



**Selectmen's Meeting
October 2nd, 2019
MINUTES**

Selectmen Present: *Chad Hanna, Kristine Poland.*

Also Present: *Chris Hall (Town Administrator); Steve Hope and Robert Ball (Harbormasters); Candy Congdon (Lincoln County News); Chuck Hanson, Pat Porter.*

The meeting was called to order by Chair Chad Hanna at 7:00 pm, followed by the Pledge of Allegiance.

It was moved by Poland, seconded by Hanna, to accept the Minutes of September 18th as presented. Motion passed 2 – 0.

Request to landscape town property: Pat Porter, President of the Pemaquid Point Association, withdrew the request that had been made by certain members of the Association on its behalf, for permission to conduct landscaping improvements at the area known as 'Dawes' Vista'. The PPA Board did not wish to take on this additional responsibility with its attendant liability.

Selectmen asked her to make a brief report in her capacity as Chair of the Bicycle-Pedestrian Committee. The survey conducted by the Committee has had 269 completed responses from residents and non-residents. The Committee, also known as 'Bristol Byways,' expects to hold three more meetings before bringing preliminary recommendations to the Board of Selectmen's meeting on December 18th. A fully updated Bicycle-Pedestrian Plan will take a little longer but should be available before the Town Meeting in March 2020.

Selectmen opened the only response to the Request for Qualifications, from Becker Construction of Nobleboro, Maine. Poland requested that Hall invite the principals of Becker, Mark Becker and Deb Wilson, to meet with the Board on October 16th to review the budgetary estimates provided by Becker, which are higher than was expected, and to consider options for reducing the cost of the work.

Matters Referred from Other Town Bodies:

Harbor Committee: Steve Hope (Harbormaster for New Harbor) and Robert Ball (Round Pond) presented a contract for float removal and replacement for Hanna Landing, in the absence traveling of John Stolecki, the Pemaquid Harbor

Harbormaster. It was moved by Poland, seconded by Hanna, to approve the contract with Round Pond Marine Services for the season 2019-2020 as presented, in the amount of \$950. Motion passed 2 – 0.

Parks and Recreation Commission: Hall presented the draft contract with Ledgewalker Builders, LLC, signed by the Parks Commission on October 2nd. Hanna noted that he will be working with one of the proposed subcontractors, DiMauro Electric, during the winter and could not therefore serve as Owner's Representative due to conflict of interest. Hanna proposed, Poland agreeing, to designate Paul Yates as the Owner's Representative in place of Hanna. Hall agreed to change the wording of the contract to reflect the change.

It was moved by Poland, seconded by Hanna, to approve the contract with the one change of the name of the Owner's Representative, to be effective upon approval by the Planning Board. Motion passed, 2 – 0. Selectmen will sign the amended contract documents at the Town Office during the next day.

Bristol Fire and Rescue: Chief Leeman had requested that selectmen approve a proposed Automatic Aid Agreement between Bristol and Lincoln County Public Safety for a new Emergency Task Force to be called out for rescue in the event of major incidents or disasters. It was proposed by Poland, seconded by Hanna, to accept and sign the Agreement as presented. Motion passed, 2 – 0.

Town Clerk: On behalf of Town Clerk Rachel Bizarro, Hall reported that she and the Fire Chief had agreed on protocols for use of the Bristol Mills Fire Station for the November 5th referendum election. It had been determined, in consultation with the Secretary of State's office, that new voting booths will be needed for the 2020 elections. A question had been raised about the handicapped accessibility of the restroom at the Station, but the law does not require the provision of any restroom facilities at a voting place. The Chief will nevertheless look into the provision of making the bathroom accessible for the 2020 elections.

Transfer Station: Hall reported that the Bristol-South Bristol Transfer Station manager, David Poland, requested Selectmen to sign a contract renewing the agreement with Waste Management, Inc., of Norridgewock, to take municipal solid waste and construction and demolition debris. The price per ton has increased to a first-year rate of \$64.50 per ton, increasing at 3% per year during the five years of the contract.

It was moved by Poland, seconded by Hanna, to sign the contract as presented. Motion passed, 2 – 0. Poland will now refer the contract to South Bristol Selectmen for their approval.

