



**Selectmen's Meeting
July 31st, 2019
MINUTES**

Selectmen Present: *Chad Hanna, Paul Yates, Kristine Poland.*

Also Present: *Chris Hall (Town Administrator); Candy Congdon (Lincoln County News); Chuck Farrell and Pat Porter (co-Chairs, Bicycle-Pedestrian Committee); Charles Hanson (Vice-Chair, Budget Committee).*

The meeting was called to order by Chair Chad Hanna, at 7:00 pm, followed by the Pledge of Allegiance.

It was moved by Yates, seconded by Poland, to accept the Minutes of July 17th as presented. Motion passed 3 – 0.

Old Business:

Future Meetings: (i) South Bristol Selectmen had not replied to the invitation sent after the July 17th meeting. Chair Hanna will contact the South Bristol Chair to repeat the invitation. (ii) Workshop on staffing: agreed to meet on Wednesday, August 28th, to discuss staffing arrangements and job descriptions

Current Town Projects:

- (i) Chair Hanna reported on the status of the Upper Round Pond Road Bridge project, where additional ledge has been found as the fill covering the former culvert has been removed. Calderwood Engineering and Hagar Enterprises are studying alternative options.
- (ii) The Bristol Mills Liberty Pole has seen progress on boring out the stump of the former pole from the concrete base, and the upper pole is being worked on at Russ Guibord's home. Hall is cautiously optimistic that a dedication on Veterans Day (November 11) may be possible.
- (iii) The Pemaquid Beach pavilion design has been completed for seeking bids. The RFP will be published in the August 8th Lincoln County News, with a date for bid opening of August 27th. A short video of the design is now available on the Town web site.
- (iv) Phase Two of the Bristol School girls' softball field project is under way. Selectmen signed their concurrence with the contract between Hanley Construction and the School Department in the sum of \$230,000.

Current DoT project: The repaving of Route 130 continues to disrupt traffic but make steady progress. DoT have agreed to the Town's requests to repave the Bristol Mills sidewalk and accommodate a future crosswalk between the Watering Trough and Drummond Green, and to pave the apron at the Transfer Station to a depth of 15 feet, without cost to the Town. In separate but related business, Hall has been discussing implementation of safety measures prioritized in the 2018 Corridor Study of Route 130. Enhanced fixed speed signage, the donation to the Town of a mobile radar speed feedback sign, and the Bristol Mills Crosswalk are among future traffic calming measures agreed by MDoT.

New Business:

The 2019 Municipal Valuation Return to Maine Revenue Services was reviewed. It was moved by Hanna, seconded by Yates, to sign the Return. Motion passed, 3 – 0, and Selectmen signed the Return.

Maine Municipal Association annual election of officers: there are no contested positions, and no write-ins are permitted. Selectmen voted for the slate proposed by the Nominating Committee.

Appointments:

The co-chairs of the Bicycle-Pedestrian Committee appealed against the Board's decision of July 3rd, not to add additional members to the Committee. They pointed out that several people who had originally been proposed as members had not in fact been appointed or sworn in, and there are only eight members at present on the Committee.

After discussion it was moved by Hanna, seconded by Yates, to appoint Emile Lugosch to the Committee. Motion passed, 3 – 0.

Regular Business:

Tax abatements and supplemental tax certificate:

It was moved by Poland, seconded by Yates, to accept Abatement Warrant number 2019-0002. Motion passed, 3 – 0.

It was moved by Poland, seconded by Yates, to accept Abatement Warrant number 2019-0003. Motion passed 3 – 0.

It was moved by Poland, seconded by Yates, to accept Abatement Warrant number 2019-0004. Motion passed, 3 – 0.

It was moved by Poland, seconded by Yates, to accept Abatement Warrant number 2019-0005. Motion passed, 3 – 0.

It was moved by Poland, seconded by Yates, to accept Supplementary Tax Certificate and Warrant number 2019-0002. Motion passed, 3 – 0.

Selectmen reviewed and approved building permits for Map 006, lot 085; Map 008, lot 056; Map 008, lot 073-A; Map 010, lot 022-A; and Map 031, lot 025. It

was noted that Poland abstained from signing the permit for Map 008, lot 056, due to a conflict of interest.

Selectmen reviewed and signed Warrants for payroll and accounts payable for the Town, Fire & Rescue, Parks and Recreation, Bristol Consolidated School, and the Bristol/South Bristol Transfer Station.

Public Comments:

Porter asked if the Highway Department could mow additional line-of-sight clearance at the exit from the Transfer Station. Hanna pointed out that this is a state responsibility but we will comply with the request. She also asked the Town Office to ensure that the Fire Chief has access to the most up-to-date property ownership records.

Hanson asked whether the School Board are meeting in August. Hall will verify this and post it on the Town Calendar; it is expected that such a meeting would be held on August 7th, at 5.30 pm in the Bristol Consolidated School library.

Notice of Public Meetings:

Chair Hanna gave notice of forthcoming meetings as follows:

- Parks and Recreation Commission, Tuesday, August 6th, 6 pm at the Ellingwood Information Center
- Bicycle Pedestrian Committee: Monday, August 19th, 6:30 pm, at the Town Office
- Selectmen: Wednesday, August 14th and Wednesday, September 4th, both at 7 pm at the Town Office

[NOTE: It is confirmed that the School Board will meet on Wednesday, August 7th, at 5.30 pm at the Bristol Consolidated School library.]

There being no further business, the Board adjourned at 8.09 pm.

Respectfully submitted,
Chris Hall
Town Administrator