs but for enhancements to the curriculum and building. The auditor advised that funds be reported to the Treasurer's office and kept in a separate account.

GA Public Hearing

The annual amendment of updated Appendices for the General Assistance Ordinance must be approved. A Public Hearing will be held on September 20 @ 6:30.

Back Shore Road Survey

On a motion by Poland and a second by Yates all agreed to contract with Coastal Land Surveying, LLC to determine the northern boundary of Back Shore Road. The work should take 3-4 months.

Hatchtown Bridge Final Design

Calderwood Engineering designed two more options for Hatchtown Bridge recognizing the bridge would be closed during replacement and traffic re-routed. Calderwood recommended and the Board agreed to the option that has a single curve horizontal alignment. This will entail a shorter

project length, less ROW acquisition, and ties into existing bridge elevations. Hanna anticipates having the project and permitting together by the end of the year.

Comprehensive Plan Review

The schedule of deadlines and public hearings between now and Town Meeting were reviewed. All agreed the Comprehensive Plan needs to have reasonable strategies that fit the contour of the town, provide cost analyses of proposed research and projects and to remove unnecessary research and projects that will never be achieved.

Regular Business

Liquor License. King Ro Market, LLC submitted an on-premises liquor license at 1414 State Route 32. A Public Hearing will be scheduled for September 20.

Abatements. On a motion by Yates and a second by Poland all agreed to deny abatement 2023-06. On a motion by Yates and a second by Poland all agreed to approve abatement 2023-07 in the amount of \$7.95. On a motion by Hanna and a second by Yates all agreed to approve abatement 2023-08 in the amount of \$2092.44

Correspondence. Bristol is on Parker Appraisals list for a revaluation for some time in 2026.

Building Permits. 003-093-D, 007-050, 02B-089-6, 021-025, 009-053-D, 030-003-B, 006-038-E, 016-037 and 010-055-K were reviewed.

Reconciliations. The reconciliation for the checking account and cash account were reviewed and approved.

Warrants: The Board reviewed and signed warrants for the Town, Fire and Parks Accounts Payable and Payroll and the Transfer Station.

Hanna gave notice of the following upcoming public meetings:

- Planning Board, Thursday, September 7 @ 6:30pm, Town Office
- Shellfish Committee, Monday, September 11 @ 6:30pm, Town Office
- Parks Department, Tuesday, September 19 @ 6:00pm, Ellingwood Center
- Select Board, Wednesday, September 20 @ 6:30pm, Town Office
- Harbor Committee, Thursday, September 28 @ 5:00pm, Town Office

Executive Session:

On a motion by Hanna and a second by Poland, the Board entered Executive Session at 7:25pm to discuss a legal opinion per M.R.S. Title 1, Ch. 13, § 405.6 E.

The Board exited executive session at 7:38. No action was taken.

On a motion by Hanna and a second by Poland, all agreed to designate Yates as a voting MMA voting delegate. Yates will be attending the MMA Conference on October 4.

The meeting adjourned at 7:40pm.

Respectfully submitted,

Rachel Bizarro
Town Administrator