



**Selectmen's Meeting
February 6th, 2019
MINUTES**

(The meeting was held at the Bristol Consolidated School, to facilitate the presence of members of the School Board and school administration following their budget meeting.)

Selectmen Present: *Chad Hanna, Paul Yates, Terry Lowd.*

Also Present: *Chris Hall (Town Administrator); Marshall Cole (Calderwood Engineering); J.W. Oliver and Chuck Hanson (Chair and Vice Chair of the Budget Committee); David Kolodin (Chair, Bristol School Committee); Craig Jurgensen (Superintendent) and Rick Kusturin (Business Manager), AOS 93; Jennifer Riberio (Principal, Bristol Consolidated School); Sue Fossett (Director of Special Services, BCS); Pat Porter.*

The meeting was called to order by the Chair, Chad Hanna, at 7:25 pm, followed by the Pledge of Allegiance.

It was moved by Lowd, seconded by Yates, to accept the Minutes of the Board of Selectmen's Meeting of January 30th, 2019. Motion passed 3 – 0.

New Business

Administrator Hall asked Selectmen for permission to hear, out of order, from Marshall Cole, project engineer for Calderwood Engineering, to present updated designs for the Upper Round Pond Bridge. It is hoped to receive bids in time to be able to speak at the March 19 Town meeting with some confidence about the likely costs of replacement of this bridge.

Selectmen approved the design to be sent out to bid. Calderwood will send bid information to the bridge construction firms on Maine DoT's list before February 11th, and request bids be received in time to be opened on Wednesday, March 13th. It will also be advertised in the Lincoln County News on March 14th. Cole pointed out changes in the design introduced because of the results of the boring conducted between January 29 and February 4, but expressed his belief that the bridge could still be completed within the Town's 2019 roads budget plus the foundation grant of \$100,000 committed for masonry cladding.

Hall noted that the Varney Bridge, on Redonnett Mill Road, had been opened that day and thanked Calderwood Engineering for their support in that project.

Old Business

Selectmen resumed discussion of the March town meeting Warrant articles covering the Town Budget for 2019.

Article 22, General Government: Hanna indicated that, in light of the increases in other areas of the budget, it would be best not to commit to the mapping software this year. He would still like Jessica Westhaver to make a presentation on the software package following the Town meeting, and expressed openness to making the purchase in 2020.

It was moved by Hanna, seconded by Yates, to recommend the Town raising or appropriate the following sums for the General Government budget:

- Balance carried, \$ 32,749.45;
- Raised from Taxation, \$ 393,531.09;
- Appropriated from Surplus, \$ 29,500.00;
- From Fees, interest and miscellaneous revenue, \$ 15,000.00;
- From Cable television franchise fees, \$ 14,719.46;

For a total of \$ 485,500.00.

Motion carried, 3 – 0.

Article 47, Bristol – South Bristol Transfer Station. Yates had now confirmed the final numbers with the Transfer Station Manager, and therefore moved, seconded by Lowd, that the Selectmen recommend that the Town raise the sum of \$240,690.00 from taxation for the Transfer Station. Motion carried, 3 – 0.

Hall reported that Maine Revenue Services has now set a new maximum interest rate chargeable on overdue taxes, of 9%, and asked if Selectmen wished to change the rates shown in articles 55 and 56 accordingly. After discussion, it was agreed to make no change in the rates or the wording of the articles.

School Budget Articles. Selectmen confirmed that as in recent years they would make no recommendation on the School articles, deferring to the School Board and the Budget Committee, but were grateful for the opportunity to discuss the articles with the Principal and Superintendent.

There was discussed the major drivers of the overall 15% increase in the school budget, which are: an increase of 15 in the number of students for whom tuition is paid to Lincoln Academy; increased Special Education private tuition and transportation; and an increase in transportation billing under the contract with First Student, who have not until now been billing at the full permissible rate. Lesser increases come from the expansion of the pre-K program involving the addition of one Ed Tech to the staff; expanded hours for a front desk administrative assistant; and contractual increases and step increases in staff

payroll. Selectmen recognized the unavoidable necessity of these increases and that a growing school is a good problem to have.

Regular Business:

Building permits were reviewed and approved for Map 002, lot 053-B; Map 004, lot 003-A; and Map 026, lot 001.

Selectmen reviewed and signed Warrants for payroll and accounts payable for the Bristol-South Bristol Transfer Station, Bristol Fire and Rescue, Parks & Recreation and the Town Office.

Public Comments:

Chuck Hanson asked if a new Director had been appointed for the CLC Ambulance service, and if they have been invited to the Budget Committee. Hall reported that Nick Bryant, of Bristol, had been elected unanimously by the CLCA Board, and he will be invited to the Town Meeting. J.W. Oliver confirmed that the Budget committee has already considered and voted to recommend the request from CLC Ambulance, so he will not be invited to the Budget Committee.

Chair Hanna gave public notice of the following scheduled meetings:

- Budget Committee: Monday, February 11th, 7 pm at the Town Office, hearings upon the Parks, Transfer Station and Fire & Rescue budgets; Tuesday, February 12th, 7 pm at the Town Office, hearings into the School and General Government budgets.
- Harbor Committee, Thursday, February 14th, 6 pm at the Town Office – PUBLIC HEARING into proposed Ordinance Amendment on moorings.
- Parks and Recreation Commission – Tuesday, February 19th, 6 pm at the Ellingwood Park Information Center
- Selectmen, Wednesday, February 20th, 7.00 pm at the Town Office
- Planning Board, Thursday, February 21st, 7.00 pm at the Town Office.

There being no further business, the meeting adjourned at 9.30 pm.

Respectfully submitted,
Chris Hall
Town Administrator