



**Selectmen's Meeting
May 2nd, 2018
MINUTES**

Selectmen Present: *Chad Hanna, Paul Yates*

Also Present: *Chris Hall (Town Administrator); Jim Hodgkin (AOS 93 Superintendent); Sandra Lane (Parks Commissioner); Andrea Cox (Chair, Planning Board); Phil Averill, Alex Beaudet, Sandra Brackett, Richard Francis, Russ Guibord, Charles Hanson; Chuck Piper, Sundog Solar (for item 3).*

The meeting was called to order by the Chair, Chad Hanna, at 7.00 pm, followed by the Pledge of Allegiance.

It was moved by Hanna, seconded by Yates, to accept the Minutes of the Selectmen's meeting on April 18th with a number of amendments suggested by Hall and Francis. Motion passed 2 – 0.

Old Business:

Power Purchase Agreement: Chuck Piper, principal in the firm of Sundog Solar, presented a final Power Purchase Agreement, including License and Lease Agreements covering the array to be located adjacent to the Sand Shed. It was moved by Hanna, seconded by Yates, to accept and sign the Agreement.

Hall noted that within 30 days the Town will deliver to Sundog a formal description of the site and Sundog will deliver technical drawings of the array.

Hanna asked for the project timeline. Piper foresaw completion by June 30 but because of the unpredictable nature of CMP approving paperwork he anticipated a later startup date, by August 31st.

Code of Ethics: Due to Lowd's absence, this item was tabled until May 16th for further discussion.

Bristol Mills Dam and Fish Passage: The date for a referendum ballot agreed at the previous meeting, June 12th, was found to be ineligible due to the recently-adopted 60 day notice requirement for a secret ballot vote. It was therefore proposed by Hanna, seconded by Yates, to hold the referendum ballot on Tuesday, July 24th, from 8 am to 8 pm, at the Town Hall. Motion passed 2 – 0.

The wording of questions and the scheduling of hearings will be determined over the coming month.

Roads budget: It appears that, after completion of paving and grading, there will still be funds in the highway budget to do preparatory work on the final unpaved section of Sproul Hill Road, and to add guardrails on Lower Round Pond Road. Hall had quotations for alternate types of guardrails, which showed that moving to the more aesthetically pleasing wooden type would cost around \$5,000 extra. Hall believed that one or more donors in Bristol Mills might contribute the extra funds, and he was asked to pin down such a donation.

Appointments to Budget Committee: Hall pointed out that the application form for service on the Committee stated that Selectmen may call the applicant(s) for interview. In the light of the number of persons interested, Selectmen agreed to schedule brief interviews on Wednesday, May 23rd. From the floor, Hanson asked if these would be in Executive Session; Yates stated that they should be.

Hanna indicated that he hoped to make the decision on the four vacancies at the Selectmen's meeting on May 30.

New Business:

Sheepscot Regional Service Center: AOS 93 Superintendent, Jim Hodgkin, presented the concept of the AOS joining a regional initiative to save money by collective purchasing of goods and services, including the school districts of RSU#1 (Bath area), RSU#12 (Alna-Whitefield area), Wiscasset Schools, and the seven towns of AOS 93.

For Bristol to join the new arrangement, under state law a vote of the Town would be required; towns were being asked to hold these votes prior to November 30th when the compact would be effective.

The School Board has tabled this for consideration until June 6th. They will at that time make a recommendation to Selectmen who meet the same day, and if favorable to the idea, will ask that it be added to the warrant for the July 24th Special Town Meeting referendum.

Town Flag: Hall reported the request from Lincoln Academy students for a Town Flag from each of the sending towns, to which he had had to reply that Bristol does not have a flag.

He had discussed this with a professional vexillologist, Dave Martucci of Washington, Maine, who had come up with a possible design incorporating references to the lighthouse's rays, the fort, and a sailing ship similar to the *Angel Gabriel*. He proposed, and Selectmen agreed, to refer this to the Old Bristol Historical Society, with a request to consider options and make a recommendation to the Selectmen for adoption of a flag.

Veterans' Memorial: Lane and Cox asked to be added to the agenda. They reported they have been working with others on designs and funding for a new Veterans' Memorial, to replace the one formerly located on the Drummond Green site which was taken down in the 1980s. It would commemorate veterans from Bristol who have served in all of America's wars. They asked for an expression of the Town's formal commitment to the project.

Hanna proposed, and Yates seconded, that a Veterans' Memorial Advisory Committee be established. Motion carried 2 – 0.

