



**Select Board Meeting
MINUTES
Bristol Town Office, June 29th, 2022**

*Selectmen Present: Chad Hanna (Chair), Paul Yates, Kristine Poland.
Also present: Chris Hall (Town Administrator)*

Chad Hanna called the Board to order at 6.30 pm, followed by recitation of the Pledge of Allegiance.

Poland moved, seconded by Yates, acceptance of the Minutes of the meeting of June 15th as presented. Motion passed, 3 – 0.

New Business:

The Town Administrator presented a ballot paper for election of two representatives from this Senate District to serve for two years on the MMA Legislative Policy Advisory Committee. As the two candidates were unopposed, the Chair suggested the Board proceed to sign the ballot.

The Old Bristol Historical Society had this day recorded a Deed transferring the McKinley School to the Town, as approved by the Town Meeting. Hall noted that he had asked MMA to add the building to the Town's Property and Casualty Insurance, and changed the CMP meter into the name of the Town. Hanna suggested that the Town add the property to the pest control contract with Orkin; and Yates suggested the Board consider, in future, use of the building as a home for memorabilia from the Bristol Footlighters, potentially with displays that could be opened to the public on occasion.

Hanna moved, seconded by Yates, that a letter of thanks be sent in the name of the Board, on behalf of the Town, to the Old Bristol Historical Society in gratitude for their custody of the building and their return of it to the Town. Motion passed, 3 – 0.

A request for the release of past tax liens had been received for two adjacent properties, Map 10 lots 40-B and 40-D. Hanna moved, seconded by Yates, that the Board sign the discharge of liens from 1955 and 2002 on Map 10 lot 40-B, and from 2011 on Map 10 Lot 40-D. Motion passed, 3 – 0, and the Board signed the discharge papers.

Old Business:

Special Town Meeting Warrant: The Board reviewed a draft Warrant for the Special Town Meeting approved on May 18th, and scheduled for July 20th. Other than election of a Moderator, the sole Article is to separate the positions of Town Administrator and Tax Collector. Poland moved, seconded by Hanna, to approve the Warrant as drafted and to direct Sean Hunter to post it in the customary places around the Town. Motion passed, 3 – 0, and the Board signed the Warrant.

Abatement Warrants: Hall noted that he would be bringing Abatement Warrants before the Board over the coming month as the Town Office received feedback from the tax mailing of June 17th. The first three were as follows:

Abatement Warrant 2022-001, Map 006, lot 016. This property had been correctly exempted from taxation in 2021, but for reasons not clear the Assessing Agent had removed the exemption flag in the system for 2022. Poland moved, seconded by Yates, to approve Warrant 2022-001 in the amount of \$375.12. Motion passed, 3 – 0, and the Board signed the Warrant.

Abatement Warrant 2022-003, Map 003, lot 094-A. The Nature Conservancy had requested a Public Access Open Space Exemption, good for 45% of the value of the assessment, on this property but their application – approved by the Board with effect from April 1st, 2022 – had been filed for the incorrect lot, for Map 003 lot 094 instead of -094-A. The Assessors' Agents had therefore not changed the status of Lot 094-A. Poland moved, seconded by Yates, to approve Warrant 2022-003 in the amount of \$155.52. Motion passed, 3 – 0, and the Board signed the Warrant.

Abatement Warrant 2022-002, Map 021, lot 030. The property owners had produced documentation that an outbuilding had been physically removed from their property in the summer of 2021, but this had not been reflected in a reduced valuation of the property. They requested an abatement in the amount of \$29.57. Poland again moved, seconded by Yates, approval of this Warrant. Motion passed, 3 – 0, and the Board signed the Warrant.

Regular Business:

Building permits: the Board reviewed and signed Building Permits for properties at Map 007, lot 034-B; Map 011A, lot 14-E; Map 014, lot 089; and Map 029, lot 048.

Warrants: the Board reviewed and approved Accounts Payable and Payroll Warrants for the Town, Fire, Parks, Bristol Consolidated School and the Bristol / South Bristol Transfer Station.

Correspondence: (i) the Department of Environmental protection had sent notification that it would be investigating PFAS contamination on unspecified properties in the Town. (ii) Joe Rose, Code Enforcement Officer and Board Chair of the Central Lincoln County Ambulance Service, send a written note reporting that on Monday June 27th the board had voted, 5 towns to 1, to return to the assessment of dues on the basis of Property tax Valuation only. It had been agreed that this would be in place for a period of five years, unless all six member towns agreed to re-open the matter, in order to give the service some fiscal stability. (iii) A Forest Operations Notification had been received from the Maine Forest Service for logging on 64 acres on the Upper Round Pond Road.

There were no Public Comments.

The Chair gave Notice of Public Meetings as follows:

- Comprehensive Plan Committee, Thursday, June 30th, 7.00 pm at the Town Office
- Parks and Recreation Commission, Tuesday, July 5th, 6.30 pm at Ellingwood Information Center
- Select Board, Wednesday, July 6th, 6.30 pm at the Town Office
- Fish Committee, Thursday, July 7th, 7.00 pm at the Fish Ladder
- Comprehensive Plan Committee, Tuesday, July 12th, 7.00 pm at the Town Office

The Chair moved, seconded by Yates, that the Board enter Executive Session pursuant to M.R.S. Title 1, Chapter 13, Section 405.6.A, to discuss a personnel matter. Motion passed, 3 – 0, and the Board entered Executive Session at 7.15 pm.

The Board left Executive Session at 7.29 pm, and the Chair reported that no action would be taken.

There being no other business before the Board, the Board adjourned at 7.30 pm.

Respectfully submitted,
Chris Hall
Town Administrator