



**Select Board Meeting
MINUTES
Bristol Town Office – December 6, 2023**

Select Board Members Present: Chad Hanna, Kristine Poland, Paul Yates

Also present: L. Bisson, G. MacAlister, S. Sutter

Public Hearing

Hanna called the hearing to order at 6:30pm and led the Pledge of Allegiance.

Poland made a motion to enact the General Assistance Ordinance (version Sept 2022) in its entirety. There was no public comment and Yates seconded, and the motion was approved.

The Public Hearing closed at 6:33pm.

Minutes

On a motion by Poland and a second by Yates, the minutes of November 29 were passed unanimously.

Hatchtown Bridge

G. MacAlister gave a review of the bridge project to date. The final alignment has been approved by the town, the ROW taking has been filed with the registry, a CMP pole re-location has been started, and ACOE environmental permit signed and filed. Wyman & Simpson, Inc. are putting together a construction bid package and Calderwood is putting together a cost estimate. MacAlister recommended that if Wyman & Simpson's construction price came in below or within 10% of Calderwood's cost estimate that the job be awarded to them. Hanna wants to keep the option open to put the project out to bid and is concerned that Wyman & Simpson's construction price would be compromised if it was decided to put the project out to bid after seeing the cost estimate and construction price. The construction price and cost estimate should be ready in January.

Special Town Meeting

On a motion by Hanna and a second by Yates, all approved having a special town meeting on Wednesday, December 27th at 6:30pm for appropriation of \$39,000 for the Transfer Station. The appropriation is needed for unexpected equipment costs that were not planned for in the 2023 Transfer Station budget.

Notice of Violation

Property owners of 028-14-A have responded to the Notice of Violation that was issued In August 2023. The owner was in violation of Section 10-F-1 of the Land Use Ordinance which states a dwelling should be at least 10 feet from the property line. The owners swapped a small

parcel of land with abutters to meet the ordinance requirement. The property is on the market, has a potential buyer and the closing should take place in a few weeks and after the closing all deeds concerning the land swap will be filed with the registry. The Board approved the corrective action and instructed the CEO to notify all parties.

Aquaculture Moratorium

The Shellfish Committee asked the Board to consider a moratorium on aquaculture leases. DMR oversees the state's aquaculture program and has notified coastal towns that moratoriums will not be considered when permitting aquaculture leases. Other nearby towns have put moratoriums in place and believe they can be enforced with Maine's home rule authority. All agreed that a moratorium in Bristol may not be appropriate at this time. An opinion from MMA will be sought.

2024 Budget

The first draft copy with actual 2023 costs through November 30 was presented.

Regular Business

Correspondence. A thank you letter to accompany the payment for the Hatchtown Bridge ROW was reviewed.

Building Permits. 003-092-M was reviewed.

Warrants. The Board reviewed and signed Accounts Payable warrants for the Town, Fire and Parks, Accounts Payable and Payroll for the Transfer Station and School.

Hanna gave notice of the following upcoming public meetings:

- Comprehensive Plan Public Hearing, Thursday, December 7th @ 6:30pm, Bristol School Gymnasium
- Fish Committee, Thursday, December 7 @ 7:00pm, Town Office.
- Comprehensive Plan Committee, Tuesday, December 12 @ 6:30pm, Town Office
- Planning Board, Thursday, December 14 @ 6:30pm, Town Office
- Parks Commission, Tuesday, December 19 @ 6:00pm, Ellingwood Center
- Select Board, Wednesday, December 20 @ 6:30pm, Town Office

Executive Session:

On a motion by Hanna and a second by Yates, it was unanimously agreed to enter Executive Session for the purpose of discussing a personnel matter and General Assistance. The Board entered Executive Session at 7:00pm. The Board left Executive Session at 7:20pm.

Action: GA case 2023-10 was approved.

The meeting adjourned at 7:30pm.

Respectfully submitted,

Rachel Bizarro
Town Administrator