911 Addressing: Selectmen received a request for the naming of a new private road, on a proposed subdivision to be developed off Bristol Road. The requested name was 'Hatchtown West.' Hall reported on discussions between the 911 Officer (Joe Rose) and Alternate (Jessica Westhaver), for the Town, and the Lincoln County EMA dispatchers which led to their recommending the name not

be approved, due to the existence of similarly-named roads which could cause confusion in an emergency. Poland moved to deny the request, seconded by Hanna. Motion passed, 2 – 0. Hall will relay back a request to bring forward an alternative name.

Old Business:

Administrator Hall reported that the start date for the Bristol Mills Dam repair work had changed to Monday, October 21. Permits have now been received.

Upper Round Pond Road bridge: Hall reported that Hagar have now quoted a lower rate for a change order to clad the tops of the bridge's concrete walls with masonry, using a stone already in stock at Jorgenson Landscaping. This reduces the price for the additional work from \$11,000 to \$4,950. Selectmen directed Hall to proceed with the change order.

With the addition of this third change order, Hall requested approval to transfer funds from the Bridge Capital Reserve to the roads and bridges operating account to cover work on the Upper Round Pond Road bridge as follows: \$100,000 representing the grant received for masonry work; and \$19,517.09 for the three change orders. It was moved by Hanna, seconded by Poland, to approve the transfer of \$119,517.09 out of the Bridge Capital Reserve. Motion passed, 2 – 0.

Broadband: Hall reported that two residents have volunteered to serve on a Broadband Committee. He hopes to bring additional names to the Board on October 16th, following advertising for volunteers in the Lincoln County News.

Selectmen reviewed the financials for the first nine months of the year. Hall noted that the telephone budget line will be exceeded, and he expects up to \$2,000 to be needed from the Contingency line for this excess.

Foreclosure: Hall recommended that Selectmen waive foreclosure on a mobile home property on which a tax lien is shortly to expire. Twice before, in 2009 and 2011, the Town had waived foreclosure on this same property, which would be of no value for resale to the Town. Warrant Article 61 from the 2019 Town Meeting gives Selectmen the authority to waive foreclosure if they judge such a course to be in the best interest of the Town. It was moved by Hanna, seconded by Poland, to direct the Treasurer to record a Notice of Waiver of Foreclosure for the property with the Lincoln County Registry of Deeds. Motion passed, 2 – 0.

Regular Business

Abatements: Selectmen reviewed an Abatement Warrant necessitated by an error in calculation of property taxes following a change in status of a portion of the property at Map 005, lot 049-B. It was moved by Poland, seconded by Hanna, to approve Abatement Warrant number 2019-0008, in the amount of \$216.00 plus \$4.92 in interest. Motion passed, 2 – 0.

Building permits: Selectmen reviewed and approved applications for properties at Map 004, lot 148-A; Map 005, lot 010-A-1; Map 005, lot 038; Map 005, lot

038-D; Map 006, lot 016-D; Map 006, lot 042-A; Map 008, lot 044-A-1-A; and Map 011-A, lot 001-B; and Map 018, lot 010-10-A-13.

Selectmen reviewed and approved Warrants for payroll and accounts payable for the Town Office and Fire & Rescue Department, and the Parks & Recreation Department.

Under 'Correspondence Received', the Midcoast Humane Society notified the town of a 15% increase in the fees for the 2020 year contract for care of stray animals under the Animal Control budget.

The Town had also received notice of a class action lawsuit against pharmaceutical companies over their marketing of Prescription Opiates. The Town needs to take no action to continue as a potential beneficiary of the suit.

There were no Public Comments.

Chair Hanna gave notice of forthcoming meetings as follows:

- PUBLIC HEARING: Update of General Assistance Ordinance for the period October 1, 2019 through September 30, 2020, in compliance with Maine Revised Statutes, Title 22, Section 4305(4). Wednesday, October 16th, 7 pm at the Town Office.
- Selectmen, Wednesday, October 16th, 7 pm at the Town Office
- Harbor Committee: Thursday, October 17th, 5 pm at the Town Office
- Planning Board: Thursday, October 3rd & 17th, 7 pm at the Town Office

There being no further business, Selectmen adjourned at 8.20 pm.

Respectfully submitted,

Chris Hall

Town Administrator