



**Selectmen's Meeting  
July 17<sup>th</sup>, 2019  
MINUTES**

Selectmen Present: *Chad Hanna, Paul Yates, Kristine Poland.*

Also Present: *Chris Hall (Town Administrator); Candy Congdon (Lincoln County News); Pat Porter.*

The meeting was called to order by Chair Chad Hanna, at 7:00 pm, followed by the Pledge of Allegiance.

It was moved by Yates, seconded by Poland, to accept the Minutes of July 3<sup>rd</sup> as presented. Motion passed 3 – 0.

**BID OPENING**

Riverview Road shoreline stabilization: one bid was received. Prior to opening it, Administrator Hall reported that the Roads and Bridges Budget had approximately \$18,000 of uncommitted funds remaining, which this project would have to be funded from.

A bid from Hanley Construction was opened, amounting to \$17,490. Hall recommended that in the light of the tight budget balance, the bid not be accepted and the project be re-bid in 2020. Selectmen agreed and directed Hall to so inform Hanley.

**Old Business:**

An engagement letter had been received from David Kallin, Esq., of attorney Drummond Woodsum, to pursue the subsurface wastewater violation previously discussed by the Board on May 15<sup>th</sup>, 2019. Selectmen reviewed and signed the letter of engagement.

Hall updated the Board on the DoT paving of Route 130. He will try to schedule a day when Chair Hanna, as Road Commissioner, can meet with the Project Manager to review aprons at the intersections of Route 130 with Town roads.

Hall was expecting Hagar to start work this day on the Upper Round Pond Road bridge replacement, but work has not yet commenced other than the relocation of a CMP pole and CMP and Spectrum service to the Town Office.

The renewal application for the Town Office's overboard discharge was now ready for submittal, abutters having received notice by certified mail. Hall

recommended and the Board agreed that, as in past years, the Code Enforcement Officer sign the application on behalf of the Town.

### **New Business:**

The Code Enforcement Officer submitted for approval a slightly revised form for Building Permits. It was moved by Poland, seconded by Yates, to approve the new format for immediate use. Motion passed, 3 - 0.

Additional Selectmen's meetings: Hall was directed to contact the South Bristol selectmen to try to schedule a meeting at the mutual convenience of the two Boards. The agenda would include mutual fire and rescue coverage; capital reserves for the Transfer Station; and assistance with motor vehicle registrations by the new South Bristol staff.

Hall was also asked to schedule a time for a workshop on Town Office staffing and responsibilities, and to circulate to the Board the current job descriptions of Town staff.

### **Regular Business:**

A Catering Permit was reviewed and signed for a wedding at the Chamberlain House in Round Pond.

Selectmen reviewed and approved a building permit for Map 024, lot 001-A-1, and a demolition permit for Map 013, lot 001. It was moved by Yates, seconded by Poland, to waive the fee for the demolition permit in the light of the Town's interest in the Pemaquid Mill, specifically the creation of a Town Archive and Museum. Poland noted, the Board agreeing, that the Town should have certain guarantees of access and the conditions of storage before Town archives are transferred to the new repository.

Selectmen reviewed and signed Warrants for payroll and accounts payable for the Town, Fire & Rescue, Parks and Recreation, and the Bristol Consolidated School.

Under Correspondence, Hall reported the preliminary award of a DoT grant in the sum of \$74,250 for replacement of a culvert on Old County Road. This would require an estimated match of \$35,750 from the 2020 Roads and Bridges budget.

Public Comments: Pat Porter asked if the Board would revisit the appointments to the Bicycle-Pedestrian Committee as one or two of the initial members have pulled out. Hall asked for time to confirm the commitment of each member and will bring the question to the meeting on July 31<sup>st</sup>.

Notice of Public Meetings:

Chair Hanna gave notice of forthcoming meetings as follows:

- Planning Board: Thursday, July 18<sup>th</sup>, 7 pm, at the Town Office
- School Board: Wednesday, July 24<sup>th</sup>, 4 pm at Bristol Consolidated School (review of contract for phase II of ballfield)

- Parks and Recreation Commission, Tuesday, August 6<sup>th</sup>, 6 pm at the Ellingwood Information Center
- Bicycle Pedestrian Committee: Monday, August 19<sup>th</sup>, 6:30 pm, at the Town Office

There being no further business, the Board adjourned at 7.42 pm.

Respectfully submitted,  
Chris Hall  
Town Administrator