



**Selectmen's Meeting  
August 15<sup>th</sup>, 2018  
MINUTES**

Selectmen Present: *Chad Hanna, Terry Lowd, Paul Yates.*

Also Present: *Chris Hall (Town Administrator); Eric Calderwood and Marshall Cole (Calderwood Engineering); Charles Hanson, Rick Poland.*

The meeting was called to order by the Chair, Chad Hanna, at 7.00 pm, followed by the Pledge of Allegiance.

It was moved by Lowd, seconded by Yates, to accept the Minutes of the Selectmen's meeting of August 1<sup>st</sup>. From the floor, Hanson asked if the employment contract for the Fire Chief, reported out of Executive Session on August 1<sup>st</sup>, would be signed this day. Hanna confirmed it would be added to the agenda as item 6A. Motion to accept the Minutes then passed 3 – 0.

Calderwood Engineering: chair Hanna welcomed Eric Calderwood and Marshall Cole.

In discussion of the Upper Round Pond Road bridge, consideration was given whether to seek approval from the Corps of Engineers for a bridge span less than the average bank width, or to go for the 28 foot span that would represent 1.2 times the bank full width of the river. Hanna stressed the interest of the town in natural fish passage and felt that the full 28 foot span would be appropriate.

Calderwood will prepare two alternative designs and cost them out for presentation on Wednesday, September 19<sup>th</sup> – a steel arch span and a concrete box design. Both will ensure nature-like fish passage and will incorporate the steel-backed wood guard rails used on Bremen's new Heath Road bridge.

The Benner Road stone arch bridge is a more complicated task and Selectmen felt this would not be funded before 2021 at the earliest, thus allowing time to consult with the many people in the town with an interest in its history, as well as with Maine Historic Preservation and abutters.

Calderwood were asked to prepare for a public workshop to review design alternatives and their costs in the coming winter.

Selectmen thought that the option of building a new parallel bridge, and protecting the old bridge, should be ruled out as the Town would not want to maintain two structures and a new bridge, however attractive itself, would destroy the view of the old from at least one direction.

Correspondence had been received from the Maine Historic Preservation Commission which seemed to suggest that, if any alteration at all was to be made to the stone arch, a new structure with a modern design should be placed on top of the intact stone arch, thus creating a sharp visual contrast to clarify which is old and which is new. This suggestion did not attract support. Calderwood clarified that the Corps of Engineers had confirmed that the bridge work was covered by permit-by-rule, and as long as this is the case the Historic Preservation Commission has only an advisory role.

## **Old Business**

### Capital projects:

- The Munro Bridge dry hydrant had received one objection at the DEP, not to the hydrant itself but to the designation of the driveway over which the grant of an easement for access had been provided by Joyce Jones. The abutting landowner referred to litigation in the 1990s which established his rights to the driveway. Hall reported that the Town Attorney had contacted the landowner and will prepare paperwork for him to grant an additional easement.
- Hall requested that, if available, Selectmen might attend a meeting on Monday, August 20<sup>th</sup>, with Curt Orvis, the fish passage engineer who designed the Damariscotta Mills fish ladder. Michael Brown, the DMR alewife expert, will also attend. 8.30 am at the Town Office.
- School parking lot: this is now expected to be completed for the week of August 27<sup>th</sup>.
- School ballfield: DEP had granted the requested permit covering the wetland area. Hall understood that the School Board intended to go ahead with clearance of the field area, but would wait until after the March Town Meeting to move ahead with completing the project. It is likely that some additional funding would need to be voted at that meeting, either from taxation or from the school's accumulated budget

surplus. This winter the school board will be working to add to the \$155,000 already pledged for the project, to reduce the amount that may need to be requested at Town Meeting.

Olde Bristol Days was considered to have been a significant success, with good attendance for the parade, events at both parks, and for the fireworks despite their having to be postponed to the Sunday because of rain. Selectmen expressed their thanks to Cerina Leeman and the volunteers.

Hall noted that the server upgrade has been successfully implemented, as has the TRIO software update. TRIO speeds seem to have improved considerably. However it was noted that – thanks largely to TRIO – the IT budget would be exceeded this year. Hall stated that the Computer Reserve account would be drawn on for the server cost, and that replacement of desktop computers would be deferred to 2019.

Fire Chief – full-time contract: It was moved by Lowd, seconded by Yates, to sign the contract agreed with the Fire Chief in Executive Session on August 1<sup>st</sup>. Motion passed 3 – 0 and the contract was signed. It will take effect on November 1<sup>st</sup>.

### **Appointments:**

It was moved by Yates, seconded by Lowd, to appoint Jason Lord and Andrew Poland as Alternates to the Planning Board, for the balance of a one-year term to expire with the 2019 Town Meeting. Motion passed, 3 – 0, and Selectmen signed the notice of appointment.

Town Administrator Hall reported that he could find no record officially authorizing the AOS 93 Business Manager to make purchases for the school on behalf of the Town. To close the gap in the paperwork, he asked Selectmen to designate Business Manager Rick Kusturin as Purchasing Agent for the Bristol Consolidated School, to serve at the Selectmen's pleasure or until he leaves the position. Motion carried, 3 – 0 and Selectmen signed the notice of appointment.

### **Regular Business:**

Selectmen reviewed and approved building permit applications for Map 005, lot 017; map 006, lot 060; and map 010, lot 49-C.

Selectmen reviewed and signed warrants for payroll and accounts payable for the Town Office, Fire and Parks and Recreation Departments, Bristol Consolidated School and the Bristol – South Bristol Transfer Station.

Under Correspondence received, Hall distributed copies of the draft Corridor Plan for Routes 129 and 130 prepared by the Lincoln County Regional Planning Commission. This will be presented to DoT and the public on August 23<sup>rd</sup>. (See Notice of Public Meetings.)

The signed Grant of Water Rights from Claxton to the Town, covering the water supply to the Bristol Mills watering trough, has now been recorded with the Registry of Deeds.

Chair Hanna gave notice of forthcoming meetings as follows:

- Lincoln County Regional Planning Commission, presentation of the Routes 129 & 130 corridor study: Thursday, August 23<sup>rd</sup>, Damariscotta Town Office, 6 pm.
- Selectmen: Wednesday, August 29<sup>th</sup>, 7 pm at the Town Office (safety training only); Wednesday, September 5<sup>th</sup> (regular business meeting)

Hanna also noted that the Town Office will be closed in observance of Labor Day on Monday, September 3<sup>rd</sup>.

#### **Executive Session:**

It was moved by Hanna, seconded by Yates, to enter Executive Session under Title 1, Ch. 13, section 405.6.C – Discussion of a proposed real estate transaction. Motion passed, 3 – 0, and Selectmen entered Executive Session at 8.25 p.m.

The Board left Executive Session at 8.42 pm. Hanna reported that no action would be taken with regard to any real estate transaction.

The Board then adjourned at 8.44 pm.

Respectfully submitted,  
Chris Hall  
Town Administrator