



**Selectmen's Meeting  
July 3<sup>rd</sup>, 2019  
MINUTES**

Selectmen Present: *Chad Hanna, Paul Yates, Kristine Poland.*

Also Present: *Chris Hall (Town Administrator); Candy Congdon (Lincoln County News); Robert Cushing, Robert Davidson and Don Means (Appeals Board); Paul Leeman Jr. (Fire Chief); Jennifer Mitchell; Pat Porter.*

The meeting was called to order by Chair Chad Hanna, at 7:00 pm, followed by the Pledge of Allegiance.

It was moved by Poland, seconded by Yates, to accept the Minutes of June 19<sup>th</sup> as presented. Motion passed 3 – 0.

**Matters Referred from Other Town Bodies:**

Bristol Mills Dam and Swimming Hole safety (Fire Chief, Parks and Recreation Commissioners): Chief Leeman noted the recent need to close the swimming hole due to high water. This decision was taken at an ad hoc meeting of the Chief, Sean Hunter from the Highway Department, Parks Director Lara Sargent, Jay Crooker from the Fish Committee and Town Administrator Chris Hall. However it was felt to be important that one person be authorized to make the call to close the swimming hole, and that person should be Chief Leeman in his capacity as Safety Officer. It was directed that this should be noted in the minutes.

In discussion of who should actually take the dam's boards in and out, it was agreed that for safety this should always be done by two people working together, never by a sole person. It was agreed to appoint Sean Hunter and Rick Poland jointly as Keepers of the Locks. If either of these are unavailable at a time when adjustments need to be made, Paul Leeman will cover for them.

Round Pond Parade: It was moved by Hanna, seconded by Yates, to authorize the Bristol Fire and Rescue Department to provide traffic control and safety coverage at the July 4<sup>th</sup> Round Pond Parade. Motion passed, 3 – 0.

Mutual Aid: Chief Leeman noted the recent experience of providing coverage to suppress a structure fire in South Bristol, to which no South Bristol firefighter responded with their call-out gear. Bristol, with help from Damariscotta, Newcastle and Nobleboro, ensured a good outcome, but there is concern that the South Bristol department is essentially 100% dependent on Bristol for coverage

during the working day when its members are normally working off the peninsula. Selectmen agreed to raise with South Bristol Selectmen the question of whether this situation requires, at a minimum, greater coordination and training between the two Departments. Chief Leeman stressed that this should be done in a way that does not threaten existing good relationships. Administrator Hall asked that, if a meeting of the two Selectboards happens, it should also consider Bristol Town Office staff providing training for the new South Bristol office staff, as at present most if not all new vehicle registrations are being referred to Bristol by the South Bristol office; and the outstanding request from the Transfer Station to establish a capital reserve account.

Appeals Board: Chair Robert Cushing, with Vice Chair Don Means and Board member Robert Davidson, referred to the Selectmen a matter arising from a variance appeal regarding Map 004, Lot 134, a case where existing Land Use Ordinances preclude re-siting a mobile home to improve its position vis-à-vis setback from the road – a case where the ideal is the enemy of the good. Cushing pointed out that the Ordinance would also preclude rebuilding of a grandfathered structure that burned down. Yates pointed out that the setback requirement is based on safety and should not lightly be modified.

Poland urged that the issue be referred to the Planning Board for consideration. Hall noted that the responsibility for Code Administration is shared, by delegation from the Selectmen, among the Code Enforcement Officer, Planning Board and Appeals Board. It was agreed that the next step should be to request the Planning Board to consider whether to recommend Ordinance amendments, which the Selectmen could place before the 2020 Town Meeting. The Code Enforcement Officer noted that the Planning Board is scheduled to meet on July 18<sup>th</sup>, and he will add this to their agenda.

Harbor Committee: the Harbor Committee wished Selectmen to note the amounts of metal waste being left at the Hanna Landing boat ramp by New Harbor Marine, who are using the Town Landing to assemble and disassemble floats. It was noted that the Harbormaster may need to take enforcement action, which the Selectmen would support.

### **Old Business:**

Hall reported that paving of Route 130 would commence on July 8. He is hoping to get a quotation from Crooker for extending the apron at the Transfer Station Road entrance by some 15 feet or so.

The Liberty Pole has run into further problems. Hanna will try his own drill bits in attempting to remove the base of the old flagpole from its concrete bed.

