



**Selectmen's Meeting
June 19th, 2019
MINUTES**

Selectmen Present: *Chad Hanna, Paul Yates, Kristine Poland.*

Also Present: *Chris Hall (Town Administrator); Candy Congdon (Lincoln County News); Jamie Brinkler; Pat Porter.*

The meeting was called to order by Chair Chad Hanna, at 7:00 pm, followed by the Pledge of Allegiance.

It was moved by Yates, seconded by Poland, to accept the Minutes of May 15th as presented. Motion passed 2 – 0, Hanna abstaining as he was absent from that meeting. It was further moved by Yates, seconded by Hanna, to accept the minutes of June 5th. Motion passed 2 – 0, Poland abstaining as she was absent from that meeting.

Old Business:

Appointments:

Fish Committee (tabled on June 5th): It was moved by Yates, seconded by Poland, to appoint Allison Lee of Bremen as non-voting Secretary to the Fish Committee. Motion passed, 3 - 0.

Bicycle-Pedestrian Committee: It was moved by Poland, seconded by Yates, to appoint John L. Fitzpatrick, Jr., as a member of the Bicycle-Pedestrian Committee. Motion passed, 3 – 0.

Route 130 paving: Hall presented a schedule for paving he had received from Crooker Construction. While preparatory work would take place in July, the main asphalt paving is scheduled for the weeks of August 12th and 19th. From the floor, C. Congdon cautioned that the Department of Transportation had removed its paving schedule from its website, and she feared that further delays or cancellations could occur. Hall will notify Selectmen if he receives any updates from Crooker.

New Business:

Animal Control: the Lincoln County Sheriff's Office had forwarded a contract for renewal of their Animal Control Officer services for the year from July 1, 2019 to June 30, 2020. Hall indicated that the only change over the 2018-19 contract is a

\$1.00 per hour increase in the hourly call pay to the County's two licensed ACOs, of whom Candy Wall is resident in Bristol and is our primary on-call officer. Together with payroll taxes and insurance, this brings the cost billed to the Town to \$17.36 per hour worked. It was moved by Hanna, seconded by Poland, to sign the contract renewal. Motion passed, 3 – 0, and Selectmen signed the new contract.

Fourth of July Holiday: July 4th being on a Thursday this year, on a request from Hall it was moved by Poland, seconded by Hanna, to close the Town Office on Friday July 5th, making this an extra paid holiday for the Town Office and Highway Department staff. Motion passed, 3 – 0. Hall suggested that in future years he will put a review of public holidays for each year on a January Selectmen's agenda for review.

Insurance matters (1): Hall reported that the Olde Bristol Days committee had received their own Taxpayer Identification (TIN) Number, and opened a bank account at Damariscotta Bank and Trust. To clarify the status of Olde Bristol Days for purposes of liability insurance, it was moved by Hanna, seconded by Yates, to resolve that:

"The Municipal Officers of the Town consider the Olde Bristol Days Committee to be a municipally-authorized citizen committee. The Town will continue to assume responsibility for property, casualty and liability insurance, and medical insurance for named volunteers, for the 2019 event through its coverages under the Maine Municipal Association." Motion passed, 3 – 0.

Hall was asked to place on a future Agenda after the conclusion of this year's Olde Bristol Days, a meeting with the Olde Bristol Days Committee to review this year's event and consider arrangements for future years.

Insurance (2): Selectmen read a paper from Deputy Treasurer Jess Westhaver outlining current policy regarding insurance requirements from outside contractors performing work for the Town. There have been instances where Departments hired contractors who were later found not to have liability insurance. While this is not a legal requirement (as is the IRS Form W-9 and Workers' Compensation insurance, or a state waiver thereof), it is a Town policy and desirable to protect the Town against claims. After discussion, Selectmen agreed that if it necessary to employ an individual with particular skills (such as for animal trapping) but no liability insurance, that person or persons should be paid through the Town payroll (or Parks, Fire or School, as appropriate). Hall was asked to discuss this with Department heads who may need to hire contractors and to emphasize its importance.

From the floor, Jamie Brinkler requested that he Selectmen consider measures to discourage the volume of traffic using Upper Round Pond road. He reported a dramatic increase in use in the last three years or so, which he attributed in part to the use of GPS services which directed traffic over Upper Round Pond, rather

than the wider and safer Lower Round Pond Road. Hanna (as Road Commissioner) indicated that the road is currently posted for 50,000 lbs. gross vehicle weight. He agreed that this limit need not be lifted once the Pemaquid River bridge is reconstructed, and agreed to look into posting signs such as 'No Through Trucks.' In addition, Hall will look into whether GPS services can be notified that Lower Round Pond Road offers a faster and safer alternative.

Regular Business:

Building Permits:

Selectmen reviewed and approved Building Permits for the owners of Map 009, lot 076; Map 010, lot 022; and Map 012, lot 008-8.

Liquor licenses:

It was moved by Yates, seconded by Poland, to approve the Renewal of the on-premises Liquor License for The Harbor Room restaurant. Motion carried, 3 – 0.

It was moved by Hanna, seconded by Poland, to approve the Renewal of the license for Maurer and Partners, d/b/a Stone Cove Catering. Motion carried 3 – 0.

It was moved by Poland, seconded by Yates, to approve the Renewal of the license for off-premises liquor sales of King Ro Market in Round Pond. Motion carried, 3 – 0.

It was moved by Yates, seconded by Poland, to approve a Request for Extension of Premises for Muscongus Bay Lobster Company, d/b/a The Anchor restaurant, for their annual outdoor July 4th party, for the hours 1 pm to 4.30 pm on July 4th only. Motion passed 3 – 0.

Warrants: Selectmen reviewed and signed the Warrants for payroll and accounts payable for the Bristol Consolidated School, Town Office, Fire and Rescue, Parks and Recreation and the Bristol/South Bristol Transfer Station.

Correspondence:

Hall reported a request from residents of Long Cove Point for additional speed limit signs. Hanna asked that, instead, the Highway Department should paint "Slow: 15 MPH" on the road surface.

There were no Public Comments.

Poland asked that the Board take note of the passing of Gordon Benner, long-time chair of the Parks and Recreation Commission and a devoted worker for the Town. Hanna thanked her for the notice and asked that it be memorialized in the Minutes.

Hanna gave notice of forthcoming Public Meetings as follows:

- Harbor Committee: Thursday, June 27th, 6 pm at the Town Hall

- Parks and Recreation Commission: Tuesday, July 2nd, 6 pm at the Ellingwood Information Office
- Selectmen: Wednesday, July 3rd, 7 pm at the Town Office
- School Board: Tuesday, July 9th, 8 am at the Town Office, a special meeting to further consider the bid from Hanley Construction for the girls' ballfield.

There being no further business, the meeting adjourned at 7.48 pm.

Respectfully submitted,

Chris Hall,
Town Administrator