Lane agreed to forward names of volunteers for appointment to the Committee. The four currently working on the project are Joyce Thompson, Russell Lane, Andrea Cox and Sandra Lane.

Regular Business:

Selectmen reviewed and approved two liquor license renewals, for The Contented Sole and the Hardy Boat. Hanna stated that he would abstain on the Hardy Boat due to conflict of interest, but Hall noted that Lowd had previously reviewed and signed the application, thus giving approval by a majority of Selectmen.

Selectmen approved one Veterans' Widow property tax exemption.

Building Permits: CEO Joe Rose offered a revised Building Permit form, with a clearer layout. It was moved by Hanna, seconded by Yates, to adopt the new form. Passed 2 – 0.

Selectmen then reviewed and approved Building Permits for properties at:

- Map 003, lot 034-B
- Map 008, lot 069-9

- Map 014, lot 046
- Map 014, lot 063.

Hall asked to defer consideration of a tax-acquired property as he had not been able to contact the former owner. He expects to bring this item back later in the month.

Selectmen reviewed and signed Warrants for the Town, Bristol Fire & Rescue, Parks & Recreation Commission, and the Bristol/South Bristol Transfer Station.

Correspondence received:

- A card was received from Margo Hope, on behalf of the trustees of the Harrington Meeting House, thanking the Town for the roof work there which is now complete.
- The Maine Supreme Judicial Court had issued its final ruling in the case of *Emanuel et al v. Town of Bristol*, dismissing the appeal of the plaintiffs.
- The Bristol Village Improvement Society had signed quitclaim deeds transferring the two parcels of land adjacent to the Town Office to the Town. A deed for the water rights to the watering trough is under preparation.
- The Route 130 corridor study has a preliminary draft report; there will be a site visit meeting on Monday, May 7, from 2 pm to 4 pm to view the worst locations with DoT representatives.
- FEMS has notified the Town of a Flood Map revision, governing a single property in Chamberlain.
- Maine Municipal Association is requesting nominations to its Legislative Policy Committee. Terry Lowd is currently one of the two LPC members from Senate District 25 (Lincoln County).
- MMA also sent a summary report for 2017 for its Property and Casualty pool.
- Nominations are sought for the 2018 Spirit of America Award. It was suggested that Bristol Fire and Rescue be nominated; this will be on the agenda for a future meeting.
- Pest control services: Lisa Peters sent a recommendation to accept the low bid of Modern Pest, but Yates objected to the price and asked that it be referred back for renegotiation.
- UniFirst: Hall had accepted their renewal for mat supply at a lower monthly cost of \$68.50.

- Joe Rose, as 911 addressing officer, requested the appointment of Jessica Westhaver as Alternate 911 Addressing Officer. The appointment was moved by Yates, seconded by Hanna; motion passed 2 – 0.

Public comments:

Hanson asked about the timeline for the Budget Committee, if they are to make a recommendation for inclusion on the warrant for the Special Town meeting. The timing will be tight but with appointment by May 30, there will be two weeks to hold the meeting.

Beaudet asked who would be seeking funding for either option after the referendum vote. Hanna answered that the Town Administrator would be responsible; he would welcome any suggestions for possible funding sources, but there will be no fundraising until after the vote. No new committees would be appointed.

Beaudet also questioned whether there will be a detailed plan announced for either dam repair or removal. Hanna stated that this would await further information from Wright-Pierce and Gartley & Dorsky.

It was moved by Hanna, seconded by Yates, to enter Executive Session to consider a personnel matter, subject to M.R.S. Title 1, section 405.6 (a). Motion passed 2 – 0 and entered Executive Session at 9.02 pm.

Selectmen returned from Executive Session at 9.45 pm. There were no follow-up decisions.

Chair Hanna gave notice of the following Public Meetings:

- Shellfish Committee: Monday, May 7th, 6 pm at the Town Office
- Parks & Recreation Commission, Tuesdays, 8th, 22nd and 29th, 6 pm at the Ellingwood Information Center
- Selectmen: Wednesday, May 16th, 7 pm at the Town Office
- Planning Board: Thursday, May 17th, 7 pm at the Town Office
- Harbor Committee: Thursday, May 24th, 6 pm at the Town Office

It was moved by Yates, seconded by Hanna, to adjourn. Motion passed, 2–0, at 9.48 pm.

Respectfully submitted,
Chris Hall
Town Administrator