### **New Business:**

Hall reported that the Bristol Village Improvement Society is offering the Town a grant of up to \$3,000 for the provision of speed awareness signs at the entrances

to Bristol Mills Village. Following discussion of various signs available, it was agreed to ask the B.V.I.S. to cover the cost of one solar-powered, radar speed sign at the northern approach to the village at an estimated cost of \$2,500 plus installation. It was felt that a south-facing sign would be hard to position without its light flashing into someone's home.

Benner Road Stone Arch: Calderwood Engineering had inquired whether they should hold a public meeting to discuss options for the Stone Arch bridge. Hall recommended, Selectmen agreeing, that this be postponed until 2020 when the road budget would allow further engineering work.

Summer Selectmen's meetings: it was agreed that the schedule of Selectmen's meetings for the balance of the summer be as follows: July 17; July 31; August 14; September 4 and September 18.

### **Appointments:**

Bicycle-Pedestrian Committee: It was noted that three more volunteers for the Bicycle-Pedestrian Committee sought appointment. Hanna noted that this would bring the total membership to 14, being both an even number and an unusually large number for a Town Committee. He recommended that while all volunteers should be welcome to attend and contribute to the work of the Committee, no further appointments be made. Selectmen concurred.

Keepers of the Locks: It was moved by Hanna, seconded by Yates, that Rick Poland and Sean Hunter be appointed Keepers of the Licks, with responsibility for managing the boards controlling water level at the Bristol Mills Dam. Motion passed, 2 – 0, Poland abstaining due to family conflict of interest.

### **Regular Business:**

General Assistance: It was moved by Poland, seconded by Yates, to approve General Assistance Warrant number 2017-007, in the sum of \$360. Motion passed, 3 – 0, and Selectmen signed the Warrant.

Hall presented the 6 months' financials. He noted in particular the roads budget, where significant expenditures are committed for the balance of the year for the Upper Round Road bridge replacement. He believed that while the money will be tight, it should be possible to complete the year without exceeding the budget if no major emergency expenditures are required. He noted that the repaving of Coggins Road is deferred to 2020.

Selectmen reviewed and signed a Pole Permit for C.M.P. on Pemaquid Trail.

Selectmen reviewed and approved three building permits for the owners of Map 008, lot 066; Map 016, lot 103; and Map 018, lot 006.

Selectmen approved the transfer of an existing Tree Growth Certification Application on Map 006, lot 085, to new owners of the property.

Selectmen reviewed and signed Warrants for payroll and accounts payable for the Town, Fire & Rescue, Parks and Recreation, and the Bristol Consolidated School.

Under Correspondence, it was noted with thanks that the Midcoast Conservancy had sent a Payment In Lieu of Taxes (PILOT) for the Harbor View Preserve in New Harbor. Hall was directed to send a letter of thanks.

Public Comments: Jennifer Mitchell reported on drainage issues affecting her property on Pemaquid Trail, which Administrator Hall and the Highway Department have been looking into. As the causes of the problems appear to be on private land, including drainage on a private road, there is nothing the Town can formally do, but informally the landowners have been contacted and remediation is expected.

Pat Porter presented two requests from the Pemaquid Point Association, for mowing of the verges of the town road around the Pemaquid Loop, and for a 'speed limit ahead' warning sign for traffic approaching the Bradley Inn area from the north. Hall will arrange for mowing, but was doubtful whether Maine DoT would respond to the request for an additional speed sign. He suggested also contacting the state legislators for assistance.

Notice of Public Meetings:

Chair Hanna gave notice of forthcoming meetings as follows:

- School Board: Tuesday, July 9<sup>th</sup>, 8 am at the Town Office
- Parks and Recreation Commission, Tuesday, July 9<sup>th</sup>, 6 pm at the Ellingwood Information Center; also Tuesday, July 16<sup>th</sup>, 6 pm at Ellingwood.
- Veterans Memorial Advisory Committee: Wednesday, July 10<sup>th</sup>, 5 pm at Ellingwood Information Center (1180 Bristol Road)
- Bicycle Pedestrian Committee: Monday, July 15<sup>th</sup>, 6:30 pm, at the Town Office
- Selectmen: Wednesday, July 17<sup>th</sup>, 7 pm at the Town Office
- Planning Board: Thursday, July 18<sup>th</sup>, 7 pm, at the Town Office

EXECUTIVE SESSION – it was moved by Poland, seconded by Yates, to enter into Executive Session to consider personnel matters, subject to M.R.S. 13, §405.6.a.1. Motion passed, 3 – 0, and the Board entered Executive Session at 8.55 p.m.

The Board came out of Executive Session at 9.20 pm. No action was taken arising from the Executive Session.

There being no further business, the Board adjourned at 9.21 pm.

Respectfully submitted,  
Chris Hall  
Town Administrator