



**Selectmen's Meeting
August 3, 2016
Bristol Town Office**

Present: *Chad Hanna, Terry Lowd, Paul Yates, Kristine Poland*
Also present: *Bill Brewer*

Amendments to the Agenda

- There were no amendments to the agenda.

Executive Session

- Entered executive session pursuant to 1 M.R.S.A. § 405 (6) (A) to discuss a personnel matter.

Minutes

- A motion was made by Yates to approve the minutes of July 6th and July 20th as written. The motion was seconded by Lowd and carried.

Building Permits and Code Enforcement

- Dionne, tax map 27 lot 12-C, 27-16/17, approved.
- Wiley, tax map 6 lot 44, 18-16/17, approved.
- Cusick, tax map 7 lot 29-B, 29-16/17, approved.
- Brackett/Butler, notice of violation. The code enforcement officer is working with the property owner and the occupants of a travel trailer to resolve occupancy issues. The selectmen will be kept informed throughout the process.

Abatements/Supplements

- McFarland Ventures LLC, tax map 24 lot 9-A, approved.
- New Harbor/Round Pond Churches, tax map 2 lot 55-C-2, approved.
- Moyer, personal property, approved.
- Williams, tax map 7 lot 10, approved.
- Chase, tax map 1 lot 17-B, approved.
- Mack/Karczewski, tax map 7 lot 72-G, approved.
- Central Maine Power Co., tax map 1 lot AAA, approved.
- A motion was made by Yates to deny abatement to Craig due to the fact that there is an existing well and septic. The motion was seconded by Hanna and carried.

Revaluation Contract

- The contract with Parker Appraisal Company for revaluation services was signed by the board. A recurring notice will be placed on the Bristol page of the Lincoln County News and notices will also be posted around Town to let property owners know that a revaluation is currently in progress.

Credit Cards

- A motion was made by Lowd to allow the treasurer to apply for credit cards for the Town Office, Fire & Rescue and Parks & Recreation. The motion was seconded by Hanna and carried. The credit cards currently used by the Town Office and Fire & Rescue are tied to personal credit. A new product available through First National Bank does not require a personal guarantee.

Website

- A motion was made by Lowd to approve the proposal from Virtual Towns & Schools for website development in an amount not to exceed \$6,000. The motion was seconded by Yates and carried.

Culvert Grant

- Lincoln County Planner, Bob Faunce, inquired about the selectmen's level of interest in applying for a grant to replace the culvert on the Upper Round Pond Road near the Town Office. Faunce would work closely with Wright-Pierce to determine costs. Hanna is planning to meet with Joe McLean of Wright-Pierce in the near future regarding repairs at the Bristol Mills Dam and will discuss the culvert at the same time. The grant for construction of the fishway was not successful. Construction of the fishway, however is not off the table.

E-911 Addressing

- Reviewed correspondence from Robert Rapp concerning addressing of abutting parcels on the Harrington Road. The selectmen cannot accommodate his request to alter the numbers currently associated with a parcel. The addressing officer is required to follow specific rules in assigning numbers to lots and must follow the system that is currently in place.

Office Hours

- Selectmen approved a change in hours for the Town Office and staff. The office will be open to the public Monday, Tuesday, Wednesday and Friday from 8:00 to 4:00 and Thursday from 10:00 to 6:00. Office staff will stay an additional ½ hour each day.

Cash Policy

- The current cash policy will be amended based on input from the Town's auditor, Bill Brewer. He will review the final policy draft before it is adopted.

Other Business

- Reviewed and approved weekly disbursement warrants.
- Reviewed reconciliations for the month of June.
- Hanna reported that he attended fire department safety training held the previous evening and that he also sat in on the business meeting.

Public Comment

- There was no public comment.

Next Meeting

- The next regular meeting will be held Wednesday August 17th at 7:00 pm.

Adjourned.